MEMBERS PRESENT:

☒ Erik Sullivan  Principal (ex officio)  ☒ AJ Wheeler  Parent (2nd yr.)
☒ Mary Hight  Classroom Teacher (2nd yr.)  ☒ Gina Laws  Parent (2nd yr.)
☒ Michael Johnson  Classroom Teacher (2nd yr.)  ☐ Laura Lorber  Parent (1st yr.)
☒ Jeff Talsky  Classroom Teacher (2nd yr.)  ☐ Abigail Chang  Student (1st yr.)
☒ Theresa Lambert  Classroom Teacher (1st yr.)  ☐ Drake Davis  Student (1st yr.)
☒ Lucila Alonzo  Other – school personnel (1st yr.)  ☐ Ayden Tran  Student (1st yr.)
☐ Debbie Raynor  DAC non-voting member (1st yr.)

Guest Name: Zarek Pilakowski - SPSA Department

ITEM | DESCRIPTION/ACTION | MEETING SUMMARY
--- | --- | ---
1. Call to Order | • Erik Sullivan - Principal | • The SSC meeting was called to order at 3:21 p.m.
2. Public Comment | • Open | • There was no public comment.
3. SSC Business | • Action: Erik Sullivan - Principal | • The minutes from the SSC meeting on 12/13/23 were reviewed. AJ Wheeler moved to approve the minutes. Gina Laws seconded the motion. All members in attendance approved. Motion passed.
   a. Approval of Minutes: December 13, 2023 | | Approved 8-0-0
<table>
<thead>
<tr>
<th>4. a. Budget Transfers 30100 Title 1 Basic Program</th>
<th>• Action Item: a. Approve transfers -</th>
<th>• a. Vote to transfer budget</th>
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<tbody>
<tr>
<td>From: 30100-1107 Classroom Teacher $5,845.00 and benefits (to be calculated by Budget Analyst Rita Clegg or Resource Teacher Zarek Pilakowski). to 30100-Account 1192 Prof &amp; Curriclm Dev Vist Tchr $4,600.00 plus benefits— to relieve Regular Teachers who will be going to the field trips. to 30100-Account 4201 Library Book $300.00. Any additional benefits will be transferred to 4201 Library Books. to 30100-Account 5721 Interprogram Svs/Duplicating $35.00 – Printing of the school’s return address on the envelopes for student-related projects requested by Mr. Gapusan &amp; Ms. Pierce. to 30100-Account 5209 Conference Local $317.00 – Ms. Jimenez will attend the School Gardens Conference on March 15-18 at Hilton La Jolla Torrey Pines. The registration fee is $450.00. Master Gardener of San Diego County awarded her $225.00 and Challenger will pay $317.00 for $225 registration fee plus $92 parking fees for 4 days and a Visiting Teacher for March 18, Monday to cover her class.</td>
<td>To 30100-Account 5920 Postage Expense $294.00 – Postage stamps for student-related projects requested by Mr. Gapusan and Ms. Pierce. Educational justification from Mr. Gapusan: “At the end of the year, we have the students write a reflective letter/journal about their middle school experiences. The letter is saved and then mailed out to each student four years later, upon their high school graduation. The letter/journal is based on their historical record/experiences in middle school and a reminder of their years here at Challenger Middle School. Here is a link to the assignment: <a href="https://docs.google.com/presentation/d/11hsvwGUusui15yp6riVDBWbeFCc6d1psG-k1EIU9vA/edit?usp=sharing">https://docs.google.com/presentation/d/11hsvwGUusui15yp6riVDBWbeFCc6d1psG-k1EIU9vA/edit?usp=sharing</a> Throughout the years, students have been pleasantly surprised and grateful for the letters as it reminded them about their middle school history. Thanks so much in advance for helping support this educational opportunity.”</td>
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Michael Johnson moved to approve the transfer. Mary Hght seconded the motion. All members in attendance approved. Motion passed.

Approved 8-0-0
### ITEM
b. Budget Transfers 30103 Title 1 Parent Involvement

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<td>● Action Item: b. Approve transfers -30103 Title 1 Parent Involvement</td>
<td>● b. Vote to transfer budget From: 30103 Parent involvement-4301 Supplies $29.00 To: 30103 Parent involvement-5920 Postage Expense $29.00 –to pay for sales tax. Gina Laws moved to approve the transfer. Michael Johnson seconded the motion. All members in attendance approved. Motion passed. Approved 8-0-0</td>
</tr>
</tbody>
</table>
c. Budget Transfers 30106 Title 1 Supplemental Program Improvement  
- Action Item: c. Approve transfers - 30106 Title 1 Supplemental Program Improvement  
- c. Vote to transfer budget  
  From: 30106- Account 1107 Classroom Teacher $1,641.00 to 30106- Account 4301 Supplies $1,641.00  
  Additional funding From: 30106- Account 5735 Interprogram Services/Field Trip $4,630.00  
  To: 1192 Prof & Curriclm Dev Vist Tchr $4,630.00 benefits included to relieve Regular Teachers who will be going to the field trips.

Michael Johnson moved to approve the transfer. AJ Wheeler seconded the motion. All members in attendance approved. Motion passed.

Approved 8-0-0

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| d. Budget Overview Review & SBB Information | ● Informational: Erik Sullivan, Principal  
● d. voting item | ● Informational Item  
Mr. Sullivan talked and shared the results of the budget and needs assessment survey.  
Results of Needs Assessment Survey  
Community Members – 114 Responded  
Staff Members – 12 Responded  
Instructional Support Expenditures:  
Extra support staff and resources for struggling students (after school tutoring) - High Priority from Parents and Staff  
Teacher Release Days |
-Medium Priority from Parents and Staff

Instructional Materials/supplies
- High Priority from Parents and Medium Priority from Staff

Developing support for parent involvement
- Medium Priority from Parents and Staff

Provide digital tools in the classroom
- High Priority from Parents and Low Priority from Staff

Software licenses
- High Priority from Parents and Medium Priority from Staff

Counselor
- High Priority from Parents and Staff

Teacher
- High Priority from Parents and Staff

Mr. Sullivan presented the budget allocation for School Year 2024-2025 based on the needs assessment survey results.

Title I 30100 Basic
Classroom Teacher - 0.4 (salary & ben. average) $96,452.88
School Counselor - 0.6 (3 days) (salary & ben. average) $53,118.66
Classroom Teacher Hourly (After School Tutoring) $3,079.00

Title I 30103 Parent Involvement
Classified Hourly (Back to School Night/Open House) $300.00
Theresa Lambert moved to approve the budget for Title 1 30100 & Title 1 30103 allocation for next school year. Michael Johnson seconded the motion. All members in attendance approved. Motion passed.

Approved 8-0-0

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<td>b. ELAC</td>
<td>● ELAC Report</td>
<td>● Mary Hight shared ELAC's next meeting is next week.</td>
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<td>c. DAC</td>
<td>● DAC Report</td>
<td>● Debbie Raynor attended the DAC meeting on December 13, 2023.</td>
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Title 1 Ranking!
https://go.boarddocs.com/ca/sandi/Board.nsf/files/CYBR2S6752BB/$file/TITLE%20I%20RANKING%201st%20Read%20FY%2024-25%20PDF%20BOARD.pdf

Pamela King spoke on Family Engagement. There is just so much information in her report!
https://drive.google.com/file/d/1t5QATN422CHUuzWaFwqftxNdo0SddPHG/view?usp=sharing

d. Attendance

e. Adjourn

Meeting adjourned at 3:56 pm by Mr. Sullivan

Next Scheduled SSC Meeting: February 14, 2024 (Date) Online Zoom Meeting - 3:15 p.m. Meeting ID: 817 9634 0640

Minutes recorded by Lucila Alonzo.