

**San Diego Unified School District
REQUEST TO TRANSFER PUPIL RECORDS**

To: _____
Last School Attended

Street Address: _____

City: _____ State: _____ Zip _____

The student listed below has enrolled in our school.

Student's Name _____ Birth Date _____

Grade In Fall _____ Gender _____ Male _____ Female

I acknowledge notification that my child's school records are being requested from the named school and that I have a right to review, receive a copy of the records, and a right to challenge the content of the records (Ed Code 49068, C.A.C. Title V, Section 438).

NOTE: EC 10752 mandates the forwarding of the entire cum record upon the request of another California district indicating that the student has enrolled. The record cannot be withheld pending parent approval for forwarding. In addition, it should be emphasized that the Federal law does not require approval to forward records to the district of intended enrollment.

Parent/Guardian Signature

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(To be completed by school Personnel)

We are requesting the following records as they pertain to the student listed above

- | | |
|------------------------------------|----------------------------|
| * Scholastic & Pupil Progress Data | * Proficiency Test Results |
| * Test Data | * Special Education Data |
| * Health Data | * English Language Learner |

Please send any other information that will assist us with placement or services.

Please send records to:

School Name: Standley Middle School
6298 Radcliffe Dr
San Diego, CA 92122

Telephone: (858) 455-0550 ext. 1120 Fax: (858) 546-7627

Anna Stanzione
Counseling Secretary