Meeting Minutes
San Diego Unified School District
Challenger Middle School
SSC Meeting - Via Zoom 817 9634 0640
December 13, 2023

MEMBERS PRESENT:
☒ Erik Sullivan            Principal (ex officio)
☒ Mary Hight             Classroom Teacher (2nd yr.)
☒ Michael Johnson        Classroom Teacher (2nd yr.)
☐ Jeff Talsky            Classroom Teacher (2nd yr.)
☒ Theresa Lambert        Classroom Teacher (1st yr.)
☒ Lucila Alonzo          Other – school personnel (1st yr.)
☒ Debbie Raynor          DAC non-voting member (1st yr.)
☒ Quorum was met
☒ AJ Wheeler             Parent (2nd yr.)
☒ Gina Laws              Parent (2nd yr.)
☒ Laura Lorber           Parent (1st yr.)
☐ Abigail Chang          Student (1st yr.)
☐ Drake Davis            Student (1st yr.)
☐ Ayden Tran             Student (1st yr.)

Guest Name: Zarek Pilakowski - SPSA Department

<table>
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<tr>
<th>ITEM</th>
<th>DESCRIPTION/ACTION</th>
<th>MEETING SUMMARY</th>
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<tbody>
<tr>
<td>1.</td>
<td>Call to Order</td>
<td>The SSC meeting was called to order at 3:18 p.m.</td>
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<td></td>
<td>● Erik Sullivan - Principal</td>
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<td>2.</td>
<td>Public Comment</td>
<td>There was no public comment.</td>
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<td></td>
<td>● Open</td>
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<td>3.</td>
<td>SSC Business</td>
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<td></td>
<td>a. Approval of Minutes: November 15, 2023</td>
<td>The minutes from the SSC meeting on 11/15/23 were reviewed. Gina Laws moved to approve the minutes. AJ Wheeler seconded the motion. All members in attendance approved. Motion passed.</td>
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<td>● Action: Erik Sullivan - Principal</td>
<td>Approved 8-0-0</td>
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4. Review Roles and Responsibilities of our SSC

- Informational: Principal Erik Sullivan and SPSA Resource Teacher Zarek Pilakowski

  Informational presentation [Roles and Responsibilities of our SSC](#) in PowerPoint and Video emailed 12/05/2023 to the SSC members to review before the meeting

Zarek Pilakowski explained the responsibility of the SSC members. The SSC is a decision-making team that approves, decides, monitors, and reviews categorical Budgets (Title I).

The budget is coming out in a few weeks. SSC Members are responsible to make decisions on how to reach as many students as possible, how to spend the funds, what to purchase, what are the needs.

<table>
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<th>Budget</th>
<th>Informational: Erik Sullivan, Principal Zarek Pilakowski, SPSA</th>
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<tbody>
<tr>
<td>a. Budget Overview Review</td>
<td>- Action Item: Approve transfers -</td>
</tr>
<tr>
<td>b. Budget Transfers - Field Trips and Admission Tickets</td>
<td>- b. Vote to transfer budget. From: Title 1 30106 Supplemental Program Improvement Account 1107 Classroom Teacher $22,632</td>
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Zarek Pilakowski presented the available budgets. The remaining balance must be spent sooner than later. Items not received before the cut off date will be expensed in next year’s budget. Money can be moved around from Classroom Hourly to other categories if needed. The goal is to have zero balance.

Title 1 money allocation is based on student population, family income, number of students who qualifies for free and reduced lunch. Schools with 40% qualifies and Challenger has 47% and awarded $152,000 for next year.
c. Informational: Erik Sullivan, Principal

and 30106 Account 3000 Employee Benefits $8,559.00

To:
30106 Account 5735 Field Trips $13,110.00 (Bus Transportation) and Account 5859 Admission Tickets (Theatre, San Diego Zoo as an example) $18,081.00

Mr. Sullivan shared that after the Grade Level meeting, 8th grade teachers decided to bring the students to visit Miramar College and UCSD to get college experience, get information about the colleges, and to prepare them for high school and college career. 6th and 7th grade teachers are still brainstorming.

Gina Laws moved to approve the transfer. Theresa Lambert seconded the motion. All members in attendance approved. Motion passed.

Approved 8-0-0

• Vote to transfer budget
  From:
  30100-4301 Supplies $100

  To:
  30100-5841 Software License for Blooket or Quizletplus subscription requested by Ms. Briar Duco

  AJ Wheeler moved to approve the transfer. Gina Laws seconded the motion. All members in attendance approved. Motion passed.

  Approved 8-0-0

• c. Informational- Expense Transfer Transfer Discretionary Allocation Resource 00000-1192 Visiting Teacher $2,000 to Title 1 30100-1192 Visiting Teacher
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| b.    | ELAC                | ● Mary Hight shared ELAC Zoom meeting with Wangenheim and Mira Mesa High School last November 29, 2023.  

Parent from Challenger is the representative.  
Nomination forms were sent out to parents.  
Next meeting is scheduled for January 24, 2024. |
| c.    | DAC                 | ● D. Raynor attended the DAC meeting on November 15, 2023.  
Notes from D. Raynor:  
Ryan Brock, SPSA gave a presentation on Budget 101. [Budget 101 Presentation](#)  
Please watch the presentation, it really explains the way Title 1 monies are spent at school.  
DAC Elections were held!  
Crystal Trull – Chair  
Christina Bambino – 1st Chair  
Jahzi Jackson McCree – 2nd Chair  
Darlene Gonzalez – Title 1 Representative  
Pamela King, Program Manager for Family Engagement gave a presentation. [Family Engagement Updates November 2023](#)  
Summer School!!  
Tobie Pace spoke about Summer School 2024.  
In our area, 4 elementary schools, Sandburg included, will host. |
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<tr>
<th>d. Attendance</th>
<th>Challenger Scripps Ranch High Please see the presentation! Summer School Presentation</th>
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<tr>
<td>e. Adjourn</td>
<td>Meeting adjourned at 3:47pm by Mr. Sullivan</td>
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Next Scheduled SSC Meeting: January 17, 2024 (Date) Online Zoom Meeting - 3:15 p.m. Meeting ID: 817 9634 0640

Minutes recorded by Lucila Alonzo.