Date: April 18, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent

Re: Approval of Agenda

The Administration recommends the approval of the Agenda for April 18, 2019.
The Mission of the Yupiit School District is to educate all children to be successful in any environment.

Regional Board Members

Willie Kasayulie, Chairman
Samuel George, Treasurer
Robert Charles, Board Member

Ivan M. Ivan, Vice Chairman
Moses Owen, Board Member

Peter Gregory SR, Board Secretary
Moses Peter, Board Member

Committee Meetings and Work-sessions

Akiak Yupik Dancers

Agenda (beginning at 1:00 PM)

Regional Board of Education Meeting

LOCATION: Akiachak, Alaska DATE: April 18, 2019

I. Call to Order
II. Roll Call
III. Invocation
IV. Recognition of Guests
V. Approval of Agenda
VI. Approval of Minutes:
VII. Correspondence
VIII. Action Items:
   A. Meritain Health Opt out Plan
   B. 2nd Reading of FY20 Budget
   C. 2nd Reading of 2017-2018 Policy Updates
   D. Annual Bulk Fuel Bid
   E. MOA Chris McDonald
   F. MOA Doug Wesson
   G. MOA Gretchen Stich
   H. MOA Joann Domko
   I. Resignation
   J. New Hires
IX. Executive Session: Other Matters
X. Reports:
   A. Attendance Report:
   B. School Reports
      1. Akiachak
      2. Akiak
      3. Tuluksak
   C. Curriculum/Instruction Director’s Report
   D. Special Education and Assessment Director’s Report
   E. Business and Finance Report
F. Federal/State Programs Report
G. Maintenance & Operations Report
H. Technology Director Report
I. Superintendent’s Report
XI. Board Travel/Info: May 21-23, 2019 In-service in Anchorage (DEED)
XII. Public Comments
XIII. Board Comments
XIV. Next Regular Meeting: May 16, 2019 in Tuluksak
XV. Adjournment
Date: April 18, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent
Re: Approval of Minutes

The Administration recommends the approval of the Minutes for March 19, 2019, Regular RSB meeting and March 27, 2019, Special RSB meeting minutes. This is presented for approval.
Minutes of the Yupiit School District
Regional Board of Education

Held: March 19, 2019
Village: Akiachak, Alaska

<table>
<thead>
<tr>
<th>Committee Meetings and Work-session</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:30 AM – Summer Maintenance &amp; CIP</td>
<td></td>
</tr>
<tr>
<td>11:00 AM – Rea Bavilla, President, CEO for Calista Project</td>
<td></td>
</tr>
<tr>
<td>11:30 AM – AASB 2017-2018 Policy Updates</td>
<td></td>
</tr>
</tbody>
</table>

Judy Anderson, Maintenance Director will discuss the Summer Maintenance & CIP for your information.

Rea Bavilla, CEO/President for Calista Education & Culture, Inc. reported on the YSD partnership in the Tengluni Project via teleconference.

The 2017-2018 AASB Policy Update Instruction sheet is enclosed with explanatory notes, legal references or cross-reference updates, which will require formal Board action for 1st Reading. (For the BP 3300 Expenditures/Expending Authority and BP 3310 (a) Purchasing Procedures, the Administration recommends to leave the amount for Board approval to remain at $5,000.00).

Call to Order

I. Call to Order: Chairman Willie Kasayulie called the regular meeting of the Regional School Board to order at 1:01 PM

Roll Call

II. Roll Call: Present:
Willie Kasayulie, Chairman
Ivan Ivan, Vice Chairman
Samuel George, Treasurer
Peter Gregory, Secretary
Moses Owen, Board Member
Robert Charles, Board Member
Moses Peter, Board Member
# Invocation

**III. Invocation:** Moses Owen rendered the invocation.

# Recognition of Guests

**IV. Recognition of Guests:** Cassandra Bennett, John Stackhouse, Lisa Meath, Patricia Hutcherson, Lon Garrison, Ron Fortunato, Teresa Cox, Sharene Craft, Judy Anderson, Cody Burnham, Bonnie James.

# Executive Session

**V. Executive Session**

- **A. Other Matters**
- **B. Superintendent Candidate Finalist Selection**

We need a Motion to get into an executive session.

Motion by Peter Gregory, Seconded by Robert Charles to go into an executive session at 1:05 PM. Motion passed.

Motion by Sam George, Seconded by Ivan Ivan to get out of an executive session at 3:40 PM. Motion passed.

Motion by Moses Owen, Seconded by Ivan Ivan to suspend the rules to add item C. Appointment of the Superintendent. Motion passed.

**C. Appointment of Superintendent**

Motion by Moses Owen, Seconded by Ivan Ivan to move immediately appoint Cassandra Bennett as Superintendent of Yupiit School District. The Board offers a starting of $120,000.00 for a 260-day contract and a term of (2) years. The new contract will take effect July 1, 2019. The current compensation agreement will remain in effect until June 30, 2019. Motion passed with unanimous consent.

# Approval of Agenda

**VI. Approval of Agenda:** Administration presented the Yupiit School District Regional School Board Agenda for approval.

Motion by, Seconded by to approve the agenda as presented. Motion passed.

# Approval of Minutes

**VII. Approval of Minutes: February 18, 2019**

The Minutes for February 18, 2019 was presented for approval.

# Correspondence

**VIII. Correspondence:** none

# Action Items

**IX. Action Items**

- **A. 1st Reading of Budget**

The Administration recommended the 1st Reading of the Budget.

Motion by Sam George, Seconded by Ivan Ivan to approve the 1st Reading of the FY19-20 Budget. Motion passed.

**B. 1st Reading of 2017-2018 Policy Updates**

The Administration recommended the 1st Reading of the 2017-2018 Policy Updates.
Motion by Moses Owen, Seconded by Ivan Ivan to approve the 1st Reading of the BP Updates. Motion passed.

C. Proposed FY19-20 School Calendar
During the last board meeting, the Regional School Board wanted input from the other (2) sites whether the school sites want to select the FY2019-2020 School Calendar Proposal option A with a (2) week Christmas break or option B with the (3) week Christmas break. Below are the survey results from all (3) school sites: Akiachak School with 13-10 votes for option A; Akiak School with 27-4 votes for option A; and Tuluksak School with 10-9 votes for option B. With the majority votes, the Administration recommended to approve the Proposed FY2019-2020 School Calendar with the (2) week Christmas Break. This was presented for approval.

Motion by Ivan Ivan, Seconded by Moses Peter to approve the Proposed FY19-20 School Calendar. Motion passed.

D. Tech/Testing Coordinator
The Administration recommended the approval of the Tech/Testing Coordinator job description. This was presented for approval.

Motion by Sam George, Seconded by Ivan Ivan to approve the Tech/Testing Coordinator job description. Motion passed.

E. District-wide Special Education Coordinator & Curriculum Coordinator
The Administration recommended the approval of the District-wide Special Education Coordinator & Curriculum Coordinator job description. This was presented for approval.

Motion by Ivan Ivan, Seconded by Robert Charles to approve the District-wide Special Education Coordinator & Curriculum Coordinator job description. Motion passed.

F. Federal/State Grant Clerk
The Administration recommended the approval of the Federal/State Grant Clerk job description. This was presented for approval.

Motion by Sam George, Seconded by Moses Owen to approve the revised Federal/State Grant Clerk job description. Motion passed.

G. District Office Receptionist/Special Projects
The Administration recommended the approval of the District Office Receptionist/Special Projects job description. This was presented for approval.

Motion by Ivan Ivan, Seconded by Peter Gregory to approve the revised District Office Receptionist/Special Projects job description and amend the job description to eliminate #18, allow the Yupiit Culture Ed department a stand alone and to look for funding for this position. Motion passed.
Continue – Action Items

H. Meritain Health Insurance Opt out Plan
The Administration recommended the approval to offer the Meritain Opt out Plan to all employees. This was presented for approval.

Tabled to the next board meeting.

I. Resignations
The Administration recommended the approval of the resignations for Brian Krosschell, IT Technology Director effective June 19, 2019; Cody Burnham, K-12 Principal, Akiachak School effective June 6, 2019; James Bagnaschi, 4th Grade Teacher effective May 17, 2019 Akiachak School; John Hammond, 3rd Grade Teacher, Akiachak School effective May 17, 2019; Regina Turner, 3rd/4th Grade Teacher, Tuluksak School effective May 17, 2019; Marie Andrew, Secretary, Tuluksak School, Effective March 4, 2019 and Patricia Hutcherson, Director of Curriculum & Instruction, effective June 12, 2019. This was presented for approval.

Motion by Moses Peter, Seconded by Peter Gregory to approve the resignations listed above. Motion passed.

J. New Hires
The Administration recommended the approval of the New Hires for James Boldosser, 2nd/3rd Grade Teacher for Akiak School for remainder of FY18-19 school year; Edna Jackson, Grant Clerk, Akiachak DO; Michelle Mitchell, Science Teacher for Tuluksak School for FY19-20 school year. This was presented for approval.

Motion by Peter Gregory, Seconded by Sam George to approve the above New Hires as recommended by Administration. Motion passed.

The Administration recommended the approval of the Recommended Administration for Re-hire for FY2019-2020. This was presented for approval.

Motion by Ivan Ivan, Seconded by Moses Owen to offer contract to the recommended Administration for rehire for FY2019-2020. Motion passed.

L. Salary Update
The Administration recommended the approval of the Certified Salary Update.

Motion by Sam George, Seconded by Moses Owen to approve the Proposed Teacher Salary Schedule. Motion passed.

M. CIP Priority Update
Judy Anderson, Maintenance Director recommended approving the CIP Priority Update as presented. See attached document.
<table>
<thead>
<tr>
<th>Continue – Action Items</th>
<th>Motion by Ivan Ivan, Seconded by Moses Peter to approve the CIP Priority listing Update. Motion passed.</th>
</tr>
</thead>
</table>

**N. Letter of Support to Calista**  
Motion by Moses Owen, Seconded by Moses Peter for Administration to write a letter of support to Calista for the ANE Grant. Motion passed.

**XII. Reports:** The Attendance report for February 2019 was presented for review and information only.

- **A. Attendance Report:** The attendance report was reviewed by the board.
- **B. School Reports:**
  1. **Akiachak:** Cody Burnham’s report was reviewed by the board.
  2. **Akiak:** Cassandra Bennett’s report was reviewed by the board.
  3. **Tuluksak:** Sharene Craft’s report was reviewed by the board.
- **C. Curriculum/Instruction Director’s Report:** Patricia Hutcherson’s report was reviewed by the board.
- **D. Special Education and Assessment Director’s Report:** Stacey Wilson’s report was reviewed by the board.
- **E. Business & Finance Report:** John Stackhouse’s report was reviewed by the board.
- **F. State/Federal Programs Report:** Kaylin Charles’ report was reviewed by the board.
- **G. Maintenance & Operations Report:** Judy Anderson’s report was reviewed by the board.
- **H. Technology Director’s Report:** Brian Krosschell’s report was reviewed by the board.
- **I. Superintendent’s Report:** Cassandra Bennett’s report was reviewed by the board.

**XIII. Board Travel/Info:**

**XIV. Public Comments**

**XV. Board Comments**

**XVI. Next Regular Meeting:** April 18, 2019 in Akiak

**XVII. Adjournment:** Motion by Moses Peter, Seconded by Sam George to adjourn the meeting at 6:36 PM.

___________________________               ___________________  
Secretary                                                     Date
Minutes of the Yupiit School District
Regional Board of Education

Held: March 27, 2019
Village: Akiachak, Alaska

<table>
<thead>
<tr>
<th>Call to Order</th>
<th>I. Call to Order: Chairman Willie Kasayulie called the special meeting of the Regional School Board to order at 2:02 PM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roll Call</td>
<td>II. Roll Call: Present:</td>
</tr>
<tr>
<td></td>
<td>Willie Kasayulie, Chairman</td>
</tr>
<tr>
<td></td>
<td>Ivan Ivan, Vice Chairman</td>
</tr>
<tr>
<td></td>
<td>Samuel George, Treasurer</td>
</tr>
<tr>
<td></td>
<td>Moses Owen, Board Member</td>
</tr>
<tr>
<td></td>
<td>Robert Charles, Board Member</td>
</tr>
<tr>
<td></td>
<td>Moses Peter, Board Member</td>
</tr>
<tr>
<td>Absent</td>
<td>Peter Gregory, Secretary</td>
</tr>
<tr>
<td>Invocation</td>
<td>III. Invocation: Moses Owen rendered the invocation</td>
</tr>
<tr>
<td>Recognition of Guests</td>
<td>IV. Recognition of Guests: Cassandra Bennett, John Stackhouse, Patricia Hutcherson, Bonnie James, and James Doughty (via teleconference)</td>
</tr>
<tr>
<td>Approval of Agenda</td>
<td>V. Approval of Agenda: Administration presented the Yupiit School District Regional School Board Agenda for approval.</td>
</tr>
<tr>
<td></td>
<td>Motion by Sam George, Seconded by Robert Charles to approve the agenda as presented. Motion passed.</td>
</tr>
<tr>
<td>Action Item</td>
<td>Action Item:</td>
</tr>
<tr>
<td></td>
<td>A. FY2018 Audit Draft</td>
</tr>
<tr>
<td>Continue – Action Item</td>
<td>James Doughty with BDO discussed and reviewed the FY18 Audit Draft with the Regional School Board.</td>
</tr>
<tr>
<td>------------------------</td>
<td>-------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td>Motion by Sam George, Seconded by Robert Charles to accept the FY18 Audit Draft. Motion passed with 5-1 yeas with Moses Owen abstain. Motion passed.</td>
</tr>
<tr>
<td>Next Meeting Regular Meeting</td>
<td>XII. <strong>Next Regular Meeting:</strong> April 18, 2019 in Akiak</td>
</tr>
<tr>
<td>Adjournment</td>
<td>XIII. <strong>Adjournment:</strong> Motion by Sam George, Seconded by Robert Charles to adjourn the meeting at 2:59 PM</td>
</tr>
</tbody>
</table>

_________________________________________   ___________________
Secretary                                                      Date
Date: April 18, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent

Re: Correspondence - None
Date: April 18, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent
Re: Action Item A.

John Stackhouse, Business Manager will hand out the Meritain Health Opt out Plan for discussion and approval.
Date: April 18, 2019  
To: Regional School Board  
From: Cassandra Bennett, Interim Superintendent  
Re: Action Item B.

The Administration recommends the approval of the 2nd Reading of the FY20 Budget. This is presented for approval.
Before enacting any cut the Board needs to review the strategic plan, Mission Statement, Vision Statement, Values, and Strategic Goal Areas. This is to ensure that decisions taken by the District continue to support this long-term plan regardless of the level of funding.

**Mission Statement**

To educate all children to be successful in any environment.

**Vision Statement**

All members of the community are proud and committed to our school system. Students have a positive learning environment, speak the Yupiaq language, know their culture, attend school regularly and graduate prepared to be successful in any environment. The majority of our teachers and school staff are Yup’ik and speak their language, and the curriculum and instruction is based in Yup’ik values and traditions. Our community members, elders, parents and students feel ownership in our schools.

**Values**

Love for Children, Spirituality, Sharing, Humility, Hard Work, Respect for Others and Their Property, Cooperation, Family Roles, Knowledge of Family Tree, Hunter Success, Domestic Skills, Knowledge of Language, Avoid Conflict, Humor, Respect for Land, Respect for Nature

**Strategic Goal Areas:**

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

The Board of Directors tasked the administration with developing a second budget scenario that identifies what actions the District would take if faced with a 15% drop in revenue or
corresponding increases to required, additional expenses.

**State Fiscal Situation**

- $2.5 Billion annual deficit in State Spending.
- Education is the second highest cost center for State Government
- Flat Funding reduces available funds due to increasing operational costs

The purpose of this exercise is to create a strategic list that the Board would implement in a step-by-step fashion, if needed. A 15% reduction would remove over $900K from the YSD Budget. If changes in revenue or required expenses create a $900K deficit, then the steps would be implemented, in order of priority, one at a time until revenue/expenses are again balanced. Hopefully, we will not experience a 15% reduction.

After much consideration and attention, the committee established the following priorities to guide the budget creation process.

- **Highest Priority should be given to the following:**
  - Instructional staff
    - In-service/training
    - Benefits
    - Housing
    - Recruitment
    - High need position recruiting incentives
  - Student Success
    - Curriculum and Instruction
    - Staff Training
    - Instruction Materials
    - Student Activities
    - Technology
  - Clean and safe school and housing
    - Custodians
    - Maintenance
    - PA System

- **Lowest Priority should be given to the following:**
  - Travel
    - RSB
    - Staff
    - Sports
    - Non-grant funded
  - Staff
    - Tech Interns
    - Classified prep time
    - Vacant positions
- DO Staff cuts (reduce days/hours/positions)
- Secretary days
- Classified Aide days
  - Other
    - New vehicles
    - Housing costs

Based on the above priorities:

- Finance Committee established the importance to preserve certified instructional staff above classified and non-instructional staff.
- Finance Committee established the importance of preserving maintenance personnel and spring 2019 order to go on barge ($320,000) for summer painting, housing repairs and furniture.
- Finance Committee established the importance of scheduling full-time positions when the student needs justify the work over the possibility of serving students with part-time positions.
- Finance Committee established a commitment to maintain specialty student programs in our schools including a school counselor, Excel Program and Voyage,
- Finance Committee established a commitment to not touch the CTE budget.
- Finance Committee established a commitment to not touch SPED or SPED paras.

**Scenario A – Governor’s proposed 25% reduction to base student allocation**

- Likelihood of passing – very remote
- Deficit under this scenario: 1.7M
- Changes required to close the deficit:
  - Eliminate all student activities $200,000
  - Reduce certificated/classified staff by 15-20 personnel $1.5M

The cuts under Scenario A are so extreme that we would not be able to operate as a traditional school district.

**Scenario B – 15% reduction to base student allocation**

- Likelihood of passing – low
- Deficit under this scenario: $900K
- Changes required to close the deficit:

<table>
<thead>
<tr>
<th>PRIORITY</th>
<th>EXPENSE</th>
<th>SAVINGS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Reduce Tech Director position to Tech Coordinator</td>
<td>$40,000</td>
</tr>
<tr>
<td>2</td>
<td>Combine SPED and Curriculum position and</td>
<td>$160,000</td>
</tr>
<tr>
<td></td>
<td>Proposal</td>
<td>Cost</td>
</tr>
<tr>
<td>---</td>
<td>-----------------------------------------------------------------------------------------------------------------------</td>
<td>-------------------------------------</td>
</tr>
<tr>
<td>3</td>
<td>Reduce Yupiit Director position to Yupiit Coordinator</td>
<td>$100,000</td>
</tr>
<tr>
<td>4</td>
<td>Reduce/eliminate Tech Interns at all sites</td>
<td>$10,000/$30,000</td>
</tr>
<tr>
<td>5</td>
<td>Reduce Secretaries from 197 to 188 days</td>
<td>$10,000</td>
</tr>
<tr>
<td>6</td>
<td>Reduce Classified Aides from 184 to 174 days</td>
<td>$20,000</td>
</tr>
<tr>
<td>7</td>
<td>Introduce Opt out plan for Health care ($6k to $16K per employee that elects to Opt Out)</td>
<td>$0 to $300,000</td>
</tr>
<tr>
<td>8</td>
<td>Freeze all non-grant travel</td>
<td>$250,000</td>
</tr>
<tr>
<td>9</td>
<td>Increase teacher rent by $100 per month, per unit</td>
<td>$50,000</td>
</tr>
<tr>
<td>10</td>
<td>Increase Employee Health care contribution $100 per month</td>
<td>$115,000</td>
</tr>
<tr>
<td>11</td>
<td>Limit/Freeze summer maintenance hires</td>
<td>$10,000/$30,000</td>
</tr>
<tr>
<td>12</td>
<td>Reduce custodians at all sites</td>
<td>$25,000/$75,000</td>
</tr>
<tr>
<td>13</td>
<td>Reduce all non-essential supplies</td>
<td>$75,000/$200,000</td>
</tr>
<tr>
<td>14</td>
<td>Reduce 1 classified FTE in Tuluksak</td>
<td>$100,000</td>
</tr>
<tr>
<td></td>
<td>Reduce maintenance techs at all sites</td>
<td>$125,000</td>
</tr>
<tr>
<td>15</td>
<td>Eliminate all student activities</td>
<td>$200,000</td>
</tr>
<tr>
<td>16</td>
<td>Introduce Subsistence calendar from 170 to 152 (State waiver required)</td>
<td>$400,000</td>
</tr>
<tr>
<td>17</td>
<td>OR fill deficit with Fund Balance</td>
<td>$886,000</td>
</tr>
</tbody>
</table>

**Scenario C – 5% reduction to base student allocation**

- Likelihood of passing – high
- Deficit under this scenario: $500K
- Changes required to close the deficit:
<table>
<thead>
<tr>
<th>PRIORITY</th>
<th>EXPENSE</th>
<th>SAVINGS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Reduce Tech Director position to Tech Coordinator</td>
<td>$40,000</td>
</tr>
<tr>
<td>2</td>
<td>Combine SPED and Curriculum position and eliminate Curriculum Director position</td>
<td>$160,000</td>
</tr>
<tr>
<td>3</td>
<td>Reduce Yupiit Director position to Yupiit Coordinator</td>
<td>$100,000</td>
</tr>
<tr>
<td>4</td>
<td>Reduce Tech Interns at all sites</td>
<td>$30,000</td>
</tr>
<tr>
<td>5</td>
<td>Reduce Secretaries from 197 to 188 days</td>
<td>$10,000</td>
</tr>
<tr>
<td>6</td>
<td>Reduce Classified Aides from 184 to 174 days</td>
<td>$20,000</td>
</tr>
<tr>
<td>7</td>
<td>OR fill deficit with Fund Balance</td>
<td>$500,000</td>
</tr>
<tr>
<td>FUND 100: School Operating</td>
<td>FY 2019</td>
<td>FY 2020</td>
</tr>
<tr>
<td>-----------------------------------------------</td>
<td>---------</td>
<td>---------</td>
</tr>
<tr>
<td><strong>Enrollment Projection</strong></td>
<td>441 + 2</td>
<td>464</td>
</tr>
<tr>
<td>State Foundation</td>
<td>5,288,898</td>
<td>5,188,922</td>
</tr>
<tr>
<td>SB142</td>
<td>128,114</td>
<td>-</td>
</tr>
<tr>
<td>Pupil Transportation</td>
<td>882</td>
<td>882</td>
</tr>
<tr>
<td>Impact Aid (Federal)</td>
<td>4,000,269</td>
<td>3,562,334</td>
</tr>
<tr>
<td>Other State Revenue (PERS/TRS)</td>
<td>667,388</td>
<td>379,711</td>
</tr>
<tr>
<td>Other State Revenue (Quality School)</td>
<td>25,064</td>
<td>26,233</td>
</tr>
<tr>
<td>Other State Revenue (BAG -Erate)</td>
<td>25,915</td>
<td>25,915</td>
</tr>
<tr>
<td>E-rate Revenue</td>
<td>1,543,890</td>
<td>1,543,890</td>
</tr>
<tr>
<td>Transfer to Food/Housing Fund</td>
<td>(500,000)</td>
<td>(500,000)</td>
</tr>
<tr>
<td>FY18-19 Carryover (10% limit)</td>
<td>500,000</td>
<td>500,000</td>
</tr>
<tr>
<td>Other Revenue*</td>
<td>15,000</td>
<td>15,000</td>
</tr>
<tr>
<td><strong>FUND TOTAL</strong></td>
<td>11,695,421</td>
<td>10,742,887</td>
</tr>
</tbody>
</table>

| FUND 255: Food Service                        |         |         |                |
| Adult Lunch Revenue                           | 45,000  | 45,000  | -              |
| Other Local Revenue                           |         |         |                |
| Food Service (State)                          | 373,000 | 371,500 | (1,500)        |
| Transfer from the General Fund                | 100,000 | 100,000 | -              |
| **FUND TOTAL**                                | 518,000 | 516,500 | (1,500)        |

| FUND 390: Employee Housing                    |         |         |                |
| Local Revenues                                | 280,000 | 350,000 | 70,000         |
| Transfer from the General Fund                | 400,000 | 400,000 | -              |
| **FUND TOTAL**                                | 680,000 | 750,000 | 70,000         |

| **TOTAL REVENUE**                             | 12,893,421 | 12,009,387 | (884,033) |
## Yupiit School District

### Expenditure Summary by Function

**FY 2019-2020 Proposed Budget**

<table>
<thead>
<tr>
<th>Function</th>
<th>Actual FY 2019</th>
<th>Proposed FY 2020</th>
<th>Increase (Decrease)</th>
</tr>
</thead>
<tbody>
<tr>
<td>100 Instruction</td>
<td>3,628,028</td>
<td>3,349,255</td>
<td>(278,773)</td>
</tr>
<tr>
<td>200 Special Education Instruction</td>
<td>699,359</td>
<td>959,147</td>
<td>259,788</td>
</tr>
<tr>
<td>220 Special Education Support</td>
<td>319,849</td>
<td>181,895</td>
<td>(137,953)</td>
</tr>
<tr>
<td>300 Support Services - Students</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>320 Support Services - Student (Guidance)</td>
<td>338,671</td>
<td>315,704</td>
<td>(22,967)</td>
</tr>
<tr>
<td>350 Support Services - Instruction</td>
<td>2,428,732</td>
<td>2,062,653</td>
<td>(366,079)</td>
</tr>
<tr>
<td>400 School Administration</td>
<td>464,735</td>
<td>431,494</td>
<td>(33,241)</td>
</tr>
</tbody>
</table>

**Sub Total Instruction**

<table>
<thead>
<tr>
<th>Function</th>
<th>Actual FY 2019</th>
<th>Proposed FY 2020</th>
<th>Increase (Decrease)</th>
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</thead>
<tbody>
<tr>
<td>450 School Administration Support</td>
<td>142,484</td>
<td>139,791</td>
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<tr>
<td>511 School Board</td>
<td>224,329</td>
<td>214,523</td>
<td>(9,806)</td>
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<tr>
<td>512 District Administration</td>
<td>281,300</td>
<td>262,590</td>
<td>(18,709)</td>
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<tr>
<td>550 District Administration Support</td>
<td>1,986,548</td>
<td>1,800,428</td>
<td>(186,120)</td>
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<tr>
<td>600 Maintenance &amp; Operations</td>
<td>530,000</td>
<td>521,208</td>
<td>(8,792)</td>
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<tr>
<td>700 Student Activities</td>
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**Sub Total Admin/O&M**

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<td>900 Transfers</td>
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<tr>
<td>552 Food Service</td>
<td>100,000</td>
<td>100,000</td>
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<tr>
<td>558 Employee Housing</td>
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<td>Fund Balance</td>
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**Sub Total Transfers**

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**Sub Total General Fund**

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<td>590,726</td>
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<td>600 Employee Housing Fund</td>
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<td>521,208</td>
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**TOTAL EXPENSES**

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**TOTAL REVENUE**

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**OVER/UNDER**

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<th>Actual FY 2020</th>
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Yupiit School District

FY 2020 2nd Proposed Budget

2 of 9

Expenditure Summary by Function
<table>
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<tr>
<th>Account Code</th>
<th>Description</th>
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<th>Comments</th>
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Food Services Fund

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Employee Housing Fund

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Date: April 18, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent
Re: Action Item C.

The Administration recommends the approval of the 2nd Reading of the 2017-2018 Policy Updates. This is presented for approval.
AASB POLICY REFERENCE MANUAL UPDATE SERVICE

2017-2018 UPDATE

INSTRUCTION SHEET

NOTE: This packet includes only those policy manual pages that have been revised, deleted or newly established. Full text pages are included and are to be substituted as indicated below.

For ease of School Boards, AASB has identified those portions of the Update that require formal Board action in order to implement the policy changes. This is indicated by a “Yes” or “No.” A “No” is used if changes have been made only to an AR or an Exhibit, or if policy changes are limited to explanatory notes, legal reference or cross-reference updates, or minor grammatical or stylistic changes that have not changed the policy meaning.

IMPORTANT NOTE FOR THE 2017-18 UPDATE: Alaska chose the last submission date allowable for its state plan implementing Every Student Succeeds Act (September 18, 2017). If the state publishes updated ESSA regulations, further updating of the policies will follow.

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ARTICLE 3, Series 3000 – Business and Noninstructional Operations

BP 3300  No  EXPENDITURES/EXPENDING AUTHORITY

This revision incorporates revisions to the federal Office of Management and Budget’s (OMB) new procurement requirements. It provides that all contracts under federal awards must follow the new procurement procedures. The revisions to BP 3310 and BP 3311 provide substantive policy for these changes.

BP 3310  Yes  PURCHASING PROCEDURES

This update includes a substantial update to purchasing procedures, in accordance with the new OMB policy described in BP 3300. The policy provides the five general standards a purchase under a federal award must meet.

BP 3311  Yes  BIDS

This policy establishes the five types of bids that may be used for purchases under federal awards. It is in accordance with the OMB purchasing procedures described in BP 3300. The policy also includes a provision safeguarding minority bidding rights.
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| BP 4112.4 | Yes | HEALTH EXAMINATIONS  
This update eliminates the provision previously under state law that required employees to undergo physical examinations every three years as a condition of employment. A school board may still opt to require physical examinations, but they are no longer required under the state regulation 4 AAC 06.050. |
| BP 4118 | Yes | SUSPENSION/DISCIPLINARY ACTION  
The policy was updated to state that certificated management and supervisory personnel who are not covered by a negotiated agreement are subject to the disciplinary procedures in BP 4218, except for discipline involving dismissal or nonretention. The procedures for dismissal and nonretention of certificated employees are provided in statute. |
| BP 4218 | Yes | DISMISSAL/SUSPENSION/DISCIPLINARY ACTION  
This update reflects a significant change to the discipline process for classified employees. It states that District administration shall discipline classified personnel pursuant to the terms of a negotiated agreement, and clarifies the procedures under which an appeal may be brought to the school board. It also establishes that classified management and supervisory personnel are subject to the same disciplinary procedures. |
| **ARTICLE 6, Series 6000 – Instruction** | | |
| BP 6179 | Yes | CHILD CARE AND DEVELOPMENT PROGRAMS  
This revision incorporates the new state requirements found in 4 AAC 60.170 for district child care and preschool programs. A district must now submit annual assurances to the department indicating that the district has adopted written policies that ensure compliance with the programmatic requirements of 4 AAC 60.170, the pre-elementary education regulation. |
Business and Noninstructional Operations

EXPENDITURES/EXPENDING AUTHORITY

BP 3300

Note: The following sample policy should be revised as appropriate to reflect district philosophy and needs. A.S. 14.14.060 and 14.14.065 provide that the borough assembly/city council, with the consent of the borough/city school district, may by ordinance delegate to the school district responsibility for a centralized treasury and/or accounting system. A.S. 14.08.101 empowers regional school boards to establish their own fiscal procedures and exempts them from A.S. 36.30 (State Procurement Code) and A.S. 37.05 (Fiscal Procedures Act). A.S. 14.08.111 requires the regional school board to designate employees authorized to direct disbursements from school funds of the School Board. All contracts made under federal awards must comply with the Office of Management and Budget’s procurement procedures found in 2 C.F.R 200.317-326. Prior to any purchase, the District should review the federal funding award or grant to determine if it requires compliance with OMB’s procurement procedures.

The Superintendent or designee may purchase supplies, materials and equipment in accordance with law. Prior School Board approval is required for purchases over $__________ (amount to be determined by District). The School Board shall approve or ratify all transactions.

(cf. 3310 - Purchasing Procedures)
(cf. 3311 - Bids)
(cf. 3312 - Contracts)
(cf. 3460 - Financial Reports and Accountability)

Note: A.S. 14.17.225 requires districts to operate under a balanced budget and provides that the state is not responsible for the debts of school districts.

The Superintendent or designee shall not authorize any proposed expenditure which exceeds the major budget classification allowance against which the expenditure is the proper charge unless an amount sufficient to cover the purchase is available in the budget for transfer.

(cf. 3100 - Budget)
(cf. 3110 - Transfer of Funds)

The School Board shall not recognize obligations incurred contrary to School Board policy and administrative regulations.

Legal Reference:

ALASKA STATUTES
14.08.101 Powers (Regional school boards)
14.08.111 Duties (Regional school boards)
14.14.060 Relationship between borough school district and borough
14.14.065 Relationship between city school district and city
14.17.190 Restrictions governing receipt and expenditure of money from public school foundation account
36.30 State Procurement Code
37.05 Fiscal Procedures Act

CODE OF FEDERAL REGULATIONS
2 C.F.R. 200.317-326, Procurement Standards

Revised 3/2018

Yupiit School District
9/92
Note: Pursuant to A.S. 14.14.060 and 14.14.065, city and borough school districts may establish their own procedures for purchase of supplies and equipment. A.S. 14.08.101 empowers regional school boards to establish their own fiscal procedures, including the purchase of supplies and equipment. All contracts made under federal awards must comply with the Office of Management and Budget's procurement procedures found in 2 CFR 200.317-326. Prior to any purchase, the District should review the federal funding award or grant to determine if it requires compliance with OMB's procurement procedures.

The School Board desires to ensure that maximum value is received for money spent by the district and that records are kept in accordance with law. The Superintendent or designee may issue and sign purchase orders and shall submit them for School Board approval or ratification. Purchase orders in excess of $__________ (amount to be determined by District) will require prior approval of the Board. Purchases may not be segmented in order to circumvent the requirement for prior approval.

All purchases under federal awards will meet general standards as follows:

1. The District will maintain written procurement policies and procedures that meet the following standards and any other applicable laws and regulations.
2. Costs incurred must be necessary and cost-effective.
3. All procurement transactions must provide full and open competition.
4. The District will maintain written standards of conduct covering conflicts of interest.
5. The District will maintain documentation addressing cost and price analysis, and vendor selection, as applicable for the selected method of procurement.

(cf. 3310 - Bids)

No employee, officer, or agent of the District may participate in the selection, award, or administration of a contract supported by a federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-substantial gifts of nominal value may be accepted if the item is non-solicited.

Employees in violation of this conflict of interest section are subject to disciplinary measures set forth in statute, board policy, and applicable negotiated agreements, up to and including termination.

(cf. 3300 - Expenditures/Expending Authority)
(cf. 3400 - Management of District Assets)
(cf. 3460 - Financial Reports and Accountability)
Business and Noninstructional Operations

(cf. 4118 – Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
(cf. 9270 - Conflict of Interest)

Note: A.S. 36.15.050 establishes a preference for purchasing Alaskan agricultural and fisheries products. A.S. 14.03.085 makes school districts, except REAA's, subject to A.S. 29.71.050, which establishes a preference for purchasing recycled Alaska products.

The School Board encourages the selection of Alaskan products when such products meet the needs of the district and shall adhere to state law regarding purchasing preferences for Alaskan products.

(cf. 3311 - Bids )
(cf. 3312 - Contracts)

Note: A U.S. Supreme Court decision (City of Richmond v. J. A. Croson Co.) indicates that before enacting an affirmative action purchasing program, the district would have to have strong evidence of past district discrimination against minority contractors and the district's program would have to be narrowly tailored to accomplish its remedial purpose.

Legal Reference:

ALASKA STATUTES
14.08.101 Powers (Regional school boards)
14.14.060 Relationship between borough school district and borough
14.14.065 Relationship between city school district and city
29.71.030 Procurement preferences for recycled Alaska products
36.30. State Procurement Code
37.05 Fiscal Procedures Act

CODE OF FEDERAL REGULATIONS
2 C.F.R. 200.317-326, Procurement Standards


Revised 3/2018

Yupiit School District
9/92
Business and Noninstructional Operations

BIDS

The district shall purchase equipment, supplies and services on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the district to do so. The Superintendent or designee shall establish procedures to implement these requirements. Prior to any purchase, the District should review the federal funding award or grant to determine if it requires compliance with OMB’s procurement procedures.

Purchases Made Under Federal OMB Funding Awards

All bids under federal awards must be made in accordance with the standards set forth in 2 CFR 200.320, set forth below. One of the following five methods of procurement shall be used for each purchase under a federal award:

1. Micro-purchases: Less than $3,000 ($2,000 for purchases subject to the Davis-Bacon Act)
   a. No competitive quotes required
   b. Purchases should be spread among qualified suppliers
2. Small Purchases: Between $3,000 and $150,000
   a. Rate quotes must be obtained from an adequate number of qualified sources
   b. Quotes can be obtained from suppliers or from public websites
3. Sealed bids: Purchases more than $150,000
   a. Two or more qualified bidders are required
   b. Bids must be publicly advertised and solicited from adequate suppliers
   c. Lowest bidder for the fixed price contract with specific requirements shall be awarded the contract
4. Competitive Proposals: Purchases more than $150,000
   a. A written policy must be adopted for conducting technical evaluations of reviewing proposals and selecting the recipient
5. Sole Source: Purchases of any amount that meet one of the following four requirements
   a. Good/service is only available from a single source
   b. Only one source can provide the good/service in the time frame required
   c. Written pre-approval from the Federal awarding agency
   d. Competition is deemed inadequate, after solicitation attempts through one of the other methods

To ensure that good value is received for funds expended, specifications shall be carefully designed and shall describe in detail the quality, delivery and service required.
Business and Noninstructional Operations

BIDS  (continued)  BP 3311(b)

Minority Bidding

When procuring contracts under federal awards set forth in 2 CFR 200.320, the District must take affirmative steps to utilize minority businesses, women’s business enterprises, and labor surplus area firms when possible. Affirmative steps must include:

(1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
(2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
(3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
(4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
(5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
(6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

(cf. 9270 - Conflict of Interest)
(cf. 4030 - Nondiscrimination in Employment)
(cf. 3310 – Purchasing Procedures, Procurement)

Legal Reference:
ALASKA STATUTES
14.14.060 Relationship between borough school district and borough
14.14.060(h) Procurement of supplies and equipment
14.14.065 Relationship between city school district and city
14.03.085 Procurement preference for recycled Alaska products
29.71.050 Procurement preferences for recycled Alaska products
35.15 Construction Procedures
36.15.020 Use of local agricultural and fisheries products required in purchases with state money

ALASKA ADMINISTRATIVE CODE
4 AAC 27.085 Competitive pupil transportation proposals
4 AAC 31.080 Construction and acquisition of public school facilities

CODE OF FEDERAL REGULATIONS
2 C.F.R. 200.317-326, Procurement Standards

FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT v. BOWERS, 851 P.2d 56 (Alaska 1992)

Revised 3/2018

Yupiit School District
9/92
HEALTH EXAMINATIONS

Note: Alaska Statute 14.30.075, enacted in 2016, provides that school districts may require physical examinations of teachers as a condition of employment. Districts are not required to pay the cost of teacher physical exams and this does not affect the coverage of any health insurance benefits the district provides to teachers.

Employees may be required to pass a physical and/or psychological examination any time such an examination appears necessary to preserve the health and welfare of district students and employees, or to furnish medical proof of physical or mental ability to perform satisfactorily the assigned duties of an individual's position, or as a condition of employment.

(cf. 4119.41 - Employees with Infectious Disease)

Legal Reference:

**ALASKA STATUTE**
14.30.075 Physical examinations for teachers

**ALASKA ADMINISTRATIVE CODE**
4 AAC 18.010 Teachers' and administrators' contracts

Revised 3/2018

Yupiit School District
9/92
Certificated Personnel

SUSPENSION/DISCIPLINARY ACTION

The School Board expects its employees to perform their duties in accordance with state law and School Board policy and administrative regulations.

(cf. 4119.21 - Codes of Ethics)
(cf. 4117.4 - Dismissal)
(cf. 4117.6 - Nonretention)

The Superintendent or designee may take disciplinary action, including verbal warning, written warning, reassignment, suspension with or without pay and dismissal, as he/she deems appropriate and may deviate from the progressive order of disciplinary actions in light of the particular facts and circumstances involved.

Note: A teacher may be suspended pending an investigation to determine whether cause exists for dismissal. However, the teacher’s regular compensation must be continued during the temporary suspension. AS 14.20.170.

The Superintendent or designee shall document all disciplinary actions thoroughly and accurately and shall ensure that such actions are taken in a consistent, nondiscriminatory manner.

Certificated management and supervisory personnel who are not covered by a collective bargaining agreement are subject to the disciplinary procedures set forth in BP 4218, except for discipline involving dismissal or nonretention. The District will provide the statutory and policy rights afforded to all certificated staff for dismissal and nonretention actions.

(cf. 4218 – Dismissal/Suspension/Disciplinary Action)
(cf. 4300 – Definitions)

Legal Reference:
ALASKA STATUTES
14.20.030 Causes for revocation and suspension
14.20.170 Dismissal
14.20.175 Nonretention
14.20.180 Procedures upon notice of dismissal or nonretention

ALASKA ADMINISTRATIVE CODE
20 AAC 10.020 Code of ethics and teaching standards

Revised 3/2018

Yupiit School District
9/92
Personnel

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION BP 4218(a)

Probationary Employees

At any time prior to the expiration of the probationary period, the Superintendent or designee may, at his/her discretion, dismiss a probationary classified employee from district employment. A probationary employee shall not be entitled to a hearing.

Permanent Employees

Permanent classified employees shall be subject to personnel action (including, but not limited to, reprimand, suspension without pay, demotion, reduction of pay step in class, dismissal) only for cause. This policy also applies to classified management and supervisory employees unless otherwise provided by law.

(cf. 4300 – Definitions)

In addition to any disqualifying or actionable causes otherwise provided for by statute or by policy or regulation of this district, each of the following constitutes cause for personnel action against a permanent classified employee:

1. falsifying any information supplied to the school district, including, but not limited to, information supplied on application forms, employment records, or any other school district records
2. incompetency
3. inefficiency
4. neglect of duty
5. insubordination
6. dishonesty
7. possessing or consuming alcohol, tobacco, controlled substances, including marijuana, or other illegal drugs or synthetic drugs while on duty or on District premises whether or not on duty; or being under the influence of these prohibited substances while on duty
8. conviction of a felony, conviction of any sex offense made relevant by provisions of law, or conviction of a misdemeanor which is of such a nature as to adversely affect the employee's ability to perform the duties and responsibilities of his/her position. A plea or verdict of guilty, or a conviction following a plea of nolo contendere is deemed to be a conviction within the meaning of this section. Applicants and employees must inform the Superintendent of any conviction so that a determination can be made by the district regarding its applicability to employment. For existing employees, reporting must occur within 48 hours of conviction.
Personnel

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued) BP 4218(b)

9. absence without leave
10. immoral conduct
11. discourteous treatment of the public, students, or other employees
12. improper political activity
13. willful disobedience
14. misuse, theft, or destruction of district property
15. violation of district, School Board or departmental rule, policy, procedure, or violation of federal, state, or local statute, regulation, or ordinance
16. physical or mental disability, which disability precludes the employee from the proper performance of his/her essential duties and responsibilities as determined by competent medical authority, except as otherwise provided by a contract or by law regulating the accommodation of disabilities or the retirement of employees
17. failure to possess or keep in effect any license, certificate, or other similar requirement specified in the employee's class specification or otherwise necessary for the employee to perform the duties of the position
18. unlawful discrimination, including harassment, on the basis of race, religion, creed, color, national origin, ancestry, physical or mental disability, marital status, sex, pregnancy, or age against the public, students, or other employees
19. unlawful retaliation against any other district officer or employee, student, or member of the public who, in good faith, reports, assists, discloses, divulges, or otherwise brings to the attention of any appropriate authority, whether an outside person, agency, or school district official, any information relative to actual or suspected violation of any law or district policy or procedure occurring on the job or directly related thereto
20. any other failure of good behavior either during or outside of duty hours which is of such nature that it causes discredit to the district or his/her employment

Disciplinary Procedures

The following procedures will govern personnel action unless an applicable collective bargaining agreement provides different procedures. In such event, the collective bargaining agreement will govern and employees must utilize the negotiated grievance procedures to appeal any discipline. In cases involving a personnel action, the Superintendent or designee shall prepare a written statement of the personnel action which shall be served upon the employee either personally or by registered or certified mail, return receipt requested, at the employee's last known address. The statement shall include:
Personnel

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued) BP 4218(c)

1. A statement of the nature of the personnel action (the disciplinary action being imposed).

2. A statement of the cause or causes for the discipline.

3. A statement of the specific acts or omissions upon which the causes are based. If violation of rule, policy, or regulation of the district is alleged, the rule, policy, or regulation violated shall be identified.

4. A statement of the employee's right to appeal the recommendation and the manner and time within which his/her appeal must be filed.

In the event the Superintendent or designee determines that an employee should be removed from duty while an investigation into alleged misconduct is conducted, the employee will be placed on administrative leave with pay.

In cases where the Superintendent or designee has determined that a permanent classified employee should be dismissed, termination of employment will be effective upon delivery to the employee of the statement of personnel action.

For all discipline short of dismissal, demotion in a reduction in pay, or unpaid suspension of five (5) or more days, a permanent employee may, within five calendar days after receiving the statement of personnel action described above, file a written appeal to the Superintendent. If the Superintendent did not decide the original discipline, the Superintendent shall hear and decide the appeal. Otherwise, the Superintendent will appoint another district administrator to hear and decide the appeal. The appeal may be conducted without a hearing, based upon a review of the personnel action and the written appeal. At the Superintendent or designee's sole discretion, an informal hearing may be held if determined to be necessary to inform the decision maker. The decision on appeal is final.

A permanent employee who has been dismissed, demoted with a reduction in pay, or placed on unpaid suspension of five (5) or more days, may, within five calendar days after receiving the statement of personnel action described above, file a written appeal to the School Board by submitting his/her request to the Superintendent. The appeal may include a formal hearing before the School Board, in the event this is requested by the employee. If not, the appeal may be conducted without a hearing, based on the School Board's review of the statement of the personnel action and the written appeal. The School Board shall determine the procedures for the hearing, giving the employee advanced notice of the procedures. The decision of the School Board is final.

If an employee fails to appeal personnel action within the time specified in these rules, the employee shall be deemed to have waived his/her right to an appeal.

At any time before an employee's appeal is finally submitted to the Superintendent or School Board for decision, the Superintendent or designee may serve on the employee and file with the decision maker an amended or supplemental statement of personnel action.
The Superintendent, designee, or School Board who is hearing an appeal may affirm, modify or revoke the personnel action.
Instructions

CHILD CARE AND DEVELOPMENT PROGRAMS

Note: The following optional policy may be revised or deleted to reflect district philosophy and needs.

The School Board wishes to provide a safe environment with competent, caring supervision for children whose parents/guardians are working, in training, seeking jobs, incapacitated, or in need of respite. Besides attempting to help children develop intellectually, socially, emotionally and physically, district child care and preschool programs should strengthen families by enhancing parenting skills and reducing the strain on parents.

The Superintendent or designee shall ensure that district child care and preschool programs comply with requirements of law.

A district must submit annual assurances to the department indicating that the district has adopted written policies that ensure compliance with the programmatic requirements of 4 AAC 60.170, the pre-elementary education regulation. The assurances must be signed by the superintendent for the district.

(cf. 5146 - Married/Pregnant/Parenting Students)
(cf. 5148 - Child Care)

Legal Reference:
ALASKA ADMINISTRATIVE CODE
4 AAC 60.010-4 AAC 60.180 Pre-elementary (early childhood) school

Revised 3/2018

Yupiit School District
9/92
Date: April 18, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent

Re: Action Item D.

The administration recommends approving the award of the bulk fuel bids to Crowley for #1 Heating Oil, Gasoline and Propylene Glycol at the total amount of $304,297.36. This is presented for approval.
April 18, 2019

MEMORANDUM

TO: Chairman, Regional School Board
FROM: John Stackhouse, Business Manager; Judy Anderson, Director of Maintenance
SUBJ: Annual Bulk Fuel Bid

Yupiit School District posted an Invitation to Bid for the District's annual bulk fuel delivery to each site on March 26, 2019. There were two bids; Vitus and Crowley. Of the two bids, Crowley was substantially lower.

<table>
<thead>
<tr>
<th></th>
<th>Price per gallon</th>
<th>Total for 94,000 gallons</th>
<th>Price per gallon</th>
<th>Total for 7,500 gallons</th>
<th>Price per drum</th>
<th>Total for 6 drums</th>
<th>Total cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vitus</td>
<td>$3.22</td>
<td>$302,680</td>
<td>$3.35</td>
<td>$25,125</td>
<td>$2,000</td>
<td>$6,000</td>
<td>$333,805</td>
</tr>
<tr>
<td>Crowley</td>
<td>$2.95</td>
<td>$277,300</td>
<td>$2.83</td>
<td>$21,225</td>
<td>$962.06</td>
<td>$5,772.36</td>
<td>$304,297.36</td>
</tr>
</tbody>
</table>

Recommendation: The administration recommends approving the award of the bulk fuel bid to Crowley for:

#1 heating oil, gasoline, and propylene glycol for $304,297.36

Savings from lowest to highest bidder: $29,507.64

[Signature]
Business Manager

[Signature]
Director of Maintenance
Date: April 18, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent

Re: Action Item E.

The administration recommends the approval of the MOA for Chris McDonald to provide speech therapy services to special education students and speech curriculum at the approximate amount of $24,770.00 from August 15, 2019 to May 15, 2020. This is presented for approval.
MEMORANDUM OF AGREEMENT

Contractor: Chris McDonald
E.I.N.: PHYO1218

Address: 436 W. Hampton Rd.
City: Essexville
State: Michigan
Zip: 48732

Telephone: (989)-893-2243 (907)-545-1399

District Location: Districtwide
Program: Special Education

CONTRACT SCOPE & CONSIDERATION

Purpose: To provide speech therapy services to special education students and speech curriculum.

Number of days: 18 at the daily rate of $700.00 per day = $12,600.00
Other: 4 paperwork days at the daily rate of $700.00 $2,800.00
Travel: 4 days (1 day per visit) at the rate of $500.00 $2,000.00
Travel Estimate: Estimate from Saginw, Michigan to Bethel, Alaska $6,000.00
Per Diem: 22 X $35.00 $770.00
Contingency Allowed: Hotel room/taxi if delayed due to weather, airline cancellation, or other necessity $600.00

MAXIMUM COST: $24,770.00

MAXIMUM AMOUNT authorized by this amount is: $24,770.00 Payment will be made upon receipt of an APPROVED invoice which reference P. O. #: ACCOUNT CODE: 100.500.220.000.410

NOTHING HEREIN is to be construed as establishing an employee-employer relationship. No other compensation or benefit is expressed or implied. As a condition of performance the above named contractor shall pay all federal, state and local taxes that may be incurred by the contractor, subcontractor(s) or other persons. In addition, the above named contractor shall obtain all licenses, certifications and insurances that may be required.

OTHER CONSIDERATIONS: Contractor must purchase airline tickets at least 3 weeks in advance. Reimbursement will be based on 3-week advance purchase of coach fare ticket from home to Bethel, AK. District will arrange travel from Bethel to sites. Payment will be made upon receipt of an approved invoice.

TIME PERIOD COVERED:......................... FROM: August 15, 2019 TO: May 15, 2020

Date Approved by Board:

Business Manager Date Originator Date

Superintendent Date Contractor Date

REVISED 6/92
Date: April 18, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent
Re: Action Item F.

The Administration recommends the approval of the MOA for Doug Wesson to provide school psychology services to Yupiit School District at the approximate amount of $25,480.00 from August 15, 2019 to May 15, 2020. This is presented for approval.
MEMORANDUM OF AGREEMENT

Contractor: Doug Wessen  
E.I.N. Business License #: 928243

Address: PO Box 21282  
City: Juneau  
State: Alaska  
Zip: 99802

Telephone: (907)586-4834 (dougwessen@gmail.com)

District Location: Districtwide  
Program: Special Education

CONTRACT SCOPE & CONSIDERATION

Purpose: To provide school psychology services to YSD.

Number of days: 20  
at the daily rate of $750.00  
per day = $15,000.00

Other: 6 paperwork days  
at the daily rate of $500.00  
$3,000.00

Travel: at the rate of $200.00 per half day, $400.00 per full day  
$2,000.00

Travel Estimate: Juneau, Alaska to Bethel, Alaska (to be arranged by contractor)  
$3,500.00

Per Diem: $35.00 a day in district X 20; 60 X 8 when traveling  
$1,180.00

Contingency Allowed: Hotel room/taxi if delayed due to weather, airline cancellation, or other necessity  
$800.00

MAXIMUM COST: $25,480.00

NOTHING HEREIN is to be construed as establishing an employee-employer relationship. No other compensation or benefit is expressed or implied. As a condition of performance the above named contractor shall pay all federal, state and local taxes that may be incurred by the contractor, subcontractor(s) or other persons. In addition, the above named contractor shall obtain all licenses, certifications and insurances that may be required.

OTHER CONSIDERATIONS: Contractor must purchase airline tickets at least 3 weeks in advance. Reimbursement will be based on 3-week advance purchase of coach fare ticket from home to Bethel, AK. District will arrange travel from Bethel to sites. Payment will be made upon receipt of an approved invoice.

TIME PERIOD COVERED: August 15, 2019   TO: May 15, 2020

Date Approved by Board:

Business Manager  
Date  Originator  Date

Superintendent  
Date  Contractor  Date
Date: April 18, 2019  
To: Regional School Board  
From: Cassandra Bennett, Interim Superintendent  

Re: Action Item G.

The Administration recommends the approval of the MOA for Gretchen Stich to provide speech therapy services to special education students and speech curriculum at the approximate amount of $22,170.00 from August 15, 2019 to May 15, 2020. This is presented for approval.
MEMORANDUM OF AGREEMENT

Contractor:  Gretchen Stich  E.I.N.  257  Business License #:  986871
Address:   PO Box 689  City: Edwards  State: Colorado  Zip:  81632
Telephone: (612)-600-5552
District Location:  Districtwide  Program:  Special Education/General Education

CONTRACT  SCOPE & CONSIDERATION

Purpose:  To provide speech therapy services to special education students and speech curriculum.

Number of days:  18  at the daily rate of $650.00  per day =  $11,700.00
Other:  4 paperwork days at the daily rate of $500.00  $2,000.00
Travel:  4 days (1 day per visit)  at the rate of $500.00  $2,000.00
Travel Estimate: Estimate:  Cost from Denver, Colorado to Bethel, Alaska  $5,000.00
Per Diem:  22 X $35.00  $770.00
Contingency Allowed:  Hotel room/taxi if delayed due to weather, airline cancellation, or other necessity  $700.00

MAXIMUM COST:  $22,170.00
MAXIMUM AMOUNT authorized by this amount is: $22,170.00  Payment will be made upon receipt of an APPROVED invoice which reference P. O. #: ACCOUNT CODE: 297.500.200.000.410

NOTHING HEREIN is to be construed as establishing an employee-employer relationship.  No other compensation or benefit is expressed or implied.  As a condition of performance the above named contractor shall pay all federal, state and local taxes that may be incurred by the contractor, subcontractor(s) or other persons.  In addition, the above named contractor shall obtain all licenses, certifications and insurances that may be required.

OTHER CONSIDERATIONS:  Contractor must purchase airline tickets at least 3 weeks in advance.  Reimbursement will be based on 3-week advance purchase of coach fare ticket from home to Bethel, AK.  District will arrange travel from Bethel to sites. Payment will be made upon receipt of an approved invoice.

TIME PERIOD COVERED:  FROM: August 6, 2018  TO: May 15, 2019

Date Approved by Board:

Business Manager  Date  Originator  Date
Superintendent  Date  Contractor  Date

REVISED 6/92
Date:        April 18, 2019
To:          Regional School Board
From:        Cassandra Bennett, Interim Superintendent
Re:          Action Item H.

The Administration recommends the approval of the MOA for Jo Ann Domko to provide speech therapy services to special education students and speech curriculum at the approximate amount of $17,340.00 from August 15, 2019 to May 15, 2020. This is presented for approval.
Yupiit School District  
P. O. Box 51190  
Akiachak, Alaska 99551  
(907)825-3600

MEMORANDUM OF AGREEMENT

Contractor: Jo Anne Domko  
E.I.N. 257  
Business License #: SLPS534

Address: 7338 Petursdale Ct.  
City: Boulder  
State: Colorado  
Zip: 80301

Telephone: (303) 581-9667 (H)  
(702) 936-4810(C)

District Location: Districtwide  
Program: Special Education/General Education

CONTRACT SCOPE & CONSIDERATION

Purpose: To provide speech therapy services to special education students and speech curriculum.

Number of days: 14 at the daily rate of $650.00 per day = $9,100.00

Other: paperwork days: 3 at the daily rate of $500.00 = $1,500.00

Travel: 3 days (1 day per visit) at the rate of $500.00 = $1,500.00

Travel Estimate: Estimate: Denver, Colorado to Bethel, AK (arranged by contractor) = $4,000.00

Per Diem: $35 a day X 14 days = $490.00

Contingency Allowed: Hotel room/taxi if delayed due to weather, airline cancellation, or other necessity = $750.00

MAXIMUM COST: $17,340.00

MAXIMUM AMOUNT authorized by this amount is: $17,340.00. Payment will be made upon receipt of an APPROVED invoice which reference P. O. #. ACCOUNT CODE:

NOTHING HEREIN is to be construed as establishing an employee-employer relationship. No other compensation or benefit is expressed or implied. As a condition of performance the above named contractor shall pay all federal, state and local taxes that may be incurred by the contractor, subcontractor(s) or other persons. In addition, the above named contractor shall obtain all licenses, certifications and insurances that may be required.

OTHER CONSIDERATIONS: Contractor must purchase airline tickets at least 4 weeks in advance. Reimbursement will be based on 4-week advance purchase of coach fare ticket from home to Bethel, AK. District will arrange travel from Bethel to sites. Payment will be made upon receipt of an approved invoice.

TIME PERIOD COVERED:------------------- FROM: August 15, 2019 TO: May 15, 2020

Date Approved by Board:

Business Manager  Date  Originator  Date
Superintendent  Date  Contractor  Date

REVISED 6/92
Date: April 18, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent
Re: Executive Session

We need a motion to go into an Executive Session.
Date: April 18, 2019  
To: Regional School Board  
From: Cassandra Bennett, Interim Superintendent  
Re: Attendance Report

The Attendance Report for the month of March is presented for your information and review only.
Date: April 18, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent
Re: Reports – B-I

The Administrators reports are presented for your review and information.
**Author of Report:** Cody Burnham  
**Department:** Principal – Akiachak School  
**Date of Regional School Board Meeting:** April 18, 2019

**Mission Statement**  
To educate all children to be successful in any environment.

**Vision Statement**  
All members of the community are proud and committed to our school system. Students have a positive learning environment, speak the Yupiaq language, know their culture, attend school regularly and graduate prepared to be successful in any environment. The majority of our teachers and school staff are Yup’ik and speak their language, and the curriculum and instruction is based in Yup’ik values and traditions. Our community members, elders, parents and students feel ownership in our schools.

**Values**  
Love for Children, Spirituality, Sharing, Humility, Hard Work, Respect for Others and Their Property, Cooperation, Family Roles, Knowledge of Family Tree, Hunter Success, Domestic Skills, Knowledge of Language, Avoid Conflict, Humor, Respect for Land, Respect for Nature

**Strategic Goal Areas:**  
1. Students Succeed Culturally and Academically  
2. Community, Parents and Elder Involvement  
3. Staff Recruitment and Retention  
4. Education System Change

<table>
<thead>
<tr>
<th>Date(s)</th>
<th>Activity</th>
<th>Details</th>
<th>Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals</th>
</tr>
</thead>
</table>
| April       | Testing            | We have transitioned out of the WIDA testing and into the PEAKS test. MAP testing will take place the first week of May.                                                                                 | 1. Students Succeed Culturally and Academically  
4. Education System Change                                                                                                                                |
| April       | Evaluations and Contracts | The deadline for teachers to submit contracts has passed. We are still looking to fill 2-3 positions in Akiachak.                                                                                       | 1. Students Succeed Culturally and Academically  
3. Staff Recruitment and Retention  
4. Education System Change                                                                                                                            |
| April 2-3   | Portland Job Fair  | I attended the Portland Job Fair to recruit and interview teacher and administrator candidates.                                                                                                         | 3. Staff Recruitment and Retention  
4. Education System Change                                                                                                                            |
| April 5-6   | NYO Tournament     | Akiachak hosted an NYO tournament.                                                                                                                                                                       | 1. Students Succeed Culturally and Academically  
4. Education System Change                                                                                                                            |
| April 15    | NYO Regionals      | NYO competed at regionals in Akiak.                                                                                                                                                                     | 1. Students Succeed Culturally and Academically  
2. Community, Parents, and Elder Involvement                                                                                                           |
| April 15    | Inservice          | Akiachak had an inservice day led by Dr. Hutcherson and Mrs. Linton.                                                                                                                                  | 1. Students Succeed Culturally and Academically  
4. Education System Change                                                                                                                            |
| April 22-26 | Book Fair          | Akiachak will host a Scholastic Book Fair for students and community members Monday-Friday 10:00 AM-5:00 PM.                                                                                           | 1. Students Succeed Culturally and Academically  
2. Community, Parents, and Elder Involvement                                                                                                           |
Author of Report: Teresa Cox  
Department/Location: Akiak School  
Date of Regional School Board Meeting: April 18, 2019

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<table>
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<th>Date(s)</th>
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</tr>
</thead>
</table>
| Apr.          | 4th/5th grade     | • Science  
• Exploring the science of flight through experiments re: lift and drag, and density.  
• Solving real world problems developing hypothesis, conducting experiments, observing experimental process and results, recording observations and arriving at conclusions. Students reflected upon the experiments using Bloom’s taxonomy for higher order of thinking  
• Writing their own books to have published. They have complete their first drafts (5 paragraphs and are currently working on peer editing. Once edited, students will partner with 6th & 7th graders to type final drafts. Once finalized they will illustrate their book, bind them and have them published.  
• Students will be holding an author’s tea in late April to read their books to parents and community members.                                                                 | Mission Statement: To educate all children to be successful in any environment.  
Vision Statement: All members of the community are proud and committed to our school system. Students have a positive learning environment. Our community members, elders, students feel ownership in our school.  
Values: Love for children, Sharing, Cooperation, Humor.  
Strategic Goal: Community, Parents and Elder Involvement |
| Mar./Apr.     | Senior Class      | • Fundraising for senior trip include cupcake Thursdays, 3-3 Basketball Tournament 4/12-4/13  
• Senior Class Senior Trip to Disneyland booked with Sheila Carl at the IRA  
• Seniors busy planning for graduation ceremony 5/29.                                                                 | Mission Statement: To educate all children to be successful in any environment.  
Values: Sharing, Cooperation.  
Vision: Students feel ownership in school.  
Strategic Goal: Community, Parents and Elder Involvement |
| Mar. 29- Apr. 26 | Assessments & Counseling | • Access testing for our English Language Learners was completed March 29, 2019. 80 students in grades 2nd through 12th were tested in listening, reading, writing and speaking. Results will be out in the Fall.  
• PEAKS testing began Tuesday, April 2, 2019 students in grades three through 9 will be tested in language arts and math. fourth and and eighth graders will also be tested in Science. Testing window ends on April 26.  
• One of our seniors just came back from an Introduction to Aviation Camp. He may have the opportunity for a full scholarship to flight school in Bethel.  
• There are still opportunities for summer camps with Excel Alaska. Information is on bulletin board in | Vision: Student/Athlete have a positive learning environment through NYO and Compete against LKSD and win State for our school and community.  
Values: Love for children, Hard Work, Respect for Others, Cooperation, Avoid Conflict  
Strategic Goal: Students Succeed Culturally and Academically |
<table>
<thead>
<tr>
<th>Date</th>
<th>Subject</th>
<th>Details</th>
</tr>
</thead>
</table>
| Mar. & Apr.  | Sports      | • Shaylene Egoak invited to Anc to participate in the All Star Basketball tournament  
• YNO 1st meet was held in Kwig 3 AKI students placed in top three for their events. 1 Jr./Hi placed 5th in her event.  
• AKI NYO continues to build their NYO program to be able for students to compete and break NYO records. Last year we only had 2 high school students interested. This year we have thirteen students on the team.  
• AKI NYO to compete in KKI, NPU  
• AKI will host district NYO meet April 15.  
• NYO State April 25-27 @ Anchorage |
| Mar. 2019    | Elders      | We do not have any active elders in our school                          |
| Mar. & Apr.  | Community Liaison | • Talking with elders in community about our students in the school  
• Calling parents about their children’s behaviors in school  
• Continue to send out attendance letters, behavior letters to parents/guardians  
• Since the beginning of the school year, I have noticed the behaviors toward staff have improved.  
• Speak with students K-12 on a daily basis about behaviors and respecting their elders and staff members of the school.  
• Arrange parent, staff, admin meetings with students parents/guardians |
| Mar. & Apr.  | Yup’ik Spelling Bee | • KKI hosted the district Yup’ik Spelling Bee grades 3-8.  
• 1st place – AKI student Natalia Andrews. She will be traveling to the state Spelling Bee in Anchorage on April 11. |
| Mar. & Apr.  | Yupik       | • Grade K-3 Learning songs in Yupik as well as household items in Yupik  
• Grade 4-7 Suffix endings in Yupik  
• Grade 8-9 exposed to Yupik Language  
• Grade 8 making Qaspeqs for promotion |
| Apr.         | Journalism Class | • Taking pictures and putting together yearbook. |

**Vision:** Students have a positive learning environment  
**Values:** Love for children, Respect for Others, Cooperation, Avoid Conflict  
**Strategic Goal:** Students Succeed Culturally and Academically through Native Games.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Details</th>
<th>Mission Statement</th>
<th>Values</th>
</tr>
</thead>
</table>
| Mar.28| Native Youth Community Project| - Safety Survival and Story Telling was held in our Elder’s Hall at school.  
- Approx. 45 community members attended.  
- Peter Gilila Sr. and Kathleen Gilila were the presenters  
- Topics discussed: Ice Safety, Travel Safety, Being prepared, Boat Safety, Global Warming, Marking Tails, Fire Safety, Cold Safety using grass, how to make homemade fire when matches are not available, Always walk with walking sticks, Always have a first-aid bag, always have something to fish with for food, | To educate all children to be successful in any environment  
**Values**  
**Strategic Goal Areas:**  
Students Succeed Culturally and Academically, Community, Parents and Elder Involvement | Sharing, Humility, Hard Work, Respect for Others and Domestic Skills, Knowledge of Language, Avoid Conflict, Humor, Respect for Land, Respect for Nature.  
**Strategic Goal Areas:**  
Students Succeed Culturally and Academically, Community, Parents and Elder Involvement |
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**Strategic Goal Areas:**
1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

<table>
<thead>
<tr>
<th>Date(s)</th>
<th>Activity</th>
<th>Details</th>
<th>Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals</th>
</tr>
</thead>
<tbody>
<tr>
<td>March/April</td>
<td>Assessment</td>
<td>ACCESS- for EL learner identification and progress monitoring (Feb 1- March 25th)- Completed - Materials collected from all sights, inventoried and returned</td>
<td>Student Achievement</td>
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<tr>
<td></td>
<td></td>
<td>How used for instruction?</td>
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<td></td>
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<td>PEAKS- window opened March 26th- April 26th- Results?</td>
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<tr>
<td></td>
<td></td>
<td>Alternate Assessment (1% maximum)- standard met - allowed 3, 1 student slated for DLM</td>
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<tr>
<td>March/April</td>
<td>Coordination of Services</td>
<td>Coordinated the monthly visits of related service providers to all sites: Speech Language Therapist, Psychologist (March was last visit for Doug Wessen) OT-(17-19, 22,23) Speech (8-12th) PT- (17-19th)</td>
<td>Education System Change. Staff Recruitment and Retention.</td>
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<tr>
<td></td>
<td>Sped Updates</td>
<td>Collaboration with DEED Sped Dept. - Updated Manual/Service times</td>
<td>Student Achievement</td>
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<td>Distribution/Working with Teachers on End of the Year Checkout Items</td>
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<td>MOA Development for 2019/2020</td>
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The 2019 April Board Report contains the following:

Summary of Activities

Income statement report from BMS for 04/19
Mission Statement
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<th>Details</th>
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<tbody>
<tr>
<td>Mar-Apr</td>
<td>FY18 Audit</td>
<td>Continued communications with Auditors</td>
<td>Education System Change</td>
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<tr>
<td>Mar-Apr</td>
<td>FY20 Budget</td>
<td>Prepared 2nd Proposal</td>
<td>Education System Change</td>
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<tr>
<td>Mar-Apr</td>
<td>FY19 Grants</td>
<td>Submitted budgetary information for Title Grants</td>
<td>Education System Change</td>
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<tr>
<td>Mar</td>
<td>Recruitment</td>
<td>Attended Anchorage Job Fair</td>
<td>Education System Change</td>
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<tr>
<td>Mar-Apr</td>
<td>Recruitment</td>
<td>Assisted on Job Interviews/Background Checks/Reference Checks</td>
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<tr>
<td>Apr</td>
<td>ESEA conference</td>
<td>Attended ESEA conference in Anchorage</td>
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### 100 OPERATING BUDGET

#### CURRENT YEAR

<table>
<thead>
<tr>
<th>Function</th>
<th>Object</th>
<th>Description</th>
<th>Current Month</th>
<th>Current YTD</th>
<th>Current Enc</th>
<th>Budget</th>
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**Total Revenue** 0.00 6,755,835.06 11,701,990.00 -4,946,154.94

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**Total Function** 2,194,924.80 121,847.50 3,296,162.00 1,101,237.20
### 100 OPERATING BUDGET

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<tr>
<th>Function Object</th>
<th>Description</th>
<th>Current Month</th>
<th>Current YTD</th>
<th>Current Enc</th>
<th>Budget</th>
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| 320      | GUIDANCE SERVICES                                |                |               |              |            |          |
| 316      | EXTRA DUTY PAY                                   | 200.00         | -200.00       |              |            |          |
| 318      | SPECIALISTS                                      | 112,221.08     | 207,792.00    | 95,570.92    |            |          |
| 360      | EMPLOYEE BENEFITS                                |                |              | 85,117.00    | 85,117.00  |          |
| 361      | HEALTH/LIFE INSURANCE                            | 21,145.78      | -21,145.78    |              |            |          |
| 362      | UNEMPLOYMENT INSURANCE                           | 1,551.40       | -1,551.40     |              |            |          |
| 363      | WORKER'S COMP                                    | 1,686.33       | -1,686.33     |              |            |          |
| 364      | FICA/MEDICARE                                    | 1,630.10       | -1,630.10     |              |            |          |
| 365      | TEACHER'S RETIREMENT                            | 14,120.10      | -14,120.10    |              |            |          |
| 367      | TRS ONBEHALF                                     | 42,762.00      | 42,762.00     |              |            |          |
| 390      | TRAVEL ALLOWANCE                                 | 500.00         | 500.00        |              |            |          |
| 420      | STAFF TRAVEL & PER DIEM                          | 285.00         | 1,000.00      | 715.00       |            |          |
| 450      | SUPPLIES, MATL & MEDIA                           | 1,500.00       | 1,500.00      |              |            |          |
| **Total**| **Function**                                     | 152,839.79     | 338,671.00    | 185,831.21   |            |          |

| 350      | SUPPORT SERVICES INSTRUCT                        |                |               |              |            |          |
| 314      | DIR/COOR/MANAGER (CERT)                          | 75,540.00      | 113,310.00    | 37,770.00    |            |          |
| 324      | SUPPORT STAFF                                    | 16,069.16      | 23,664.00     | 7,594.84     |            |          |
| 360      | EMPLOYEE BENEFITS                                |                |              | 54,782.00    | 54,782.00  |          |
| 361      | HEALTH/LIFE INSURANCE                            | 4,343.09       | -4,343.09     |              |            |          |
| 362      | UNEMPLOYMENT INSURANCE                           | 1,267.26       | -1,267.26     |              |            |          |
| 363      | WORKER'S COMP                                    | 1,373.71       | -1,373.71     |              |            |          |
| 364      | FICA/MEDICARE                                    | 2,324.65       | -2,324.65     |              |            |          |
| 365      | TEACHER'S RETIREMENT                            | 9,487.76       | -9,487.76     |              |            |          |
| 366      | PERS                                             | 3,535.19       | -3,535.19     |              |            |          |

### 100 OPERATING BUDGET

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For the Accounting Period: 4 / 19

Report ID: LB170

Income Statement

YUPIIT SCHOOL DISTRICT

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For the Accounting Period: 4 / 19

Report ID: LB170

Income Statement

YUPIIT SCHOOL DISTRICT

Page: 3 of 33
### 100 OPERATING BUDGET

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### 100 OPERATING BUDGET

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#### Total Function

| Total Function | 4,062.50 | 207,513.65 | 47,580.55 | 174,920.00 | -32,593.65 |

#### Total Expenses

| 8,553.50 | 7,876,431.42 | 270,790.04 | 11,299,626.00 | 3,423,194.58 |

Net Income from Operations: -8,553.50 -1,120,596.36

#### Other Expenses

| 900 | FUND TRANSFERS | 500,000.00 |

Total Other Expenses: 0.00 0.00 500,000.00 500,000.00

Net Income: -8,553.50 -1,120,596.36
## 205 STUDENT TRANSPORTATION

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Net Income from Operations: 4,539.88

Net Income: 4,539.88
### Income Statement

**For the Accounting Period:** 4 / 19

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**Net Income from Operations**  
-1,703.44

**Net Income**  
0.00  
-1,703.44
## USDA FRESH FRUITS & VEGETABLES

### Income Statement

#### For the Accounting Period: 4 / 19

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<th>Current YTD</th>
<th>Current Enc</th>
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<th>Variance</th>
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| Expenses | 790 | FOOD SERVICES | 367.55 | -367.55 |
| 459 | FOOD | 367.55 | -367.55 |
| **Total Function** | | 367.55 | -367.55 |
| **Total Expenses** | 0.00 | 367.55 | 0.00 | -367.55 |
| **Net Income from Operations** | | | | -367.55 |
| **Net Income** | 0.00 | | | -367.55 |
## Income Statement

For the Accounting Period: 4 / 19

### 255 FOOD SERVICE FUND

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Net Income from Operations: -154,505.61

Net Income: 0.00 -154,505.61
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<td>358,116.42</td>
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Net Income from Operations:  
-948.00  -165,018.58

Net Income:  
-948.00  -165,018.58
### Income Statement

**Report ID: LB170**

**For the Accounting Period:** April 01, 2019

**Title:** 257 TITLE I-C MIGRANT ED

### Current Year

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<th>Current YTD</th>
<th>Current Enc</th>
<th>Budget</th>
<th>Variance</th>
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</table>

#### Revenue

- **100 FEDERAL REVENUE**
  - 74,502.00 (current YTD)
  - -74,502.00 (budget)

- **150 FEDERAL REVENUE VIA STATE A**
  - 1,120.84

**Total Revenue:**
- 74,502.00
- 1,120.84
- -73,381.16

#### Expenses

- **100 REGULAR INSTRUCTION**
  - **316 EXTRA DUTY PAY**
    - 450.00 (budget)
  - **320 NON CERTIFICATED SALARIES**
    - 33,720.00 (current YTD)
    - 33,670.00 (budget)
  - **324 SUPPORT STAFF**
    - 4,102.98 (current YTD)
    - -4,102.98 (budget)
  - **360 EMPLOYEE BENEFITS**
    - **361 HEALTH/LIFE INSURANCE**
      - 1,108.94 (current YTD)
      - -1,108.94 (budget)
    - **362 UNEMPLOYMENT INSURANCE**
      - 7,400.00 (current YTD)
      - -7,400.00 (budget)
    - **363 WORKER'S COMP**
      - 313.82 (current YTD)
      - -313.82 (budget)
    - **366 PERS**
      - 902.65 (current YTD)
      - -902.65 (budget)
  - **420 STAFF TRAVEL & PER DIEM**
    - 1,896.83 (current YTD)
    - 149.00 (current Enc)
    - -1,896.83 (budget)
  - **425 STUDENT TRAVEL**
    - 742.40 (current YTD)
    - 4,500.00 (current Enc)
    - 3,757.60 (budget)
  - **450 SUPPLIES, MATL & MEDIA**
    - 2,822.14 (current YTD)
    - 1,402.81 (current Enc)
    - 13,429.00 (budget)
    - 10,606.86 (variance)
  - **480 STUDENT STIPENDS**
    - 15,000.00 (current YTD)
    - 15,000.00 (budget)

**Total Function:**
- 12,058.63
- 1,551.81
- 74,499.00
- 62,440.37

**Total Expenses:**
- 12,058.63
- 1,551.81
- 74,499.00
- 62,440.37

**Net Income from Operations:**
- -10,937.79

**Net Income:**
- 0.00
- -10,937.79
### Income Statement

**For the Accounting Period:** 4 / 19

**265 MIGRANT BOOKS**

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**Total Expenses** 0.00 0.00 3,792.00 3,792.00

**Net Income from Operations**

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For the Accounting Period: 4 / 19

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### Title III-A Eng Lang Acq

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**Net Income from Operations**

-1,620.10

**Net Income**

-1,620.10
### Current Year

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Net Income from Operations: -1,458.84

Net Income: 0.00
## Income Statement

For the Accounting Period: 4 / 19

### 274 TITLE IA  SCHOOL IMPROVEMENT

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### Expenses

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**Total Expenses**

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<th>62,997.00</th>
<th>29,715.58</th>
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**Net Income from Operations**

-33,281.42

**Net Income**

0.00  -33,281.42
## Income Statement

For the Accounting Period: 4 / 19

### 275 TITLE IVA

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**Total Revenue**

|                      |       |       |       |             |             | 61,245.00   | -61,245.00  |

**Net Income from Operations**

|                      |       |       |       |             |             |             |             |
|                      |       |       |       | 0.00      | 0.00        |             |             |

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|                      |       |       |       |             |             |             |             |</p>
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### Revenue

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**Total Revenue** 0.00 21,035.94 150,216.00 -129,180.06

### Expenses

200 SPECIAL ED INSTRUCTION

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**Total Function** 60,387.28 135,626.00 75,238.72

220 SPEC ED SUPPORT SVCS

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<th>Current YTD</th>
<th>Current Enc</th>
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<th>Variance</th>
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**Total Function** 17,357.69 14,590.00 -2,767.69

**Total Expenses** 0.00 77,744.97 150,216.00 72,471.03

Net Income from Operations -56,709.03

Net Income 0.00 -56,709.03
### Income Statement

For the Accounting Period: **4 / 19**

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<th>Function</th>
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**Net Income from Operations**

-76.00

**Net Income**

0.00  

-76.00
### Income Statement

**For the Accounting Period: 4 / 19**

#### Revenue

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**Total Revenue**

#### Expenses

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<th>Current Enc</th>
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**Total Function**

#### Total Expenses

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**Net Income from Operations**

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### Income Statement

**For the Accounting Period:** 4 / 19

**Report ID:** LB170

#### 350 JOHNSON O'MALLEY

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**Total Expenses** 0.00 500.00 0.00 -500.00

Net Income from Operations -500.00

Net Income 0.00 -500.00
### 362 INDIAN EDUCATION

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**Total Expenses**

- 0.00  
- 26,727.68

**Net Income from Operations**

- -26,727.68

**Net Income**

- 0.00  
- -26,727.68
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<th>Current YTD</th>
<th>Current Enc</th>
<th>Budget</th>
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### Revenue

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<th>Month</th>
<th>Current YTD</th>
<th>Current Enc</th>
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<th>Variance</th>
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**Total Revenue**

|                             | 0.00  | 1,071.00 | 0.00  | 1,071.00 |

### Expenses

<table>
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<th>Object</th>
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<th>Current Enc</th>
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<td>-1,214.72</td>
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</table>

|         |                 | **Total Expenses**             | 131.20 | 1,214.72    | 0.00       | -1,214.72 |           |

**Net Income from Operations**

|                             | -131.20 | -143.72 |

**Net Income**

|                             | -131.20 | -143.72 |
### 372 CARRS SAFEWAY INNOVATION EDUCATION GRANT

<table>
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Net Income from Operations

Net Income

-5,014.98
# Income Statement

**Report ID:** LB170  
**For the Accounting Period:** 4 / 19

## 390 TEACHER HOUSING FUND

---

### Current Year

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<th>Current Enc</th>
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</tr>
<tr>
<td>420</td>
<td>STAFF TRAVEL &amp; PER DIEM</td>
<td></td>
<td>2,500.00</td>
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<tr>
<td>431</td>
<td>WATER &amp; SEWAGE</td>
<td>7,000.00</td>
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<td>-7,000.00</td>
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<tr>
<td>435</td>
<td>FUEL-HEATING</td>
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<td>-351.46</td>
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<tr>
<td>436</td>
<td>ELECTRICITY</td>
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<tr>
<td>440</td>
<td>OTHER PURCHASED SERVICES</td>
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<tr>
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<td>452</td>
<td>MAINTENANCE SUPPLIES</td>
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<td>59,584.84</td>
<td>72,500.00</td>
<td>-111,620.95</td>
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<tr>
<td><strong>Total Function</strong></td>
<td>518,033.40</td>
<td>59,584.84</td>
<td>573,458.00</td>
<td>55,424.60</td>
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</tbody>
</table>

| **Total Expenses** | 0.00   | 518,033.40 | 59,584.84  | 573,458.00 | 55,424.60  |             |             |

**Net Income from Operations**  
-368,443.40

**Net Income**  
0.00  
-368,443.40
## Income Statement

**For the Accounting Period:** 4 / 19

### Current Year

<table>
<thead>
<tr>
<th>Function</th>
<th>Object</th>
<th>Description</th>
<th>Current Month</th>
<th>Current YTD</th>
<th>Current Enc</th>
<th>Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>100</td>
<td>FEDERAL REVENUE</td>
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<td>0.00</td>
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</table>

**Total Revenue**

<table>
<thead>
<tr>
<th></th>
<th></th>
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<th>Current Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Current YTD</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>52,633.00</td>
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</table>

**Net Income from Operations**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th>Current</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>52,633.00</td>
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</table>

**Net Income**

<table>
<thead>
<tr>
<th></th>
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<th></th>
<th>Current</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td>52,633.00</td>
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</tbody>
</table>
**710 STUDENT ACTIVITY FUND**

<table>
<thead>
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<th>Function</th>
<th>Object</th>
<th>Description</th>
<th>Current Month</th>
<th>Current YTD</th>
<th>Current Enc</th>
<th>Budget</th>
<th>Variance</th>
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<tbody>
<tr>
<td>Revenue</td>
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<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>210</td>
<td>STUDENT ACTIVITY REVENUE</td>
<td>A</td>
<td>0.00</td>
<td>13,496.19</td>
<td>0.00</td>
<td>13,496.19</td>
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</table>

**Total Revenue**

<table>
<thead>
<tr>
<th>Function</th>
<th>Object</th>
<th>Description</th>
<th>Current Month</th>
<th>Current YTD</th>
<th>Current Enc</th>
<th>Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenses</td>
<td>STUDENT ACTIVITIES</td>
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<tr>
<td>425</td>
<td>STUDENT TRAVEL</td>
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<td>450</td>
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<td>20,701.39</td>
<td>-20,701.39</td>
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</table>

**Total Function**

Net Income from Operations

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>Total Expenses</td>
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<tr>
<td></td>
<td>28,437.18</td>
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<td>0.00</td>
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<tr>
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<td>-28,437.18</td>
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</tbody>
</table>

Net Income

<p>| | |</p>
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<tr>
<td></td>
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<tr>
<td></td>
<td>-14,940.99</td>
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</tbody>
</table>

Net Income from Operations

<p>| | |</p>
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<tr>
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<tbody>
<tr>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td>-14,940.99</td>
</tr>
</tbody>
</table>
**Mission Statement**
To educate all children to be successful in any environment.

**Vision Statement**
All members of the community are proud and committed to our school system. Students have a positive learning environment, speak the Yupiaq language, know their culture, attend school regularly and graduate prepared to be successful in any environment. The majority of our teachers and school staff are Yup’ik and speak their language, and the curriculum and instruction is based in Yup’ik values and traditions. Our community members, elders, parents and students feel ownership in our schools.

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**Strategic Goal Areas:**
1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

<table>
<thead>
<tr>
<th>Date(s)</th>
<th>Activity</th>
<th>Details</th>
<th>Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 2019</td>
<td>Site Visits</td>
<td>Tuluksak with Wayne Marquis, Building Management Specialist (EED)</td>
<td>Operations &amp; Education System Change</td>
</tr>
<tr>
<td><strong>Akiachak</strong> –</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Repaired Boiler Unit #1</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Changed angle stop on School Toilet</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Repaired broken School Sewer line</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Repaired Unit #10 Drain line plugged full of grease.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Replace broken washer in Unit #11.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Replaced lift station pump at Unit #9.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Replaced broken exterior lock at School.</td>
<td></td>
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<tr>
<td></td>
<td>• Replaced and repaired door mechanism twice a School.</td>
<td></td>
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<tr>
<td></td>
<td>• Changed oil in the School Generator</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Changed oil in the School Fire Pump</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Emptied school trash.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Filled up school vehicles with fuel.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Topped off teacher housing fuel tanks.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Tuluksak</strong> –</td>
<td></td>
<td></td>
<td>Operations &amp; Education System Change</td>
</tr>
<tr>
<td></td>
<td>• Daily check generators.</td>
<td></td>
<td>Teacher Retention</td>
</tr>
<tr>
<td></td>
<td>• Generator 1 &amp; 3 oil change.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Repaired Boiler at Unit #10</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Pumped out water from Tank Farm</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Changed Oil in Truck</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Completed School and Teacher Housing Work Orders.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Repaired School exterior door locks.</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>• Cleaned up generator connex, maintenance office and mechanical rooms.</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>• Haul trash for the school and teacher housing.</td>
<td></td>
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<tr>
<td></td>
<td>• Fueled up the school vehicle.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Filled up teacher housing.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Filled up the day tank.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Akiak –
- Repaired Water Leaks in Teacher Housing
- Repaired Water Leak School Boiler Room
- Repaired Two School Faucets
- Repaired Urinal Boys Bathroom
- Replaced Locker Room with LED Bulbs
- Cleaned Kitchen Grease Trap
- Replace Key Core and Striker Plate Unit #11
- Replace Air Bleeder at the School AHU
- Dumped trash.
- Clean School Boiler #1 & #2
- Clean Lift Station in Boiler Room Clogged
- Pump out water at Tank Farm
- Repaired leak in school circulating water lines
- Repaired and cleaned three homes for new teachers.
- Picked up boxes from the airport.

<table>
<thead>
<tr>
<th>April 2019</th>
<th>OSHA Citation Review/Compliance</th>
<th>Outstanding item for the OSHA Citations is removal of Asbestos in affected homes.</th>
<th>Operations &amp; Education System change</th>
</tr>
</thead>
</table>
| April 2019 | 2018-2019 Preventive Maintenance planning | • Revised CIP Proposed list to remove the Teacher Housing Abatement. CIP items can not include Teacher Housing Items. (Attached revised list)  
• Wayne Marquis, Building Management Specialist (EED) came to YSD for an initial inspection prior to the November required inspection for the Facilities and Custodial Inspections from EED. We flew to Tuluksak and inspection the facility and also inspected the Akiachak facilities. Mr. Marquis had very positive comments to the staff in regards to the current status of our facilities in comparison with past inspections. He also gave pointers for our CIP Application.  
• Creating summer work schedule for summer work items.  
• Maintenance Mechanic I Position in Tuluksak received four (4) applicants. Will interview once all parties are available for interviews. | Education System Change Students Succeed Culturally & Academically |
| April 2019 | Ordering Supplies & Materials | Finalized Purchase Orders for all sites for the following items for delivery:  
• Appliances  
• Furniture  
• Paint  
• Custodial Supplies and Equipment  
Received bids back for the fuel deliveries. Out to bid on building materials and school shop orders. | Operations & Education System Change |
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3. Staff Recruitment and Retention
4. Education System Change

<table>
<thead>
<tr>
<th>Date(s)</th>
<th>Activity</th>
<th>Details</th>
<th>Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 2019</td>
<td>Appreciation and Congratulations</td>
<td>1- Appreciation to DO staff for the time and effort in completion of the Title I funding grant, and completing ongoing interviews with potential applicants for the district office and ANE grant. 2- Appreciation to the DO staff who have traveled in effort to fill positions within the district schools. 3- Appreciation to Chairman Kasalak and Ivan Ivan for comradic during the National school Board Conference. 4- Happy Birthday to Cody Burnham April 11, 2019. 5- Congrats to Sharene who’s sister had a new baby.</td>
<td>2. Community, Parents and Elder Involvement</td>
</tr>
<tr>
<td>April 2019</td>
<td>Community Engagement</td>
<td>1- April 26, 2019 Dr. Hutcherson and I met with Bethel Behavioral Health requesting we partner with them and YKHC. 2- Phone conversation with Excel Director Billio Mills 3- Signed Water and Electric agreement with Tribal.</td>
<td>2. Community, Parents and Elder Involvement</td>
</tr>
<tr>
<td>April 2019</td>
<td>State Coaches</td>
<td>Planning with Melissa Linton, state coach to do an inservice at the beginning of the year, August 7-8 on Danielson Effective Teacher Evaluation System. We will not be spending money on Class Bright next year.</td>
<td>1. Students Succeed Culturally and Academically 4. Education System Change</td>
</tr>
<tr>
<td>April 2019</td>
<td>Finances</td>
<td>1- Signed with GCI for bandwidth increase and installation 2- Audit completed and signed. Submitted to DEED by BDO April 9, 2019 3- Title I application submitted and approved 4- Schools given cut off date for this years’ purchase orders March 31.</td>
<td>3. Staff Recruitment and Retention.</td>
</tr>
<tr>
<td>April 2019</td>
<td>Facilities</td>
<td>Ms. Anderson has submitted her report.</td>
<td>1 Students succeed culturally and academically</td>
</tr>
</tbody>
</table>
## April 2019 - Technology

1. Signed with GCI for bandwidth increase and installation

## April 2019 - Professional Development

1. Traveled with Willie Kaysali and Ivan Ivan to Philadelphia for National School Board Conference March 27 - April 1
2. March 21, 2019, April 4, 11, 2019 Mentor meetings with Superintendent Dan Polota, Denali Borough
3. State Director, Brad Billings will be providing state dollars to bring district teachers, directors, paras, and board to Anchorage May 20 - 23 for inservice to next year’s planning. Meetings have been held with DO and state for agenda review and feedback...

## April 2019 - Personnel

1. Traveled to Oregon April 2 - 4 for Alaska Teacher Placement Job Fair. Accompanied by Bonnie James, Jennifer Charles, Cody Burnham, Sharene Craft.
3. Interview completed for ANE Grant Director
4. Interviewed for SPED Director and hired
5. Interviewed Technology Director

**Administrative New Hires**
Paul Gilbert Principal Akiachak
Brandon Haberl Principal Akiak
MindiBurford Director Special Ed and Curriculum
Brian Krosschell Contract Federal Grant Writer

**Teacher New Hires**
Steven Bellande Counselor Akiak
Relocation Cathy Snider Counselor Akiachak
Marshall Talbot CTE Akiachak

**Paraprofessional New Hires**
NA

## April 2019 - Personnel Benefits

1. Working with Meridian agent to make revisions in medical coverage. Still waiting for calculations for opt out pay.

## April 2019 - Instructional Planning

1. Map Assessment April 15 - May 10, 2019

## April 2019 - Strategic Planning

Ongoing
Date: April 18, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent
Re: Board Travel/Info

State of Alaska, DEED will bring in the RSB members, DO Administrators, Certified teachers and Classified Instructional Aides to attend the in-service in Anchorage on May 21-23, 2019.
Date: April 18, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent
Re: Next Regular Meeting

The next RSB meeting is scheduled on May 16, 2019 in Tuluksak.
# Yupiit School District
## Regional School Board of Education Meetings

<table>
<thead>
<tr>
<th>3rd Thursday Meeting Date</th>
<th>2nd Monday Agenda Deadline</th>
<th>2nd Wednesday Packet Information &amp; Reports due @ 8:00 AM</th>
<th>2nd Friday Packets Distributed</th>
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</thead>
<tbody>
<tr>
<td>July 19, 2018</td>
<td>July 9, 2018</td>
<td>July 11, 2018</td>
<td>July 13, 2018</td>
</tr>
<tr>
<td>August 15, 2018</td>
<td>August 6, 2018</td>
<td>August 8, 2018</td>
<td>August 20, 2018</td>
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<tr>
<td>August 17-18, 2018</td>
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<td>BOARD RETREAT</td>
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<tr>
<td>September 20, 2018</td>
<td>September 10, 2018</td>
<td>September 12, 2018</td>
<td>September 13, 2018</td>
</tr>
<tr>
<td>October 30, 2018</td>
<td>October 22, 2018</td>
<td>October 23, 2018</td>
<td>October 26, 2018</td>
</tr>
<tr>
<td>November 15, 2018</td>
<td>November 5, 2018</td>
<td>November 7, 2018</td>
<td>November 9, 2018</td>
</tr>
<tr>
<td>December 20, 2018</td>
<td>December 10, 2018</td>
<td>December 12, 2018</td>
<td>December 14, 2018</td>
</tr>
<tr>
<td>Reschedule to December 5, 2018</td>
<td>November 27, 2018</td>
<td>November 29, 2018</td>
<td>December 1, 2018</td>
</tr>
<tr>
<td>January 17, 2019</td>
<td>January 7, 2019</td>
<td>January 9, 2019</td>
<td>January 11, 2019</td>
</tr>
<tr>
<td>February 21, 2019</td>
<td>February 11, 2019</td>
<td>February 13, 2019</td>
<td>February 15, 2019</td>
</tr>
<tr>
<td>Re-scheduled to February 18, 2019</td>
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</tr>
<tr>
<td>March 21, 2019</td>
<td>March 11, 2019</td>
<td>March 13, 2019</td>
<td>March 15, 2019</td>
</tr>
<tr>
<td>Re-scheduled to March 19, 2019</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>April 18, 2019</td>
<td>April 8, 2019</td>
<td>April 10, 2019</td>
<td>April 12, 2019</td>
</tr>
<tr>
<td>May 16, 2019</td>
<td>May 6, 2019</td>
<td>May 8 2019</td>
<td>May 10, 2019</td>
</tr>
<tr>
<td>June 20, 2019</td>
<td>June 10, 2019</td>
<td>June 12, 2019</td>
<td>June 14, 2019</td>
</tr>
</tbody>
</table>

**BB 9320(a) Regular Meetings:** The Board shall adopt a yearly calendar specifying the date, time and place of each regular meeting. The local media shall be provided with an annual calendar of regular Board meetings and shall be notified of any changes to the calendar. The Board shall hold 1 regular meeting on the 3rd Thursday of each month. Unless changed by the Board, regular meetings shall be held at 11:00 AM at the School Library. Notice of regular meetings shall be posted at least three days prior to the meeting. **not scheduled on 3rd Thursday**