WHO ARE WE?

CARSON COLTS!

CARSON STUDENT HANDBOOK

Designing from the Heart!
WE ARE COLTS

Care about others
Offer to help
Lead by example
Take responsibility
Show respect

Who are we?
Carson Colts!
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Carson Colts!
I, (student)

______________________________________________,
agree to follow the procedures in this student handbook.

(Date) ______________________

I, (parent/guardian)

______________________________________________,
agree to hold my child accountable for the procedures in this student handbook.

(Date) ______________________

Grade___________Teacher______________________
Rm________
WE ARE COLTS
Additional Procedures
Include:

**Food/Snacks:**
Healthy snacks only
No gum, candy, energy drinks, soft drinks, coffee, or other caffeinated drinks
Water only in classrooms and hallways
Unhealthy snacks and drinks will be confiscated and not returned

**Dress Code:**
Wear closed-toed shoes that work for both learning and playing
Pants that fit around your waist
Shirts that cover your stomach and back with appropriate language and graphics
Tank tops with shoulder straps
2 fingers wide
Only jewelry and accessories that don't interfere with learning

WE ARE COLTS
Additional Procedures
Include:

**Assemblies:**
Eyes and ears on the speaker
Stay seated with bottom on the floor
Hands and feet to yourself
Raise your hand to speak
Eyes on your teacher when assembly is finished

**Anti-Bullying**
I will be kind to others.
I will not be mean to my peers, call them names, or try to physically or emotionally hurt them.
I won't watch, laugh, or join in when a friend or peer is mean or hurtful to others.
I will not take part in cyberbullying. I won’t say or do mean things to others over social media or text message.
If I see something, I will say something.

WE ARE COLTS
Additional Procedures
Include:

**Electronics and Toys**
No electronic games or iPads are permitted on campus.
Electronic readers, like a Kindle or Nook, are acceptable, but a Kindle Fire is not.
Toys are not allowed at school, as they are a distraction to the learning environment.
The school is not responsible for any lost or stolen toys or electronics.
Computers and chargers that have been checked out to students must be brought to school each day. Students are to come to school with their computer fully charged.

**Safety Drills:**
Stay silent
Listen to your teacher
Walking only
Stay in line

**Cell Phones**
Cell phones may be brought to school, but they MUST be turned off and left inside a backpack for the whole day. They are a distraction from the learning process.
Students are not allowed to use their phone on campus during school hours or activities.
Phones may be confiscated if students are using their phones. Confiscated phones must be picked up by a parent in the office after school.
The school is not responsible for any lost or stolen phones.
To maintain SAFETY, we

<table>
<thead>
<tr>
<th>Care by...</th>
<th>Offer to help by...</th>
<th>Lead by...</th>
<th>Take Responsibility by...</th>
<th>Show Respect by...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Making safe and appropriate decisions</td>
<td>Picking up trash, even if it isn’t mine</td>
<td>Walking to my line by 7:45am</td>
<td>Always informing my teacher prior to leaving with my parent or going to PrimeTime/Bayside</td>
<td>Walking bicycles on campus and parking them in the bike rack with a lock (no riding bikes on campus)</td>
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Walking to my line by 7:45am
(On rainy days, grades UTK, K and 1st grade report to auditorium. Grades 2-5 report to the cafeteria and wait to be picked up by the teacher)

Arriving to school between 7:30 and 7:45 am.

Walking in line to dismissal

Waiting quietly for teacher dismissal

Listening carefully for my name being called (PrimeTime/Bayside)

At DISMISSAL, we

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<td>Keeping my hands and feet to myself</td>
<td>Making sure nothing gets left behind</td>
<td>Walking in line to dismissal</td>
<td>Always informing my teacher prior to leaving with my parent or going to PrimeTime/Bayside</td>
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Walking in line to dismissal

Waiting quietly for teacher dismissal

Listening carefully for my name being called (PrimeTime/Bayside)

In the CAFETERIA, we

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<td>Taking only the food I will eat</td>
<td>Talking quietly to the people at my table</td>
<td>Cleaning up all the garbage on the table and floor</td>
<td>Grabbing 1 milk, 1 meal, and salad bar food</td>
<td>Saying &quot;Thank you&quot; to the lunch ladies</td>
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Cleaning up all the garbage on the table and floor

Grabbing 1 milk, 1 meal, and salad bar food

Saying "Thank you" to the lunch ladies

In the BATHROOM, we

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<th>Take Responsibility by...</th>
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<td>Walking to and from the bathroom</td>
<td>Reporting graffiti, damage, or disturbances to a staff member</td>
<td>Washing hands with soap</td>
<td>Flushing the toilet</td>
<td>Respecting the privacy of others</td>
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Reporting graffiti, damage, or disturbances to a staff member

Washing hands with soap

Flushing the toilet

Respecting the privacy of others

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Cleaning up all the garbage on the table and floor

Grabbing 1 milk, 1 meal, and salad bar food

Saying "Thank you" to the lunch ladies

Wearing my helmet if I bring my bike or scooter to school.

No skateboarding and roller skating on campus

Washing hands with soap

Flushing the toilet

Cleaning up after myself

Drying my hands

Respecting the privacy of others

Getting in and out as quickly as possible

Voice Level 0 or 1 (voice off or whispering only)
WE ARE COLTS
In the HALLWAY, we

Care by...
Walking on the right side of the stairway and holding the handrail

Offer to help by...
Cleaning up all the garbage on the floor

Lead by...
Waiting until I am outside to eat food (no food in the hallway)

Take Responsibility by...
Walking in the hallway and stairway at all times

Show Respect by...
Walking silently in line Working with a whisper voice Keeping my hands to myself Admiring others work only with my eyes

WE ARE COLTS
When using TECHNOLOGY, we

Care by...
Communicating respectfully, kindly, and with empathy to others online

Offer to help by...
Using technology to produce and create content rather than consume it (not just playing games)

Lead by...
Actively pursuing digital-based education habits for lifelong learning

Take Responsibility by...
Being careful with my computer Keeping my computer in it's case when moving it Holding my computer securely Keeping my charger with my computer at all times Balancing my screen time with healthy activity

Show Respect by...
Visiting websites approved by parents and teachers only

WE ARE COLTS
At RECESS, we

Care by...
Being considerate of others

Offer to help by...
Being a problem solver and finding solutions

Lead by...
Walking to the designated recess area Asking an adult if someone needs help

Take Responsibility by...
Using the bathroom quickly Washing my hands and getting water before the bell rings

Show Respect by...
Following the rules of the game

At RECESS, I can

Choose a movement activity
Basketball Soccer (grass field only) Four-Square Wall Ball at the Wall Ball Courts ONLY Hula Hoops/Jump Ropes/Blue and Red play structure Walking/Running Track

Choose a board game activity
In our seated area in-between the gardens.

When the bell rings or whistle blows,

I FREEZE where I am Wait for the Release Whistle to put Equipment ON THE RACK WALK to my line up area.
WE ARE COLTS
In PE, we

Care by...
Making the safety of myself and others the #1 rule!

Offer to help by...
Putting equipment away on the rack or in the basket when I am done using it

Lead by...
Actively listening and following directions the first time they are given

Take Responsibility by...
Being honest with my words
Being safe with my body
Playing by the rules at all times

Show Respect by...
Treating myself, others, equipment, and the PE area with safe and respectful words, actions, and decisions

WE ARE COLTS
In the OFFICE, we

Care by...
Greeting people in the office

Offer to help by...
Staying quiet inside (whispering only)

Lead by...
Patiently waiting for an adult to help me
Model patiently waiting for other students

Take Responsibility by...
Staying seated with my materials

Show Respect by...
Maintaining personal space
Not touching office materials
Staying quiet

WE ARE COLTS
At LIBRARY, we

Care by...
Cleaning up after myself

Offer to help by...
Sitting and reading quietly in the reading area after I check out a new book

Lead by...
Cleaning up when directed by an adult

Take Responsibility by...
Returning library books on time

Show Respect by...
Using a bookmark to find a new book
Placing books I don’t want back in the correct location on the shelf

WE ARE COLTS
On SCHOOL BUSES, we

1. Wait for the bus on the sidewalk
2. Follow all directions given by the bus driver
3. Respect the rights of others inside and outside of the bus
4. Do not push to get on or off the bus
5. Do not eat, drink, or chew gum on the bus
6. Sit in our seat and face forward at all times.
7. Keep our head and other body parts inside the bus and out of the aisles
8. Use appropriate language and actions
9. Do not vandalize (deface) the bus
10. Use "inside" voices on the bus