Regional Board of Education Meeting

LOCATION: Akiachak, Alaska
DATE: November 21, 2013

I. Call to Order
II. Roll Call
III. Invocation
IV. Oath of Office
   A. Oath of Office – Noah Andrew
   B. Election of Officers
V. Recognition of Guests
VI. Approval of Agenda
VII. Approval of Minutes
   A. October 17, 2013
VIII. Correspondence
   A. FY2014 70/30 Waiver Request
IX. New Business:
   A. Establishment of Committees
   B. SystemHOUSE Inc. – Akiachak JACE 201 Controller Replacement
   C. Modification of MOA – AKEBS
   D. Presentation - Pausauraq Jana Harcharek
   E. Request – Kimberly Smith
X. Progress Report on Recommendation’s made by Melody Douglas
XI. Unfinished Business:
   A. Monthly Attendance Report
   B. Update - Strategic Plan
   C. Tuluksak Community Questions & Answers
XII. Personnel
   A. Resignation – Frieda Kinegak
XIII. Reports:
   A. Superintendent’s Report
   B. Assistant Superintendent’s Report
   C. Business Manager’s Report
   D. Site Administrator’s Report
   E. Curriculum Director’s Report
   F. Technology Coordinator’s Report
   G. Maintenance Director’s Report
XIV. Travel:
XV. Executive Session
XVI. Information
XVII. Board and Public Comments:
XVIII. Date & Place of Next Meeting:
XIX. Adjournment
Yupiit School District
Regional Board of Directors Meeting

Date: November 21, 2013
Location: Akiachak, Alaska
Time: 11:00 AM
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members Date: November 21, 2013

From: Gerald Langton Re: I. Call to Order
Superintendent

Memo: 13/M-1
To: RSB Members  Date: November 21, 2013

From: Gerald Langton  Re: II. Roll Call
Superintendent

Memo: 13/M-2

___Willie Kasayulie  ___Olinka Jones  ___Ivan M. Ivan
___Olga Kinegak  ___Brian Henry  ___Sam George
___Peter Napoka
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members
From: Gerald Langton
Superintendent

Date: November 21, 2013
Re: III. Invocation

Memo: 13/M-3
To: RSB Members  

From: Gerald Langton  
Superintendent  

Date: November 21, 2013  
Re: IV. Oath of Office  

Memo: 13/M-4  

Superintendent Gerald Langton will swear in the newly appointed Officer, Noah Andrew of Tuluksak followed by election of officers.
OATH OR AFFIRMATION

School board members, before taking office and sign the following oath of affirmation:

"I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of Alaska and that I will honestly, faithfully, and impartially discharge my duties as a school board member to the best of my ability."

Noah Andrew __________________________ Date ________________
Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members
From: Gerald Langton
Superintendent

Date: November 21, 2013
Re: V. Recognition of Guests

Memo: 13/M-5

The Agenda is presented to you for your approval.
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members

Date: November 21, 2013

From: Gerald Langton
Superintendent

Re: V. Approval of Agenda

Memo: 13/M-6

The Agenda is presented to you for your approval.
Regional Board Members

Willie Kasayulie, Chairman
Samuel George, Treasurer
Brian Henry, Board Member

Ivan M. Ivan, Vice Chairman
Olinka Jones, Board Member
Olga Kinegak, Secretary
Peter Napoka JR, Board Member

Regional Board of Education Meeting

LOCATION: Akiachak, Alaska  DATE: November 21, 2013

I. Call to Order
II. Roll Call
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IV. Oath of Office
   A. Oath of Office – Noah Andrew
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   F. Technology Coordinator’s Report
   G. Maintenance Director’s Report
XIV. Travel:
XV. Executive Session
XVI. Information
XVII. Board and Public Comments:
XVIII. Date & Place of Next Meeting:
XIX. Adjournment
To: RSB Members

From: Gerald Langton
Superintendent

Date: November 21, 2013
Re: VI. Approval of Minutes
A. October 17, 2013

Memo: 13/M-7

The Regular Board meeting minutes for October 17, 2013 is presented to you for your approval.
Call to Order
Acting Willie Kasayulie called the regular meeting of the Regional School Board to order at 1:24 PM

Roll Call
Present
Willie Kasayulie
Samuel George
Moses Owen
Brian Henry
Peter Napoka
Gerald Langton, Interim Superintendent
Michele George, Assistant Business Manager
Bonnie James, Recording Secretary

Excused
Ivan Ivan

Invocation
III. Invocation: Moses Owen rendered the invocation.

Oath of Office
IV. Oath of Office:
A. Certification of Election Results
Enclosed is the unofficial election results for your information. Superintendent Gerald Langton swore in the newly elected officers, Samuel George and Moses Owen.

B. Election of Officers
Motion by Sam George, Seconded by Peter Napoka to postpone the election of officers. Motion carried and passed.

Recognition of Guests
V. Recognition of Guests:
Melody Douglas, Rayna Hartz and Sophie Kasayulie
VI. Approval of Agenda:
Motion by Sam George, Seconded by Brian Henry to accept the agenda as presented. Motion was passed unanimously.

VII. Approval of Minutes:
Motion by Sam George, Seconded by Brian Henry to approve the September 19, 2013, regular board minutes with correction to include time of adjournment. Motion carried.

VIII. Correspondence: none

IX. New Business
   A. Regional School Board Appointment
Superintendent Kim Langton reports the school board declared a regional school board seat vacancy on September 20, 2013. The deadline to turn in the letter of interest for the RSB was set on October 14, 2013. As of today, we have (2) candidate from Tuluksak, Noah Andrew and Moses Alexie.

A secret ballot was casted in which Noah Andrew won with 3-2 votes.

Motion by Sam George, Seconded by Brian Henry to appoint Noah Andrew for RSB seat in Tuluksak. Motion carried and passed.

   E. Presentation – Amanda Macomber
Superintendent Gerald Langton Amanda Macomber, 4th Grade Teacher for Akiachak School will do a presentation.

Recess
Interim Chairman Willie Kasayulie called for a recess @ 3:00 PM. Reconvened at 3:10 PM

   B. MOA – CITC Business Office Support Service
Superintendent Gerald Langton reports the MOA – CITC for Amy Fredeen will be centered on helping Yupiit School District Staff design a system that will help ensure compliance and will initially include the following: 1 day of onsite review of systems; 1 day of onsite coaching’ 1 written report on recommendations and observations; 40 hrs of follow up coaching and analysis. The approximate amount of the MOA is $15,000.00. The Funds to cover this contract will come from the unexpected funds resulting from the AKEBS contract resignation. This is presented for approval.

Motion by Sam George, Seconded by Peter Napoka to approve the MOA-CITC, Business Office Support Service at the approximate amount of $15,000.00. Motion carried and passed.

   C. MOA – AKEBS Contracted Payroll Services
Superintendent Gerald Langton reports the MOA – AKEBS for payroll contracted services from approximately mid-November 2013 through January 2014. The approximate amount of the MOA is $7,640.00 per month. This is presented for approval.
<table>
<thead>
<tr>
<th>Continue – New Business</th>
<th>Motion by Sam George, Seconded by Brian Henry to approve the MOA – AKEBS, Contracted Payroll Services at the approximate amount of $7,640.00 per month. Motion carried and passed.</th>
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</thead>
<tbody>
<tr>
<td>D. MOA – Educational Services of Alaska, Maintenance Support Service</td>
<td>Superintendent Gerald Langton reports the MOA – Educational Services of Alaska, Maintenance Services is presented for approval.</td>
</tr>
<tr>
<td></td>
<td>Motion by Sam George, Seconded by Moses Owen to approve the MOA – Educational Services of Alaska, Maintenance Support at the approximate amount of $19,500.00. Motion carried and passed.</td>
</tr>
</tbody>
</table>
| Progress Report on Recommendations | X. Progress Report on Recommendations made by Melody Douglas  
Superintendent Gerald Langton reports the progress report by Melody Douglas is presented for review and information only. |
| Unfinished Business     | XI. Unfinished Business:  
A. Monthly Attendance Report  
Superintendent Gerald Langton reports the K-12 attendance monthly reports for Akiachak, Akiak and Tuluksak School is presented for review and information only. |
| Personnel               | XII. Personnel: none  
XIII. Superintendent, Gerald Langton’s report:  
Motion by Sam George, Seconded by Brian Henry to accept the Consent Agenda report for Superintendent, Gerald Langton. Motion carried |
| Consent Agenda Reports  | Assistant Superintendent, Diane George’s report:  
Motion by Sam George, Seconded by Brian Henry to accept the Consent Agenda report for Assistant Superintendent, Diane George. Motion carried |
| Assistant Superintendent’s Report | Business Manager, Michele George’s report:  
Motion by Sam George, Seconded by Brian Henry to accept the Consent Agenda report for Assistant Business Manager, Michele George. Motion carried |
| Business Manager’s Report | Site Administrator, Peggie Price and Susan Heyer Report  
Motion by Sam George, Seconded by Brian Henry to accept the Consent Agenda report for Site Administrators, Peggie Price and Susan Heyer. Motion carried. |
| ANE Grant Director’s Report | ANE Grant Director, Rayna Hartz Report:  
Motion by Sam George, Seconded by Brian Henry to approve the Consent Agenda report for ANE Grant Director, Rayna Hartz. Motion carried |
| Technology Director’s Report | Technology Director, Gus Perkins Report:  
Motion by Sam George, Seconded by Brian Henry to approve the
<table>
<thead>
<tr>
<th>Maintenance Director's Report</th>
<th>Consent Agenda report for Technology Director, Gus Perkins. Motion carried.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintenance Director, Aaron Chingliak’s Report:</td>
<td>Motion by Sam George, Seconded by Brian Henry to approve the Consent Agenda report for Maintenance Director, Aaron Chingliak. Motion carried.</td>
</tr>
<tr>
<td>Travel</td>
<td>XIV. Travel</td>
</tr>
<tr>
<td>Executive Session</td>
<td>XV. Executive Session:</td>
</tr>
<tr>
<td>Information</td>
<td>XVI. Information:</td>
</tr>
</tbody>
</table>
| | A. Strategic Planning Session – October 28-29, 2013  
Superintendent Gerald Langton reports the YSD Strategic Planning Session is scheduled on Monday-Tuesday of October 28-29, 2013 in Akiachak, facilitated by Tom Begich. This is presented for information only. |
| | B. AASB Annual Conference – November 6-9, 2013  
Superintendent Gerald Langton reports the AASB Annual Conference is scheduled on November 6-9, 2013. This is presented for information only. |
| Board and Public Comment | XVII. Board & Public Comments |
| Date of Next Board Meeting | XVIII. Date and Place of Next Meeting: |
| Adjournment | XIX. Adjournment: Motion by Sam George, Seconded by Peter Napoka to adjourn the meeting at 5:00 PM. |

| Secretary | Date |
Superintendent Gerald Langton reports the State Board of Education & Early Development approved the budget waiver request. This is presented for information only.
October 28, 2013

Kim Langton, Acting Superintendent
Yupiit School District
P.O. Box 51190
Akiachak, AK 99551

Dear Mr. Langton:

The State Board of Education & Early Development met October 28, 2013, to consider budget waiver requests from twenty-four school districts of the FY2014 70% minimum expenditure for instruction requirement.

The board approved the Yupiit School District’s FY2014 budget waiver request. A waiver of the FY2014 minimum expenditure requirement does not assure approval of a waiver in future years; districts should continue to evaluate expenditures and work toward meeting the 70% minimum for instruction requirement.

The department will continue to provide information and support to districts regarding correct coding of expenditures in order to maintain and improve collection of consistent and comparative financial data from all of Alaska’s school districts.

Please contact Heidi Teshner at (907) 465-8682 or Heidi.Teshner@alaska.gov if you have questions or comments.

Sincerely,

Mike Hanley
Commissioner
Superintendent Gerald Langton reports there is a need to establish committees. Our policies need overview and likely revision. Our Financial situation needs Board direction. How the Board responds to these needs is up to the Board Committees have been found useful to the other Boards of Education as a means to divide the work up and assign it to a smaller group of Directors who have an interest or passion in that particular area, simply to advise the full Board. This is presented for information and possible action.
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members

From: Gerald Langton
Superintendent

Date: November 21, 2013

Re: VIII. New Business
B. SystemHOUSE Inc.

Memo: 13/M-09

Superintendent Gerald Langton reports Akiachak School’s AVAC heat controls system has failed. To create a protected reliable system, the following needs to be ordered:

1) Upgrade to the school generator by NC Machinery; estimated cost - $12,000.00

2) Battery back-up to ensure continued operation during power outages and/or brown outs; estimated cost - $2,500.00

3) PC Laptop for Maintenance Director to remotely manage heating upgrade system software; estimated cost - $1,200.00

4) Upgrade software to manage Akiachak – estimated cost - $

The software to manage the HVAC system is obsolete and will not be supported by Honeywell. Rather than paying to replace an outdated system, it is recommended that the system be upgraded. An estimate to upgrade the software is expected any day. In addition, it will be necessary to upgrade the HVAC systems at Tuluksak and Akiak in the near future.
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members

Date: November 21, 2013

From: Gerald Langton
Superintendent

Re: VIII. New Business
C. Modification of MOA - AKEBS

Memo: 13/M-09

Superintendent Gerald Langton reports that our Business Manager will be on excused leave. During that time, it is not appropriate to expect her to continue working offsite, although she has graciously offered to do so. She should able to focus on other priorities during this time. We need to modify our current MOA with AKEBS to take on these additional business office duties. This is presented for approval.
MEMORANDUM OF AGREEMENT
CONTRACT No. 2014-1010

It is hereby understood that Yupiit School District (YSD) has agreed to contract with Alaska Education and Business Services, Inc., (AKEBS) for the purpose of providing Business Office special project services per page 2 of this MOA.

PERIOD OF CONTRACT: This Memorandum of Agreement shall be effective from November 18th thru January 31st.

PAYMENT: The Scope of services (page 2) will be performed by AKEBS for a flat fee of $7,500.00. Payment will be made by YSD upon receipt of invoice. Invoices will require approval by Gerald Langton, Superintendent of Yupiit School District.

SUPPLIES: Postage to mail any related materials from AKEBS Anchorage will be reimbursed by YSD as invoiced for actual cost.

TRAVEL: Any required costs incurred for travel to and from the Yupiit School District will be paid at cost by the Yupiit School District upon receipt of an invoice with a copy of the actual receipts for same. Per diem (food) will be paid at $60.00 per day.

SATISFACTORY: Satisfactory completion shall be determined by Gerald Langton, Superintendent of Yupiit School District.

AGREED THIS Day of _____, 2013.

YUPIIT SCHOOL DISTRICT
Gerald Langton, Superintendent

Alaska Education & Business Services, Inc.
Lucienne Smith, President
Alaska Business License #732107
Federal ID # 20-3944964
Special Projects
For the Yupiit School District
11/12/2013

Scope of Service:

• Respond to and forward Business Manager emails daily to other YSD employees as required;

• Complete and submit to EED annual Indirect Cost Rate Application;

• Complete and submit to USDOE and SOA EED annual Impact Aid Application due 1/31/1014;

• Complete and submit on line all 2nd Qtr Grant reimbursements;

• Communicate with Superintendent any additional business office projects that may require completion prior to January 31, 2014
Superintendent Gerald Langton would like to introduce Pausauraq Jana Harcharek, Director of Inupiaq Education, for North Slope School District. As we create our vision of a Yup'ik oriented school district, it is important to see what other people are doing to create their culturally oriented and relevant schools. We have looked at what the Maori people have done in New Zealand, thanks to a presentation by Amanda Macomber last month, as well as insights from our own Board members familiar with the Maori experience. Now we will become acquainted with the vision that is guiding the North Slope School District on their own journey.
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members
Date: November 21, 2013

From: Gerald Langton
Superintendent

Re: VIII. New Business
E. Request - Kimberly Smith

Memo: 13/M-09

Superintendent Gerald Langton recommends approving Kimberly Smith continue in her position as Local Advisory School Board Member as she takes on the responsibilities of Head Coach for the girls basketball team in Akiak. BP 8110 provides that “Advisory School Board Members may not be employed by the District without approval by the School Board”. This is presented for approval.
Yupiit School District  
Regional School Board  
Akiachak, AK 99551  

November 14, 2013  

To whom it may concern:  

Hello, I am writing this letter because I just recently got voted in to the Local Advisory School Board in Akiak and I am also going to be the Head Coach for the Akiak Girls High school Basketball Team.  

I just recently found out that Regional and Advisory School board members aren’t allowed to be employees of the district (this includes Coaches).  

Coaching the high school girls has given me the chance to help mold these young girls into productive members of their school and their community. It takes hours and hours of coaching which, if you added up a coaches salary for the district, is basically Volunteer work.  

I am asking the board if they would allow me to get paid for coaching. Under district policy, there has to be board approval.  

I am a mother of four children, and the sole-provider for my children (my husband is a struggling artist). So this bonus at the end of coaching significantly helps my family.  

Thank you for taking time to read this letter and also for your service to our communities.  

Sincerely,  

Kimberly Smith
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members

From: Gerald Langton, Superintendent

Date: November 21, 2013

Re: IX. Progress Report on Recommendations made by Melody Douglas

A. Monthly Report

Memo: 13/M-10

Superintendent Gerald Langton reports the progress report by Melody Douglas is presented for review and information only.
PROJECT UPDATE

I arrived at Yupiit School District (YSD) November 11, 2013 and will be working with YSD staff until November 22, 2013. I look forward to working with the Board of Education during the strategic planning meetings on November 19 and 20, 2013 and the Board meeting on November 21, 2013.

The focus of my time while at YSD is to work with Michele George and the Business Office team in preparation for her approved leave of absence that begins November 18, 2013.

RECOMMENDATIONS STATUS

Budget: The FY14 OASIS student count period concluded on October 25, 2013; the student count submitted to EED for FY14 is 441. Given the unexpected decline in YSD enrollment and YSD’s challenging financial circumstances, a conservative approach was taken in developing the FY15 enrollment projection of 431 students. This projection will be re-evaluated before the FY15 budget is finalized for consideration by the Board of Education.

Per the budget calendar presented to the Board at the October 2013 board meeting; a general fund revenue projection was to be submitted to the Board for the November board meeting. Unfortunately, that projection has not occurred as of this date. The Board will receive a FY15 general fund revenue projection in the near future.

The YSD FY14 budget waiver request was approved by the State Board of Education at its October 28, 2013 meeting. I called into this meeting; questions were posed about YSD’s request. Commissioner Hanley responded and commented in support of YSD’s efforts.
In Michele George’s absence, I will work on revising the FY14 budget in December with plans to present that revision to the Board in January 2014.

FY15 staffing reviews are slated with the administration during my November visit to YSD.

**Business Office:** Contracted services should be acquired to ensure certain tasks are completed timely while Michele George is on approved leave from November 18, 2013 until February 3, 2014. Examples include preparing the indirect cost application (due in December), Impact Aid application (due in January), 2nd quarter grant reimbursement requests (due in January), etc.

In October, the Board approved an AKEBS MOA for payroll services. Various steps have been taken to ensure payroll is appropriately attended to while the payroll specialist is on an approved leave beginning November 18, 2013 through January 31, 2014.

Michele George is reviewing the initial draft of the FY13 Financial Statement received from BDO on November 11, 2013.

Amy Freden from Cook Inlet Tribal Council traveled to YSD to work with Michele George in October followed by two conference call meetings.

**Human Resources:** The process to evaluate certificated employee transcripts for salary placement and ensuring all required documents are in employee files is nearing completion. Evaluating transcripts is a new process for the part-time HR specialist; she is handling this process well and with increasing diplomacy.

Bonnie James attended an HR training sponsored by Alaska Public Entity Insurance that covered such topics as personnel policies, discrimination, job descriptions, hiring, and record keeping. She came back with ideas for YSD improvements. I will be working with her to determine next steps for her recommended suggestions after they are approved by Dr. Langton.

In October, Bonnie and I traveled to Akiak and Tuluksak to work with those staffs relative to missing HR paperwork. Bonnie did not need to go to the Akiachak School because those new employees had already turned in all their paperwork. Speaking to employees in this manner was new to Bonnie and although she was understandably a bit nervous; she did an excellent job in communicating the needs of the District to these employees. She has made several suggestions that will help get required documents from new hires in the future in a timely manner.

**Travel:** In speaking with Renfro recently, it was relayed that the process on their end is going much better than a year ago. They had a couple of suggestions that will be discussed with Dr. Langton for possible implementation.
Changing the travel behaviors of some employees due to a long-standing practice of routinely extending business travel for personal purposes has been difficult. Once this matter is resolved, the revised travel policy will be presented to the YSD Board for approval. The goal is to strike a reasonable balance given the fact that many YSD staff members live in a remote area away from family and friends with few amenities.

**Information Technology:** Planning is needed for information technology needs and services for next year. Dr. Langton has mentioned some ideas that will be included in the FY15 staffing discussions to take place soon.

The District’s Technology Plan is slated for update this year; Gus Perkins has been tasked with the initial work on this mandated document.

**Student Nutrition:** Little has been done to address implementation of the Power School food service module or to determine the best course of action relative to meal planning and analysis.

The school freezers are full of frozen foods rendering it difficult to rotate the food to use the oldest items first. Frozen food recently arrived unexpectedly on the part of some individuals, including Renfro; finding room for this food was difficult. Given that the freezers are full; there remains a concern that the freezers contain outdated food.

Michele George will need to address these matters when she returns to work in February.

**Maintenance Programs:** Maintenance employee evaluations are being finalized; they are due November 15. The information from this process will be used in maintenance planning.

As you know, the Board approved contracted services to assist with tasks difficult for the maintenance director to complete because his time is focused on addressing the day-to-day issues and the backlog of maintenance work orders. Specifically, John Weetman will assist with finalizing implementation of the School Dude software and updating the 6 year plan (data for this plan is supported by the School Dude system) so that it can be turned over to the maintenance director for future updating. The results of this maintenance support will ultimately allow for an upgraded CIP application to be submitted September 1, 2014.

In addition, John Weetman will assist YSD staff in creating a Facilities Maintenance Manual for principals to guide them relative to maintaining schools and teacher housing.

The HVAC system at Akiachak School has failed and the software to run this system is obsolete. Information to upgrade this system has been requested; hopefully that information will be received by the time the Board meets next week. It is only a matter of time before similar situations occur for
Akiak and Tuluksak schools. The Board may want to consider asking for a direct appropriation from the Legislature for these costs.

**Administration:** Dr. Langton is actively engaged in addressing YSD employee and operational issues. His support of YSD in agreeing to serve as superintendent this year is commendable given the significant challenges YSD is facing. He is tackling many tough issues; YSD's future is positive.

**Board of Education:** I appreciate the opportunity to assist the Board with its upcoming strategic planning efforts. The vision the Board has for its school district is essential to turning operations around at YSD; the direction you provide in this process will drive instructional and operational issues. District and school goals should be set based on the strategic plan and the budget should be developed based on the strategic plan. A good strategic plan will also eliminate redirection that can occur with staff turnovers. It is best for students if the district is managed according to a plan set by the Board of Education.

Congratulations on implementing electronic Board Packets! The efficiency and cost savings YSD will realize with this change is significant in addition to the public now having access to this information. Bonnie James is in the process of implementing new software to assist with this process.

Superintendent vacancy notices for FY15 are beginning to appear. The Board may want to consider advertising for a superintendent in the near future to have the opportunity to consider a competitive applicant pool.

The Board may want to consider developing its Legislative Priorities and to seek financial assistance soon. The Board was unsuccessful in obtaining supplemental funding last year mostly due to the request coming after funding allocations were decided by legislators. In addition, the Board leadership should plan to travel to Juneau early in the legislative session. Perhaps these matters can be addressed at the December Board Meeting.
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members
From: Gerald Langton,
Superintendent

Date: November 21, 2013
Re: X. Unfinished Business
A. Monthly Attendance Report

Memo: 13/M-11

Superintendent Gerald Langton reports the K-12 attendance monthly reports for Akiachak, Akiak and Tuluksak School is presented for review and information only.
### ADA/ADM by Date

#### Akichak Elementary

Reporting Period: 10/01/2013 to 10/31/2013

<table>
<thead>
<tr>
<th>Number</th>
<th>Date</th>
<th>Day</th>
<th>Membership</th>
<th>Attendance</th>
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<td>Mon (A)</td>
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**Total:** 2254.00  **Average:** 98.00

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#### Moses Peter Memorial High School

Reporting Period: 10/01/2013 to 10/31/2013

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**Total:** 1937.00  **Average:** 84.22
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**Akiak Elementary School**

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**Total:** 1288.00 1079.50

**Average:** 56.00 46.93

### ADA/ADM by Date

**Arlicaq High School**

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**Total:** 1179.00 1029.75

**Average:** 51.26 44.77
### Henry Lott Memorial Elementary

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**Total:** 2129.00  1631.50
**Average:** 92.57  70.93

### Tuluxak High School

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<td>10/31/2013</td>
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**Total:** 1141.00  863.00
**Average:** 49.61  37.52
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members

Date: November 21, 2013

From: Gerald Langton, Superintendent

Re: X. Unfinished Business
B. Update – Strategic Plan

Memo: 13/M-11

Superintendent Gerald Langton will update on the Strategic Plan.
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members  Date: November 21, 2013

From: Gerald Langton, Superintendent

Re: X. Unfinished Business
C. Tuluksak Community Questions and Answers

Memo: 13/M-11

Superintendent Gerald Langton questions and answers raised by community of Tuluksak is presented for information only.
1. Why are certificated teachers getting paid during the summer break? Why not the paraprofessionals? They have worked for the school longer and teach the teachers how to teach their students.

Teachers are hired under a contract and can be paid the total amount in 9 or 12-month payments, depending on their preference. If it is spread over the summer with the 12-month option, they do not get paid more, they get paid less each month to stretch out their payments over 12 months, including the three summer months. Paraprofessionals work by the hour, rather than a yearly contract, and are paid under Department of Labor Laws, which mean they are paid in full for the hours they work each month, or as we pay them twice each month. All that they are owed is paid during the 9-month school year.

2. During the summer, why does YSD send teachers from the lower 48 to teach summer school? They don't even know our subsistence life style. Our para professionals are more capable of doing it and would save YSD a lot of money.

It has been YSD practice to hire certificated and experienced teachers to teach summer school. Whenever possible we hire teachers employed by the district who wish to teach summer school. Some years we have several interested teachers, other years we have very little interest. The summer of 2013 was one of those years with little interest. Because we have worked with Pacific Lutheran University in the past, as they produce high-qualified teachers, I contacted Jan Weiss, assistant professor, who got out the word that we had openings for our summer school teaching positions. Without these individuals we would have been unable to run a summer school program.

We do hire paraprofessionals as both teacher aides and cultural mentors and as resources to the summer school program. Only one or two paraprofessionals were interested in working during the summer program this year. (Response by Diane George, who has run the summer school program for several years.)

3. Returning certificated staff gets bonuses for returning to the District. What about the returning classified staff? They get only the wage offered. Here they teach the teachers. New teachers are young—inexperienced for village life or whatever.

Our school is for the students. Make the best decisions for our schools to be the best all around. It can be done.

We are only able to pay signing bonuses as an incentive to teachers who are "highly qualified" certificated teachers, under Federal NCLB guidelines. Teachers who are not certificated, and not highly qualified do not get the bonus. The bonus is paid out of Title II grant funding. The grant does not allow for bonuses for paraprofessionals who are highly qualified.

The best answer for this excellent question is to hire more local certificated teachers who do not have to be paid a bonus to encourage them to stay. Local people do know the area, the culture, and, most importantly, the students better. This is their home, and this is where they want to live and raise their families. Until we are able to hire local, certificated, highly qualified teachers, we will not reach our true potential as a district, or will the students be able to reach their true potential. It is clear the people posing these questions understand this.
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members    Date: November 21, 2013

From: Genrald Langton, 
       Superintendent

Re: XI. Personnel
    A. Resignation – Frieda Kinigak

Memo: 13/M-12

Superintendent Gerald Langton reports Frieda Kinigak has turned in her resignation as community librarian for Tuluksak. This is presented for approval.
Resignation Letter

To: AVCP TANF Program

FR: Frieda Kinegak

I am turning in my 2 week resignation letter for my position in Tuluksak as a Community Library Aid, the reason I’m resigning my job is that I filled out for a house loan in Bethel and the bank requires me to move to Bethel and find work, if I had a choice I’d work here but I need to get a house for my son to stay in Bethel, I really enjoyed working with you guys and hope in the future to work with you again, Thanks so much for everything!

Frieda Kinegak

[Signature]
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members

Date: November 21, 2013

From: Gerald Langton, Superintendent

Re: XII. Consent Agenda Reports
A. Superintendent’s Report

Memo: 13/M-13

Enclosed is Superintendent, Gerald Langton’s report for the month of November 2013.
Board Report
Kim Langton
Superintendent
November 21, 2013
Akiachak, Alaska

Travel
November 7-10, 2013
I attended the Alaska Association of School Boards, AASB, in Anchorage. For me, the highlight of the conference was the keynote speech from Linda Chamberlain with the Alaska Department of Health. She spoke of the ACE study, which describes what happens to children who suffer from Adverse Childhood Experiences (divorce or death of parent, abuse, neglect, family alcohol/drug abuse, etc.). As a result of too many ACEs in their young lives, the neurons in children’s brains fail to develop fully. The frontal part of their brains, which are needed for academic achievement, are not used as much as the stem, needed for survival. The human brain focuses on that which becomes a priority, and those with ACEs in their lives need to focus on survival, to the detriment of academic achievement, resulting in poor behavior and low achievement.

Ms. Chamberlain showed statistics showing Alaska leading the nation in critical numbers of ACES in the lives of its children, resulting in nation leading rates of suicide and risky behavior leading to death or wasted lives.

There was a demonstration from North Slope School District about their culturally relevant curriculum. I feel these two issues are intertwined and together are the most important need areas for Native Alaskan children. When children come to school not feeling respected for who they are; that their very heritage is not respected, they do not believe they can achieve. When they come to school with ACEs that hold them back, the result is the same. The partnership between the school and home is critical to realize the success of our children as both our schools and communities need growth to meet our children’s needs.

MOA from AKEBS
While our business manager is on leave, there are still tasks that need to be accomplished. She deserves to have this time for what is important to her at this time, and not working on job-related issues. I propose that we contract with AKEBS in our business manager’s absence, as they have experience with our district, and will be able hit the ground running in performing these tasks.

Turn-Around-Team
The Turn-Around-Team, which included board members, discussed many issues critical to the success of our students. The first day was spent scrutinizing all issues brought forward by the group. The second day brought consensus on three main areas of concern:
1. Better utilization of classified staff, especially instructional aides,
2. Improved student behavior through better school-community partnerships, including using our elders,
3. Ensuring all curriculum materials will be in the teachers’ hands at the beginning of the year, and will be materials the teachers are happy using.
We created a team for each area of concern, which worked to develop plans of action to see improvement in those areas. I will attach an addendum that will give detail to the plans created by each group to advance their key goals.

**Audit/Financial Statement**
The initial draft of the financial statement was received yesterday from BDO; Michele George is reviewing it and drafting required responses. This report is due to the Department of Education and Early Development by November 15; the Board of Education is required to accept this report when it is finalized.

The net change in fund balance for FY13 operations is estimated at this time to be approximately ($830) K for all YSD funds; approximately $(690) K of this net change is allocated to the general fund.

The Board will need to address this matter when the FY13 Financial Statement is finalized and during next week’s strategic planning meeting.
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members  Date: November 21, 2013

From: Gerald Langton, Superintendent  Re: XI. Consent Agenda Reports

B. Asst. Supt. Report

Memo: 13/M-13

Enclosed is Assistant Superintendent, Diane George’s report for the month of November 2013.
To: The YSD Board of Education  
From: Diane George, Assistant Superintendent  
Re: November 2013 Board Report  
Date: November 12, 2013  

Special Education:  

I attended Alternate Assessment mentor training on November 7 and 8, 2013. The Alternate Assessment is administered to students with significant cognitive disabilities in grades 3-10. The Alternate Assessment measures student achievement in relation to the Extended Grade Level Expectations. All students in grades 3-10 will be assessed in reading, writing, and mathematics. All students in grades 4, 8, and 10 will also be assessed in science. As the Yupiit School District mentor I will be providing training to the special education teachers who will be administering the Alternate Assessment.  

The Alternate Assessment window opens on January 27, 2014.  

Assessments:  

Fall HSGQE – We should be receiving the Fall HSGQE results during the month of November.  

Workkeys – We have begun administering the internet version of the Workkeys test to students in grades 11 and 12 in Akiachak. There have been some challenges with the implementation of the internet version, but with the assistance of Gus Perkins and Willy Burns we’ve been able to troubleshoot most of the problems.  

It is my intention to work with the associate test administrators in Akiak and Tuluksak during the next week in order to begin the administration of Workkeys at those schools. Each student must take 3 subtests: Reading for Information, Locating Information and Math Applications.  

Kindergarten Developmental Profile – all scores were entered by the deadline of November 1, 2013.  

Federal Programs:  

The revisions for the NCLB grant and the Special Education grants were completed in October. I’m currently working on the Carl Perkins 5-year plan and intend to have it submitted to the DEED within the next 2 weeks. Once that is complete we will be up-to-date with all of our grants.  

School Improvement:  

I’m pleased to say that each school submitted their school improvement/STEPP plans by the November 1, 2013 deadline. I worked individually with each principal or designee to ensure that all necessary forms were completed and submitted in a timely fashion.  

The District Improvement plan is due on December 13, 2013. I will begin facilitating the completion of the District STEPP in the near future.
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members

From: Gerald Langton, Superintendent

Date: November 21, 2013

Re: XII. Consent Agenda Reports
C. Business Manager’s Report

Memo: 13/M-13

Enclosed is Business Manager, Michele George’s report for the month of November 2013.
Date: November 8, 2013

TO: Yup'ik Regional School Board of Education
THROUGH: Kim Langton, Superintendent
FROM: Michele George, Business Manager
July 1 through October 31, 2013

**GENERAL FUND**

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<th>Budget</th>
<th>YTD Actual Received</th>
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<td>Federal Revenue</td>
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**EXPENDITURES:**

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<td>Special Education Instruction</td>
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<td>Student Activities</td>
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Percentage of Instructional Expenditures: 64.17% 42.76%
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members

From: Gerald Langton,
Superintendent

Date: November 21, 2013

Re: XII. Consent Agenda Reports
D. Site Administrator’s Report
   1. Peggie Price

Memo: 13/M-13

Enclosed is Site Administrator’s Peggie Price’s Consent Agenda report for the month of November 2013.
To: Yupiit School Board  
From: Peggie Price  
Akiachak School  
Re: Board Report  
Date: 11-11-13

Cama-i!

Akiachak School – Quvaut.

**Students:** As of November 11, 2013, we have a student enrollment count of 179 students. 98 students are in the elementary school grades K-6. 81 students are in the middle school and high school.

**Academics:**
- Mr. Burns just finished administering the WorkKeys assessment to all juniors and seniors. This test is a career readiness indicator and gives employers access to which students have skills to potentially be successful in the job force. In December, students will receive a certificate indicating their level of readiness. According to Mr. Burns, this certificate ranks right up their with importance as the diploma.
- **Attendance –** For the same time period in academic years, here are the following percentages.

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<tr>
<td>K-6</td>
<td>89%</td>
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<td>7-12</td>
<td>85%</td>
<td>87%</td>
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The secondary students are attending more often. The data shows a drop in elementary attendance. Please parents, make sure your students are getting to school and on time. We can’t teach them if they are not at school. The goal is to have 95% of all students in attendance every day.

**Activities:**
- The mixed volleyball team is undefeated. Their record for this season is 17-0. This coupled with last year’s regular season play, puts them at 32-0. They lost two games in post season play at the state tournament. The team is working hard to be able to go to state competition again. More important than their accomplishment on the court, is the team’s accomplishment in the classroom. The team GPA for this year is 3.26.
- Akiachak has an awesome wrestling team again this year. Students have shown success at local tournaments bringing home ribbons and medals.
- On the last Friday of each month, hold an awards assembly. This is to acknowledge students with perfect attendance, students who have been
chosen by their teachers to be the student of the month, special awards for writing, grammar, math, and reading from teachers. Parents, Elders, Board Members, and community members are invited and encouraged to attend.

- An Autumn Carnival was held on November 1 with excitement and thrills for everyone. The haunted house was a big success.
- Math Night will be held on November 12, 2013. We encourage students to bring their parents and challenge them to math games.

Staff:
- Ms. Sharene Barr is currently filling in for us in our science class. We welcome her and appreciate her instruction and influence on students.

Professional Learning Communities
Our school emphasis for the first semester PLC is looking at the nine design questions in Marzano’s Instructional Model and Evaluation Protocol. We have two more sessions to finish up. These questions are equipping us with tools to best teach students.

Community/Cultural Connections:
- A community liaison was hired through a grant and has been instrumental in helping us develop a visitation program of Elders in the school twice a month. These visits send a strong message to the students that they are valued in their homes and their community.
- The first Elders visit was centered around bullying. The next visit topic will be safety/survival as the river begins to ice over.

The elementary staff has a period of 45 minutes for instructional planning each day. During that time, Ms. Janice George instructs the students in the content of art, library, language, and physical education making cultural connections.

Akiachak School has a strong and talented staff. We feel fortunate to be a part of the education and accomplishments of the students. Thank you for supporting us as we work together for the benefit of the students and the community.

Sincerely,

Peggie R. Price

Peggie R. Price
Principal
Akiachak School
To: RSB Members

From: Gerald Langton, Superintendent

Date: November 21, 2013

Re: XII. Consent Agenda Reports
D. Site Administrator’s Report
  2. Susan Heyer

Memo: 13/M-12

Enclosed is Site Administrator, Susan Heyer’s Consent Agenda report for the month of November 2013.
An Overview of the month of October

What a busy month! The Thunderbolt students have been:

- Increasing attendance
- Curbing tardies
- Completing homework
- Cooperating with adults and each other
- Building their group-work skills
- Practicing positive behavior through CHAMPS
- Participating in Enrichment activities

Students are improving in leaps and bounds behaviorally, socially, and personally toward reaching goals that are set and revamped as needed. As they learn to analyze their own strengths, interests, and talents, teachers are readjusting student's learning opportunities to reflect these discoveries and improve their academic knowledge.

Teachers have been working collaboratively to develop units of study that integrate the academic core emphasizing cultural skills. We are really looking forward to the In-service Days in January in order to spend time developing this curriculum more fully. We have also had visitors from the program, Math in the Cultural Context, in which units of study and Yup'ik strategies were modeled; these will be used as the basics in our math curriculum beginning second semester.

Halloween provided us with the opportunity to divert student excitement into a smorgasbord of Enrichment activities. Over a 2-day period, the teachers provided the students with a selection of classes such as making masks, participating in games, solving puzzles, telling campfire stories, creating spooky science experiments, learning drumming and dancing, etc., etc. The students also showed their dancing skills at the assembly on the final day of Enrichment activities – demonstrating “moves” representing three different cultures: Zombies, Dubstep, and Yup'ik – how entertaining and skillful!

The Akiak Thunderbolts are a team!
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members
Date: November 21, 2013

From: Gerald Langton, Superintendent
Re: XII. Consent Agenda Reports
D. Site Administrator’s Report
3. Gene Burke

Memo: 13/M-13

Enclosed is Site Administrator Gene Burke’s Consent Agenda report for the month of November 2013.
Tuluksak School Board Report
November 11, 2013

The entire certified and classified staff is committed to providing the best education possible to the students of Tuluksak. Our mission is to engage students in meaningful and appropriate learning activities everyday, which will enhance the opportunities of each of our students to succeed with all the rigors and demands that will be required for employment in the 21st Century.

Major obstacles to our educational endeavors continue to be getting children to school on time every day. As a result we have had several joint meetings with the Tuluksak Advisory School Board and the Tuluksak Native Council. Outcomes from these meetings will be to turn in the names of parents whose children continue to miss school excessively or are always late. The Tuluksak Native Council will be working with the tribal court in enforcing school attendance. We are also turning in names of students who are continually misbehaving and being willfully disrespectful or disobedient, as well as the names of students who are bulling or are assaulting other students.

We are having Elders come into the classrooms during our Yup’ik language lessons in order to bridge the cultural issues that exist between the Western Culture and the Yup’ik Culture. Students seem to enjoy the Elders stories and have been very respectful and attentive during these discussions.
Our Foundational Team, consists of Beth Meek our Counselor, Courtney Wood our High School Social Studies Teacher, Krista Howell our 1\textsuperscript{st} Grade Teacher, Josh Gifford our Middle School Social Studies and Language Arts Teacher, Joe Shiltz our High School Math Teacher and Emily Albrecht our 3\textsuperscript{rd} and 4\textsuperscript{th} Grade Teacher.
We have been working on RTI, The STEPP Plan, Behavioral Issues and Champs. We also hosted the Turn Around Team at Tuluksak.

Respectfully Submitted,

Eugene F. Burke
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members

Date: November, 2013

From: Gerald Langton,
Superintendent

Re: XII. Consent Agenda
Reports
E. Curriculum Director

Memo: 13/M-13

Enclosed is Curriculum Director, Rayna Hartz’ report for the month of November 2013.
Voyaging to Excellence with the Chugach School District

We attended to a planning session with the Chugach School District November 6 through 9 in Anchorage. The CSD staff love having our students attend their programs, because our students are joyful!

motivated to learn, and they strive to help other students be successful.

Sustainable Food Program and Myers Farm in Bethel

Together we can plant, grow and harvest healthy produce and have fun while we do.
YUPIIT SCHOOL DISTRICT
FIRST ANNUAL CAREER FAIR
DECEMBER 6, 2013
AKIAK SCHOOL
1:00 TO 5:00
YUPIK ENTREPRENEURS

Fashion Show of student-designed and made clothing

Juried art show

Community murals

Website in development for showcasing and selling student artifacts
Liaisons in our Community

Elders in Schools
Yupik Dancers
Myers Farm Tours
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members  Date: November 21, 2013

From: Gerald Langton,
Superintendent

Re: XII. Consent Agenda
Reports
F. Technology Coordinator’s
Report

Memo: 13/M-13

Enclosed is Technology Director, Gus Perkins report for the month of November 2013.
Yupiit School District
Technology Report
Gus Perkins
November, 2013

Workkeys - Job skills assessment system measuring "real-world" skills that employers believe are critical to job success.

- Tech Director is working with Diane George and school sites test proctors to prepare for the Workkeys assessments for District Juniors and Seniors. Akiachak started testing the week of 11/4/2013 and the other sites will begin shortly. Diane and I will be flying out to sites to monitor testing for any issues.

NWEA – MAP Assessment:

- The second round preparations for the NWEA MAP Testing has begun. The MAP testing window will be from December 2, 2013 to December 13, 2013. The district tech director is creating a new class roster from PowerSchool to upload to NWEA. Once NWEA approves the class roster, the tech director will download and then upload this data onto all school sites servers. The tech director will verify that all school sites servers and MAP Tests are ready for the December testing window. All school site MAP testing files have been updated. All students, from PowerSchool, have been added to MAP data files.

Alaska OWL Project-

- The Alaska OWL project grant has sent VTC equipment to each school site. The tech director will work with the OWL Project tech support and with GCI to configure these VTC cameras for the district network.

Schoolwires – District Website, Nimbus Site:

- During the Turn-A-Round Team retreat in Tuluksak, it was recommended by the Tech Director to use Nimbus (District “Facebook”) as a Collaborating Tool for the Turn-A-Round Team. The Tech Director has setup the Nimbus Turn-A-Round Team group and the retreat facilitator, Sarah Sledge, to begin to share documents with the group.

Concerns:

- Reconfigure District Phones - At this time, principals continue to request to reconfigure their school phone systems. To eliminate the time, money and reconfiguring the district phone system each year, I would like to standardize the district phones and associate the phones to a room instead of a staff member.

- With the new CORE Standards, PowerSchool and district report cards will need to be reconfigured to address these new standards.

- Power outages and heat in server closets continue to cause interruptions with Internet and Email services for the district schools. The constant power surges and extreme heat in server closets will continue to damage all electronic equipment in our schools.

School Tech Support

- Tech Director continues to support district office personnel, school board members, principals and teachers remotely. He is able to run computer/software updates, install software, create new computer accounts, change passwords and check computers.

- Tech Director continues to make weekly/Monthly trips to school sites.
  
  - Tech travel to school sites:
    - Tuluksak – 11/01/2013 and 11/13/2013
    - Akiak – 10/22/2013
    - Akiachak – 10/14/2013, 10/24/2013 and 11/4/2013

Thank you,
Gus Perkins
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members

From: Gerald Langton,
Superintendent

Date: November 21, 2013

Re: XII. Consent Agenda
Reports
G. Maintenance
Director

Memo: 13/M-13

Enclosed is Maintenance Director Aaron Chingliak’s report for the month of November 2013.
To: RSB Members  
From: Maintenance Director  
Re: Director's Report  
Date: 11-11-13

The biggest maintenance event that has taken place this month and possibly the biggest maintenance event that has and will take place for this entire year, was the work the maintenance department throughout the district performed, dealing with HAZMAT and HAZMAT clean up. The Yupiit School District was on the verge of receiving very large fines for not cleaning up HAZMAT in Akiak (this HAZMAT/Oil Spill happened before either Jack Annis or I started working for the District). Jack Annis and Superintendent Kim Langton held a lengthy conversation with Bob Carlson from ADEC. They promised him that the District would put out a real effort to work on the HAZMAT Clean up in Akiak and Tuluksak. The clean up is not completed, but we have done quite a bit in a very short amount of time. We were able to get all the work done that we did by using maintenance workers from Akiak, Akiachak, Jack Annis and myself. We could not have had so many maintenance workers on the project without the cooperation of all parties involved. Luckily our maintenance staff had been Trained and Certified in HAZMAT clean up this summer by Jack Annis.

Other maintenance news is that the Yupiit School District is now repairing our own Toyostoves. Along with his vast knowledge of boilers, now Jack and I both have the knowledge needed to repair Toyostoves and Toyotomi water heaters. Once we finish getting our workstation set up we will start fixing broken Toyostoves and performing maintenance on those that are in use. In the near future I will be relying on Jack to train other maintenance staff on how to maintain and repair Toyostoves and Toyotomi water heaters, along with boilers, water heaters, and furnaces. He has the knowledge and ability to give our maintenance workers training and information that will be very difficult for them to receive anywhere else. I will also have Jack work more with training the maintenance crew on building codes and safety.

It looks like freeze up is just about here and we still have projects that need to be completed in all three sites. Unfortunately, we are readjusting our project timelines in order to try to stay one step ahead of freeze up. This is not a position that I feel good about us being in. In the future, we have to get more of these projects done on schedule and well before freeze up. Both Jack and I have ideas on how to get this done. In order to do so it will require the help and cooperation of the administration, business office and maintenance staff throughout the district.

Thank you for your time,

Aaron
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members
From: Gerald Langton,
Superintendent

Date: November 21, 2013
Re: XIII. Travel
A. none

Memo: 13/M-14
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
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To: RSB Members  
Date: November 21, 2013

From: Gerald Langton,  
Superintendent  
Re: XIV. Executive Session  
A. none

Memo: 13/M-15
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
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To: RSB Members

Date: November 21, 2013

From: Gerald Langton, Superintendent

Re: XV. Information
A. none

Memo: 13/M-16
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiochak, Alaska 99551
(907) 825-3600

To: RSB Members

From: Gerald Langton, Superintendent

Date: November 21, 2013

Re: XVI. Board & Public Comment

Memo: 13/M-17
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members
Date: November 21, 2013

From: Gerald Langton, Superintendent
Re: XVII. Date & Place of Next Meeting

Memo: 13/M-18

The calendar and the up-coming events is attached for your information.
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members

From: Gerald Langton,
Superintendent

Date: November 21, 2013

Re: XVIII. Adjournment

Memo: 13/M-19

Need a motion to adjourn the meeting.