Regional Board of Education Meeting


I. Call to Order
II. Roll Call
III. Invocation
IV. Recognition of Guests
V. Approval of Agenda
VI. Approval of Minutes
   A. June 20, 2013
VII. Correspondence
   A. Alaska Energy Authority
   B. Team Alaska wins National Title at the NABI Championship
VIII. New Business:
   A. Mikunda Cotrell & Co., Inc
   B. Ratification – SERRC
   C. CEAAC – Membership Fee
   D. Staff/Student Representation
IX. Progress Report on Recommendation’s made by Melody Douglas
X. Unfinished Business:
XI. Personnel
   A. New Hires:
      1. Corinne Jahnsen, Math/Science Teacher – Akiak School
      2. Breann Willis, 4th Grade Teacher, Akiak School
      3. Kalea Christensen, K-12 Guidance Counselor, Akiak School
      4. Emily Albrecht, 3rd/4th Grade Teacher, Tuluksak School
XII. Reports:
   A. Superintendent’s Report
   B. Assistant Superintendent’s Report
   C. Business Manager’s Report
   D. Site Administrator’s Report
   E. Technology Coordinator’s Report
   F. Maintenance Director’s Report
XIII. Travel:
XIV. Executive Session
XV. Information
   A. 2013 New Staff Orientation Evaluation
XVI. Board and Public Comments:
XVII. Date & Place of Next Meeting:
XVIII. Adjournment
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members       Date: August 15, 2013

From: Gerald Langton
      Superintendent

Re: I. Call to Order

Memo: 13/M-1
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members

From: Gerald Langton
Superintendent

Date: August 15, 2013

Re: II. Roll Call

Memo: 13/M-2

___Willie Kasayulie  ___Olinka Jones  ___Ivan M. Ivan
___Olga Kinegak  ___Brian Henry  ___Sam George
___Peter Napoka
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members
Date: August 15, 2013

From: Gerald Langton
Re: III. Invocation
Superintendent

Memo: 13/M-3
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members
    Date: August 15, 2013

From: Gerald Langton
      Superintendent

Re: IV. Recognition of Guests

Memo: 13/M-4
To: RSB Members

From: Gerald Langton
Superintendent

Date: August 15 2013
Re: V. Approval of Agenda

Memo: 13/M-5

The Agenda is presented to you for your approval.
Regional Board of Education Meeting


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   A. 2013 New Staff Orientation Evaluation
XVI. Board and Public Comments:
XVII. Date & Place of Next Meeting:
XVIII. Adjournment
To: RSB Members  Date: August 15, 2013

From: Gerald Langton  Re: VI. Approval of Minutes
      Superintendent  A. June 20, 2013

Memo: 13/M-6

The Regular Board meeting minutes for June 20, 2013 is presented to you for your approval.
Minutes of the Yupiit School District
Regional Board of Education
Held: June 20, 2013
Village: Akiachak, Alaska

Call to Order
Chairman Willie Kasayulie called the regular meeting of the Regional School Board to order at 11:30 AM.

Roll Call
Present
Willie Kasayulie, Chairman
Ivan Ivan, Vice Chairman – came in 11:55 AM
Samuel George, Treasurer
Olinka Jones, Board Member
Brain Henry, Board Member
Peter Napoka, Board Member
Gerald Langton, Interim Superintendent
Michele George, Assistant Business Manager
Bonnie James, Recording Secretary

Excused
Olga Kinegak, Secretary

Invocation
III. Invocation: Brian Henry rendered the invocation.

Recognition of Guests
IV. Recognition of Guests:
Lucienne Smith

Approval of Agenda
V. Approval of Agenda:
Motion by Sam George, Seconded by Brian Henry to accept the agenda with additions. Motion was passed unanimously.

Approval of Minutes
VI. Approval of Minutes:
Motion by Sam George, Seconded by Olinka Jones to approve the Regular Board minutes for May 16, 2013. Motion carried.
Correspondence  

VII. Correspondence:  
  A. Letter from Margaret Mackinnon  
Superintendent Gerald Langton reports he wrote a letter to Margaret MacKinnon requesting a waiver of the provision in our School Improvement Plan (SIG) Grant that student growth be used in teacher evaluations. Enclosed, also find the response letter from Margaret MacKinnon.

New Business

VIII. New Business  
  A. MOA – Sharon Anderson  
Superintendent Gerald Langton reports the MOA for Sharon Anderson will be to implement approved evaluation plan for FY2 ANEP Grant S356A120070; School to Life-Uptellerkaq “moving On”. The approximate amount of the MOA is $18,500 from August 5, 2013 to May 30, 2014. This is presented for approval.

Motion by Sam George, Seconded by Olinka Jones to approve the MOA for Sharon Anderson at the approximate amount of $18,500 from August 5, 2013 to May 30, 2014. Motion carried and passed.

  B. MOA – Bob Thompson  
Superintendent Gerald Langton reports the 1st MOA for Bob Thompson will be from June 5 -30, 2013 to provide services in curriculum management for personnel in YDS. The approximate amount of the MOA is $2,100.00. The second MOA for Bob Thompson will be from July 1, 2013 – June 30, 2014 to provide services in curriculum management for personnel in YDS. The approximate amount of the MOA is $20,300.00. This is presented for approval.

Motion by Sam George, Seconded by Peter Napoka to the 1st MOA for Robert Thompson from June 5 -30, 2013 at the approximate amount of $2,100.00; and the 2nd MOA from July 1, 2013 – June 30, 2014 at the approximate amount of $20,300.00. Motion carried and passed.

  C. MOA – CORE  
Superintendent Gerald Langton reports the MOA for CORE to provide curriculum instruction support in lieu of a full-time curriculum instructor. The approximate amount of the MOA is $43,870.00. This is presented for approval.

Motion by Sam George, Seconded by Ivan Ivan to approve the MOA for CORE to provide curriculum instruction support in lieu of a full-time curriculum instructor at the approximate amount of $43,870.00. Motion carried and passed.

  D. MOA – Education & Business Services  
Superintendent Gerald Langton reports the MOA for Education & Business Services will be to provide financial management oversight, effective from July 1, 2013 thru June 30, 2014 at the approximate amount of $5,500.00 monthly. This is presented for approval.
Motion by Brian Henry, Seconded by Sam George to go into an executive session at 12:30 PM to discuss subjects that tend to prejudice the reputation and character of any persons provided the person may request a public discussion. Motion carried and passed.

Motion by Sam George, Seconded by Olinka Jones to get out of and executive session at 2:11 PM. Motion carried and passed.

Motion by Sam George, Seconded by Brian Henry to approve the MOA for Education & Business Services to provide financial management oversight, effective July 1, 2013 thru June 30, 2013 at the approximate amount of $5,500 monthly with the accompanying Scope of Service, and with the understanding we will receive from Ms. Lucienne Smith and an Exit Plan which will delineate what needs to be in place in the YSD Business office for these services to be no longer needed and could be mutually terminated. Motion carried and passed.

E. Liability/Property bids for FY2014
Business Manager, Michele George reports the Liability/Property bids for FY2014 were received by Alaska Public Entity Insurance and Alaska Municipal Leave Joint Insurance Association, Inc. Michele recommends to go with the 3 year Agreement with APEI.

Motion by Ivan Ivan, Seconded by Sam George to accept the Liability/Property bid with Alaska Public Entity Insurance for FY2014 at a 3-year contract at the approximate amount of $263,703.52 per year. Motion carried and passed.

F. City of Akiak – Electrical Agreement
Superintendent Gerald Langton reports the Electrical Agreement with City of Akiak with a 7% increase from $130,000.00 to $139,100.00. This is presented for approval.

Motion by Sam George, Seconded by Peter Napoka to approve the Electrical Agreement with City of Akiak at $139,100.00 for FY2014, in the form of quarterly payments of $34,775.00 each. Motion carried and passed with 4-2 votes.

IX. Progress Report on Recommendations made by Melody Douglas
Superintendent Gerald Langton reports the progress report by Melody Douglas is presented for review and information only.

Unfinished Business:
A. 2nd Reading of BP 3000 Series
Superintendent Gerald Langton reports the 2nd and Final Reading of BP 3000 is presented for approval.

Motion by Sam George, Seconded by Ivan Ivan to adopt the 2nd and final Reading of BP 3000 with an amendment on BP 3513.3(b). Motion carried and passed.
<table>
<thead>
<tr>
<th>Continue – Unfinished Business</th>
<th>B. Attendance Report</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Superintendent Gerald Langton reports the K-12 attendance monthly reports for Akiachak, Akiak and Tuluksak School is presented for review and information only.</td>
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<td>5. Jordan Duncan, Middle School Teacher, Akiak School</td>
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<td>XIII. Executive Session:</td>
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<td>Information</td>
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<td>Board and Public</td>
<td>XV. Board &amp; Public Comments</td>
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<td>Comment</td>
<td>Date and Place of Next Meeting: July 18, 2013 in Akiachak</td>
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<tr>
<td>Date of Next Board</td>
<td>XVI. Adjournment: Motion by Ivan Ivan, Seconded by Olinka Jones to adjourn the meeting a 3:34 PM.</td>
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<tr>
<td>Meeting</td>
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Secretary

Date
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members  Date: August 15 2013

From: Gerald Langton
Superintendent

Re: VII. Correspondence
A. Alaska Energy Authority

Memo: 13/M-7

Superintendent Gerald Langton reports the letter from Alaska Energy Authority regarding PCE credit is presented for information only.
Remittance Advice for PCE Payments

Please Forward to Utility Clerk

TO: Nina Nick - Akiachak
FROM: Kamiko Kahalioumi 907-771-3051
Date: May 30, 2013
Billing Period: April 2013

In processing your PCE Utility Monthly Report, the following adjustments were made for reasons stated below:

- PCE credit cannot be given to “unbilled” meters. We are notified that the following customer accounts aren’t actually billed. This resulted in a reduction of <4,683> for the eligible kWhs total reported.

<table>
<thead>
<tr>
<th>Customer Name</th>
<th>Unit Number</th>
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<tbody>
<tr>
<td>MacComber, A &amp; Coburn, S.</td>
<td>1</td>
</tr>
<tr>
<td>Johnson, Josh &amp; Kendra</td>
<td>2</td>
</tr>
<tr>
<td>Langton, Kim</td>
<td>3</td>
</tr>
<tr>
<td>Sample, B. &amp; Tan, Jixin</td>
<td>4</td>
</tr>
<tr>
<td>Quaine, L. &amp; Keith, T.</td>
<td>5</td>
</tr>
<tr>
<td>Craft, S. &amp; Hardman, T.</td>
<td>6</td>
</tr>
<tr>
<td>Amufo M. &amp; Burns, W.</td>
<td>7</td>
</tr>
<tr>
<td>Howard Diamond</td>
<td>9</td>
</tr>
<tr>
<td>Perkins, Gus &amp; Jeannie</td>
<td>10</td>
</tr>
<tr>
<td>McLaurin, J. &amp; Slaughthaug, B.</td>
<td>11</td>
</tr>
<tr>
<td>Annis, Jack</td>
<td>12</td>
</tr>
<tr>
<td>Ash, Michelle</td>
<td>13</td>
</tr>
<tr>
<td>Sacry, Brian</td>
<td>14</td>
</tr>
<tr>
<td>Seivert, Diane</td>
<td>15</td>
</tr>
<tr>
<td>Anderson, S. &amp; Miles, Donna</td>
<td>16</td>
</tr>
</tbody>
</table>

You may provide this office with confirmation that these accounts were actually billed by providing copies of the customer bills showing the charges and the PCE credits being given. Please feel free to contact this office with any questions or concerns you may have.
Superintendent Gerald Langton reports Team Alaska traveled to Phoenix, Arizona July 14th thru July 22nd to participate in the Native American Basketball Invitational (NABI). The team consisted students from Noorvik, Unalakleet, King Cove, Hooper Bay, Noatak, Goodnews Bay, Kalskag and (2) of our YSD students, Fritz Jackson and Joseph Charles III. The Team Alaska was coached by Steve Craft and assisted by Ike Towarak. 64 teams from North America competed in the boys division.
Team Alaska wins National Title at the NABI championship

Team Alaska traveled to Phoenix, Arizona July 14th thru July 22nd to participate in the Native American Basketball Invitational. The team consisted of Danny Wells (Noorvik), Stu Towarap (Unalakleet), P.J. Hamilton (King Cove) Jaimen Newman (King Cove), Kacy Green (Hooper Bay), Anthony Ashby (Noatak) Fritz Jackson (Akiachak), Joseph Charles III (Akiachak), Jonathan Roberts (Good News Bay) Joey Davis (Kalskag). Team Alaska is coached by Steve Craft (Akiachak) and he was assisted by Ike Towarap (Unalakleet).

The team was selected by Coach Craft and the selections were finalized during the Alaska State Basketball Tournament. The primary requisites are a positive attitude and ability to be a team player. This opportunity is for athletes from small schools.

For a week before the tournament, the selected players met in Klamath Falls, Oregon for a training camp at the Danny Miles Camp at Oregon Institute of Technology. At the camp, the players got to play with each other, as well as learn from Miles, who coached Oregon Tech to the 2012 NAIA College National championship. Miles, is the second-winningest coach in the history of men’s college basketball, has amassed 971 wins in a 43 year coaching career.

64 teams from North America competed in the boys division. Team Alaska won their first 3 games to win their pool and advance to the Gold Division. They then had to play in the single elimination tournament and won 4 games in one day to advance to the Championship Game in the U.S. Airways center.

You can view pictures at:
https://www.facebook.com/teamaalaska

News articles can be found at:
http://www.alaskadispatch.com/article/20130804/team-alaska-takes-home-title-native-american-basketball-invitational
http://articles.ktuu.com/2013-07-23/unalakleet_40755038

Information from NABI website:
NABI Basketball
Native American athletes are among the most talented athletes in the world, with a passion for the game of basketball that goes back many generations, but with some reservations being desolate and isolated, our youth are not presented the same opportunities to shine and use their talent to secure college athletic scholarships. Through NABI (Native American Basketball Invitational) tournament, Native American high school athletes are showcased in the largest all Native American basketball tournament in North America and taught skills in our educational workshops that inspire them to succeed and strive for higher education.

Since 2003, NABI Basketball, in partnership with the Phoenix Suns and Phoenix Mercury, has served over 10,000 youth, created scholarship opportunities for over 50 youth, succeeded in having one of our athletes go pro and through our NABI College Scholarship Fund, has awarded over $75,000 in financial aid to our NABI athletes who go on to pursue higher education.
In 2007, NABI urged the NCAA to change their “same state” rule to respect tribal sovereignty. NABI Foundation succeeded with their request and the NCAA changed their governing rules that allow all Tribal tournaments exemption from the NCAA “same state” rule, thus making NABI the first all Native American basketball tournament certified by the NCAA. NABI Basketball continues to be known for attracting college scouts from all over the U.S.
In conjunction with the tournament, the NABI Foundation hosts one of the largest “College & Career Fairs” bringing educational and career minded organizations to provide our youth with the many possibilities awaiting them. The tournament continues to draw the support of Nike and in its effort to bring national attention to Native American high school athletes has been featured in numerous national media outlets such as: Sports Illustrated, ESPN Magazine, USA Today, New York Times and many more!

Program Objectives
• Advance and increase the number of Native American Athletes in college and pro-sports
• Use sports as a tool to inspire higher education in Native American high school athletes
• Showcase Native American athletes at a five day national tournament
  o Educational Workshops that teach life skills and inspire
  o College and Career Fair
  o Championship Games played at the home of the Phoenix Suns and Phoenix Mercury
• Grant financial aid and create college scholarship opportunities to NABI athletes to pursue higher education
Superintendent Gerald Langton reports Mikunda Cottrell & Co., Inc, the consulting firm joined BDO USA, LLP, one of the nation’s leading accounting, tax and consulting firms, effective July 1, 2013. The agreement to provide services is presented for approval.
June 20, 2013

YUPIIT SCHOOL DISTRICT
P.O. BOX 51190
AKIACHAK, AK 99551

Dear Valued Client,

Thank you for trusting your accounting, tax, and business advisory matters to Mikunda, Cottrell & Co., Inc. Over the years, we have been truly honored to play a role in your success. We are pleased to share with you that Mikunda, Cottrell & Co. shareholders, managers and staff will join BDO USA, LLP, one of the nation’s leading accounting, tax and consulting firms, effective July 1, 2013.

For more than 35 years, Mikunda, Cottrell & Co. has been an active member of the Anchorage community, building strong relationships with clients across Alaska —from Nonprofits and Government Contractors to the Public Sector and Alaska Native Corporations. We’ve grown to become the largest and most diversified CPA firm in Alaska through our focus on exceptional service delivered by skilled professionals, and a responsive service approach that is tailored to the needs of our clients. By combining our talents with those of BDO, we’re building on this tradition to bring you wider array of services, broader and deeper industry experience, and the full coverage of BDO's global network.

BDO complements our existing service and industry strengths and offers dedicated industry practices in Natural Resources, Retail & Consumer Products, Technology & Life Sciences, Private Equity, Insurance, Real Estate, Financial Services, and many others. Mikunda, Cottrell & Co. and BDO share a uniquely compatible practice philosophy based on relationships, responsiveness and service. So while we are joining BDO, our culture and service approach won’t change. We remain committed to the highest level of personalized service to which our clients are accustomed. Your relationships with your client service team will continue and be enhanced by the increased depth and breadth of skills and resources we can now offer you.

As we become the Anchorage-based Alaska practice of BDO, our email addresses will forward to new BDO email accounts. We will maintain our same office address, main telephone and fax numbers in Anchorage.

Mikunda, Cottrell & Co.’s shareholders, managers, and staff look forward to our continued relationship and the new opportunities resulting from our union with BDO. Please feel free to call me at 907.278.8878 with questions.

Sincerely,

James Hasle
Managing Partner
July 18, 2013

Ms. Michele George  
Business Manager  
Yupiit School District  
P.O. Box 51190  
Akiachak, AK 99551

Dear Ms. George,

The partners and staff of Mikunda, Cottrell & Co. have joined BDO USA, LLP, effective July 1, 2013 and we are pleased to serve as your independent auditors as a BDO firm. We look forward to continuing to provide you with the high-quality services you expect from your professional service providers.

Our commitment to delivering superior service means that we strive to demonstrate initiative, anticipate problems, propose solutions, and communicate effectively with you and other members of management throughout the year. In addition, during our audit we will be alert for opportunities to bring insightful and constructive suggestions for improving management information, operating and accounting procedures, and controls.

Attached to this letter is our audit engagement letter, describing our services. If you have questions about any of the matters discussed in that agreement, please give us a call. If you find the arrangements acceptable, please acknowledge your agreement to the understanding by signing and returning to us.

Again, it is a pleasure for us to continue to serve you. We look forward to many more years of pleasant association with you and Yupiit School District.

Welcome to BDO!

Sincerely,

Eric Campbell

Eric Campbell

3601 “C” Street, Suite 600 * Anchorage, Alaska 99503 * (907) 278-8878 * Fax (907) 278-5779 * www.mcc-cpa.com
July 18, 2013

Ms. Michele George
Business Manager
Yupiit School District
P.O. Box 51190
Akiachak, AK 99551

Dear Ms. George:

Agreement to Provide Services

This agreement to provide services (the “Agreement”) is intended to describe the nature and scope of our services.

Objective and Scope of the Audit

As agreed, BDO USA, LLP (“BDO” or “we”) will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Yupiit School District (the District) as of and for the year ended June 30, 2013. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management’s discussion and analysis (MD&A), to supplement the District’s basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District’s RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management’s Discussion and Analysis
2. Budgetary Comparison Schedules for the General Fund and each major fund

Also, we have also been engaged to report on supplementary information other than RSI that accompanies the District’s financial statements. We will subject the following supplementary

BDO USA, LLP, a Delaware limited liability partnership, is the U.S. member of BDO International Limited, a UK company limited by guarantee, and forms part of the international BDO network of independent member firms.

BDO is the brand name for the BDO network and for each of the BDO Member Firms.
information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1. Individual fund and combining statements and schedules
2. Schedule of expenditures of federal awards
3. Schedule of state financial assistance

Responsibilities of BDO

We will conduct our audit in accordance with generally accepted auditing standards (GAAS). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. Our work will be based primarily upon selected tests of evidence supporting the amounts and disclosures in the financial statements and, therefore, will not include a detailed check of all of the District’s transactions for the period. Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

Our audit will also be conducted in accordance with the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of OMB Circular A-133; and the provisions of the State of Alaska Audit Guide and Compliance Supplement for State Single Audits (the State Audit Guide), and will include tests of accounting records, a determination of major programs in accordance with OMB Circular A-133 and the State Audit Guide, and other procedures we consider necessary to enable us to express such an opinion and to render the required reports. OMB Circular A-133 and the State Audit Guide require that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and agreements applicable to major programs. Our procedures will consist of the applicable procedures described in the OMB’s compliance supplement or the State Audit Guide for the types of compliance requirements that could have a direct and material effect on each of the District’s major programs. As required by the Single Audit Act Amendments of 1996, OMB Circular A-133, and the State Audit Guide our audit will include tests of transactions related to major federal and state award programs for compliance with applicable laws and regulations and the provisions of contracts and agreements. The purpose of these procedures will be to express an opinion on the District’s compliance with requirements applicable to major programs in our report on compliance issued pursuant to OMB Circular A-133 and the State Audit Guide.
Also, an audit is not designed to detect errors or fraud or violations of laws or governmental regulations that are immaterial to the financial statements or to major programs. However, we will inform you of any material errors or fraud that come to our attention. We will also inform you of possible illegal acts that come to our attention unless they are clearly inconsequential. We will also include such matters in the reports required for a Single Audit. In addition, during the course of our audit, financial statement misstatements may be identified, either through our audit procedures or through communication by your employees to us, and we will bring these misstatements to your attention as proposed adjustments. At the conclusion of our engagement we will communicate to those charged with governance (as defined below) all uncorrected misstatements.

The term "those charged with governance" is defined as the persons with responsibility for overseeing the strategic direction of the District and obligations related to the accountability of the District, including overseeing the financial reporting process. For your District, we agree that the School Board meets that definition.

In making our risk assessments, we consider internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances and to evaluate compliance with requirements applicable to major programs, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses in internal control. However, we will communicate to you and those charged with governance in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements we identify during our audit. We will also inform you of other matters involving internal control, if any, as required by OMB Circular A-133.

Our responsibility also includes reporting on the District's:

- Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards.
- Internal control related to major programs and issuance of an opinion on whether the District complied with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996, OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and the State Audit Guide.

We will perform test of controls, as required by OMB Circular A-133 and the State Audit Guide, to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the District's major federal and state award programs. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our reports on internal control issued pursuant to OMB Circular A-133 and the State Audit Guide.
We are also responsible for communicating with those charged with governance what our responsibilities are under GAAS, an overview of the planned scope and timing of the audit, and significant findings from the audit.

**Responsibilities of Management and Identification of the Applicable Financial Reporting Framework**

Our audit will be conducted on the basis that you and those charged with governance acknowledge and understand that you and those charged with governance have responsibility (1) for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; (2) for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and (3) to provide us with access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation and other matters.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Additionally, as required by OMB Circular A-133 and the State Audit Guide, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings, if applicable, should be available for our review at the commencement of fieldwork.

Management is also responsible for preparation of the schedule of expenditures of federal awards and the schedule of state financial assistance in accordance with the requirements of OMB Circular A-133 and the State Audit Guide. You acknowledge and understand your responsibility for the preparation of all supplementary information, including the schedule of expenditures of federal awards and the schedule of state financial assistance, in accordance with the applicable criteria. You also agree to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information. You also agree to present the supplementary information with the audited financial statements, or, if the supplementary
information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance of the supplementary information and our report thereon.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with generally accepted accounting principles (GAAP); (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Responsibilities of BDO section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management’s views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Management is responsible for recording proposed audit adjustments in the financial statements, after evaluating their propriety based on a review of both the applicable authoritative literature and the underlying supporting evidence from the District’s files; or otherwise concluding and confirming in a representation letter (as further described below) provided to us at the conclusion of our audit that the effects of any uncorrected misstatements are, both individually and in the aggregate, immaterial to the financial statements taken as a whole. Additionally, as required by OMB Circular A-133 and the State Audit Guide, it is management’s responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan.

As required by GAAS, we will request certain written representations from management at the close of our audit to confirm oral representations given to us and to indicate and document the continuing appropriateness of such representations and reduce the possibility of misunderstanding concerning matters that are the subject of the representations. Because of the importance of management’s representations to an effective audit, the District agrees, subject to prevailing laws and regulations, to release and indemnify BDO, its Permitted Assignees (as defined herein under “Assignment”), and each of their respective employees from any liability and costs relating to our services rendered under this Agreement attributable to any knowing misrepresentations by management.
At the conclusion of the engagement, we will complete the appropriate sections of and electronically certify the Data Collection Form that summarizes our audit findings. We will provide a final copy of our reports in a PDF file to your District; however, it is management’s responsibility to upload the PDF version of the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor’s reports, and corrective action plan) and complete the appropriate sections of the Data Collection Form. Management is responsible for electronically certifying the Data Collection Form and electronically submitting the completed Data Collection Form to the Federal Audit Clearinghouse. It is management’s responsibility to provide the reporting package to pass-through entities, if required. The Data Collection Form and the reporting package must be submitted electronically within the earlier of 30 days after receipt of the auditor’s reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the oversight agency for audit.

Expected Form and Content of the Auditor’s Report

At the conclusion of our audit, we will submit to you a report containing our opinion as to whether the financial statements, taken as a whole, are fairly presented based on accounting principles generally accepted in the United States of America. If, during the course of our work, it appears for any reason that we will not be in a position to render an unqualified opinion on the financial statements or the Single Audit compliance, we will discuss this with you. It is possible, that because of unexpected circumstances, we may determine that we cannot render a report or otherwise complete the engagement. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or decline to issue a report as a result of the engagement. If, in our professional judgment, the circumstances require, we may resign from the engagement prior to completion.

The reports on internal control and compliance will each include a statement that the report is intended for the information and use of the governing board, management, specific legislative or regulatory bodies, federal and state awarding agencies and, if applicable, pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Client Reacceptance Matters

BDO is retaining the District as a client in reliance on information obtained during the course of our continuing client reacceptance procedures. Eric Campbell has been assigned the role of engagement partner and is responsible for directing the engagement and issuing the appropriate report on the District’s financial statements.

Email Communication

In connection with this engagement, we may communicate with you or others via email. As emails can be intercepted, disclosed, used, and/or otherwise communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed, we cannot ensure that emails from us will be properly delivered and read only by the addressee. Therefore, we disclaim and waive any liability for interception or unintentional disclosure of email transmissions, or for the unauthorized use or failed delivery of emails transmitted by us in
connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage arising from the use of email, including any punitive, consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure of confidential information.

Ownership of Working Papers

The working papers prepared in conjunction with our audit are the property of BDO, constitute confidential information, and will be retained by us in accordance with BDO's policies and procedures.

However, pursuant to authority given by law or regulation, we may be requested to make certain working papers available to the District's oversight agency, or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such working papers will be provided under the supervision of BDO personnel and at a location designated by BDO. Furthermore, upon request, we may provide photocopies of selected working papers to the aforementioned parties. These parties may intend or decide to distribute the photocopies of information contained therein to others, including other governmental agencies.

Reproduction of Audit Report

If the District plans any reproduction or publication of our report, or any portion of it, a copy of the entire document in its final form should be submitted to us in sufficient time for our review and written approval before printing. You also agree to provide us with a copy of the final reproduced material for our written approval before it is distributed. If, in our professional judgment, the circumstances require, we may withhold our written approval.

Posting of Audit Report and Financial Statements on Your Website

You agree that, if you plan to post an electronic version of the financial statements and audit report on your website, you will ensure that there are no differences in content between the electronic version of the financial statements and audit report on your website and the signed version of the financial statements and audit report provided to management by BDO. You also agree to indemnify BDO from any and all claims that may arise from any differences between the electronic and signed versions.

Review of Documents for Sale of Debt or Other Securities

The audited financial statements and our report thereon should not be provided or otherwise made available to recipients of any document to be used in connection with the sale of debt or other securities (including securities offerings on the Internet) without first submitting copies of the document to us in sufficient time for our review and written approval. If, in our professional judgment, the circumstances require, we may withhold our written approval.
Availability of Records and Personnel

You agree that all records, documentation, and information we request in connection with our audit will be made available to us (including those pertaining to related parties), that all material information will be disclosed to us, and that we will have full cooperation of, and unrestricted access to, your personnel during the course of the engagement.

You also agree to ensure that any third-party valuation reports that you provide to us to support amounts or disclosures in the financial statements (a) indicate the purpose for which they were intended, which is consistent with your actual use of such reports; and (b) do not contain any restrictive language that would preclude us from using such reports as audit evidence.

Assistance by Your Personnel and Internet Access

We also ask that your personnel prepare various schedules and analyses for our staff. However, except as otherwise noted by us, no personal information other than names related to the District employees and/or customers should be provided to us. In addition, we ask that you provide high-speed Internet access to our engagement team, if practicable, while working on the District’s premises. This assistance will serve to facilitate the progress of our work and minimize costs to you.

Peer Review Reports

Government Auditing Standards requires that we provide you with a copy of our most recent quality control review report. Our latest peer review report accompanies this letter.

Other Services

We are always available to meet with you and/or other officials at various times throughout the year to discuss current business, operational, accounting, and auditing matters affecting the District. Whenever you feel such meetings are desirable, please let us know. We are also prepared to provide services to assist you in any of these areas.

In addition to the audit services described above, you have requested that we provide the following non-attest services:

We will assist the District in preparing the financial statements and related footnote disclosures for the year ended June 30, 2013 based on information in the trial balance and other information that comes to our attention during the course of our engagement. We will also assist the District in preparing and submitting the required Form SF-SAC Data Collection Form.

Independence

Professional and certain regulatory standards require us to be independent, in both fact and appearance, with respect to your Organization in the performance of our services. Any discussions that you have with personnel of BDO regarding employment could pose a threat to our independence. Therefore, we request that you inform us immediately prior to any such discussions so that we can implement appropriate safeguards to maintain our independence.
In order for us to remain independent, professional and regulatory standards require us to maintain certain respective roles and relationships with you with respect to the non-attest services described above. Prior to performing such services in conjunction with our audit, management must acknowledge its acceptance of certain responsibilities.

We will not perform management functions or make management decisions on behalf of your Organization. However, we will provide advice and recommendations to assist management of the District in performing its functions and fulfilling its responsibilities.

The District agrees to perform the following functions in connection with our performance of drafting the financial statements:

a. Make all management decisions and perform all management functions with respect to the financial statements and data collection form preparation provided by us.

b. Assign Michele George, Business Manager to oversee the financial statement and data collection form preparation and evaluate the adequacy and results of the services.

c. Accept responsibility for the results of the financial statement and data collection form preparation.

d. Establish and maintain internal controls over financial statement and data collection form preparation.

The services are limited to those outlined above. We, in our professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as making management decisions or performing management functions. The District must make all decisions with regard to our recommendations. By signing this Agreement, you acknowledge your acceptance of these responsibilities.

Dispute Resolution Procedure

If any dispute, controversy, or claim arises out of, relates to, or results from the performance or breach of this Agreement, excluding claims for non-monetary or equitable relief (collectively, the “Dispute”), either party may, upon written notice to the other party, request non-binding mediation. A recipient party of such notice may waive its option to resolve such Dispute by non-binding mediation by providing written notice to the party requesting mediation and then such parties hereto shall resolve such Dispute by binding arbitration as described below. Such mediation shall be assisted by a neutral mediator acceptable to both parties and shall require the commercially reasonable efforts of the parties to discuss with each other in good faith their respective positions and different interests to finally resolve such Dispute. If the parties are unable to agree on a mediator within twenty (20) days from delivery of the written notice, either party may invoke the mediation service of the American Arbitration Association (the “AAA”).

Each party may disclose any facts to the other party or to the mediator that it, in good faith, considers reasonably necessary to resolve the Dispute. However, all such disclosures shall be deemed in furtherance of settlement efforts and shall not be admissible in any subsequent proceeding against the disclosing party. Except as agreed to in writing by both parties, the
mediator shall keep confidential all information disclosed during mediation. The mediator shall not act as a witness for either party in any subsequent proceeding between the parties.

Unless waived, such mediation shall conclude after the parties have engaged in good faith settlement negotiations, but nonetheless are unable to resolve the Dispute through the mediation process. The attorneys' fees and costs incurred by each party in such mediation shall be borne solely by such party, except that the fees and expenses of the mediator, if any, shall be borne equally by the parties.

Any Dispute not resolved first by mediation between the parties (or if the mediation process is waived as provided herein) shall be decided by binding arbitration. The arbitration proceeding shall take place in the city in which the BDO office providing the majority of services involved exists, unless the parties agree in writing to a different locale. The arbitration shall be governed by the provisions of the laws of the State of New York, which shall be applied without reference to conflicts of law rules. In any arbitration instituted hereunder, the proceedings shall proceed in accordance with then current Arbitration Rules for Professional Accounting and Related Disputes of the AAA, except that the Arbitration Panel (as defined below) shall permit discovery that is consistent with the scope of discovery typically permitted by the Federal Rules of Civil Procedure and/or is otherwise customary in light of the complexity of the Dispute and the amount in controversy. Any Dispute regarding discovery, or the relevance or scope thereof, shall be determined by the Arbitration Panel (as defined below).

The arbitration shall be conducted before a panel of three persons, one selected by each party, and the third selected by the two party-selected arbitrators (the “Arbitration Panel”). The party-selected arbitrators shall be treated as neutrals. The Arbitration Panel shall have no authority to award non-monetary or equitable relief, but nothing herein shall be construed as a prohibition against a party from pursuing non-monetary or equitable relief in a state or federal court. The parties also waive the right to punitive damages and the arbitrators shall have no authority to award such damages or any other damages that are not strictly compensatory in nature. In rendering their award, the Arbitration Panel shall issue in writing findings of fact and conclusions of law. The Arbitration Panel shall not have authority to grant an award that is not supported by substantial evidence or that is based on an error of law, and such absence of substantial evidence or such error of law may be reviewed on appeal to vacate an award based on the standard of review otherwise applicable in the Federal Appellate Court responsible for the jurisdiction in which the arbitration is venued, and without regard to any heightened standard of review otherwise applicable to an arbitration decision rendered by the AAA. The confidentiality provisions applicable to mediation shall also apply to arbitration. The award issued by the Arbitration Panel may be confirmed in a judgment by any federal or state court of competent jurisdiction. No payment of any award or posting of any bond of any kind whatsoever is required to be made or posted until such Dispute is finally determined.

In no event shall a demand for arbitration be made after the date on which the initiation of the legal or equitable proceeding on the same Dispute would be barred by the applicable statute of limitations or repose. For the purposes of applying the statute of limitations or repose, receipt of a written demand for arbitration by the AAA shall be deemed the initiation of the legal or equitable proceeding based on such Dispute.
Fees

Our charges to the District for the services described above for the year ending June 30, 2013, will be $33,000 for professional services plus out-of-pocket expenses. This fee is based on the following assumptions: your personnel will prepare certain schedules and analyses for us and make available to us documents for our examination as and when requested; there will be no significant changes in the internal controls, accounting systems, key personnel, or structure of the organization; there will be no significant acquisitions or disposals of businesses; and there will not be any unanticipated increases in current operations requiring significant additional audit time. Should we encounter any unforeseen problems that will warrant additional time or expense, you will be notified of the situation and, if possible, the added cost.

This engagement includes only those services specifically described in this Agreement; any additional services not specified herein will be agreed to in a separate letter. In the event you request us to respond to, or we receive and respond to, a validly issued subpoena, court order, government regulatory inquiry, or other similar request or legal process against the District or its management for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this or any prior engagements, you agree to compensate us for all time we expend in connection with such response, at our regular rates, and to reimburse us for all related out-of-pocket costs (including outside lawyer fees) that we incur.

Our fees and costs will be billed periodically, and are payable within 30 days of the invoice date. If we do not receive any notice of dispute within 10 days of your receipt of the invoice, we will conclude that you have seen the invoice and find it acceptable. Invoices that are unpaid 30 days past the invoice date are deemed delinquent and we reserve the right to charge interest on the past due amount at the lesser of (a) 1.0% per month or (b) the maximum amount permissible by applicable law. Interest shall accrue from the date the invoice is delinquent. We reserve the right to suspend our services, withhold delivery of any deliverables, or withdraw from this engagement entirely if any of our invoices are delinquent. In the event that any collection action is required to collect unpaid balances due to us, you agree to reimburse us for all our costs of collection, including without limitation, attorneys' fees.

If we elect to terminate our services for nonpayment, or for any other reason provided for in this Agreement, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all of our time expended, and to reimburse us for all of our out-of-pocket expenses and internal charges incurred, through the date of termination.

Assignment

BDO shall have the right to assign its rights to perform a portion of the services described above to any of its independent Alliance members, affiliates (including, where applicable, member firms of the international BDO network), agents, or contractors (a “Permitted Assignee”) without the District’s prior consent. If such assignment is made, the District, agrees that, unless it enters into an engagement letter directly with the Permitted Assignee, all of the applicable terms and conditions of this Agreement shall apply to the Permitted Assignee. We agree that we shall not permit the Permitted Assignee to perform any work until it agrees to be bound by the
applicable terms and conditions of this Agreement. We further agree that we will remain primarily responsible for the services described above, unless we and the District agree otherwise, and we will properly supervise the work of the Permitted Assignee to ensure that all such services are performed in accordance with applicable professional standards. From time to time, and depending on the circumstances, Permitted Assignees located in other countries may participate in the services we provide to the District. In some cases, we may transfer information to or from the United States or another country. Although applicable privacy laws may vary depending on the jurisdiction, and may provide less or different protection than those of the District’s home country, we require that all Permitted Assignees enter into contractual agreements to maintain the confidentiality of the District’s confidential information and observe our policies concerning any confidential client information that we provide to them.

Third-Party Use

BDO will perform the professional services provided in connection with this engagement solely for the information and use of the District, the School Board, the State of Alaska, and other federal granting agencies and departments. BDO does not anticipate and does not authorize reliance by any other party on its professional services. Any amendment to this provision must be made through a written document signed by the District and BDO.

Miscellaneous

This Agreement is intended to cover only the services specified herein, although we look forward to many more years of pleasant association with the District. This engagement is a separate and discrete event and any future services will be covered by a separate agreement to provide services.

Many banks have engaged a third party to electronically process cash or debt audit confirmation requests, and a few of those banks have mandated the use of this service. To the extent applicable, the District hereby authorizes BDO to participate in this electronic confirmation process through the third party’s website (e.g., by entering the District’s bank account information to initiate the process and then accessing the bank’s confirmation response) and agrees that BDO shall have no liability in connection therewith.

Whenever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable laws, regulations, or published interpretations, but if any provision of this Agreement shall be deemed prohibited, invalid, or otherwise unenforceable for any reason under such applicable laws, regulations, or published interpretations, such provisions shall be ineffective only to the extent of such prohibition, invalidity, or unenforceability and such revised provision shall be made a part of this Agreement as if it was specifically set forth herein. Furthermore, the provisions of the foregoing sentence shall not invalidate the remainder of such provision or the other provisions of this Agreement.

This Agreement may be transmitted in electronic format and shall not be denied legal effect solely because it was formed or transmitted, in whole or in part, by electronic record; however, this Agreement must then remain capable of being retained and accurately reproduced, from time to time, by electronic record by the parties to this Agreement and all other persons or entities required by law. An electronically transmitted signature to this Agreement will be
deemed an acceptable original for purposes of consummating this Agreement and binding the party providing such electronic signature.

* * * * *

We believe the foregoing correctly sets forth our understanding; however, if you have any questions, please let us know. If you find the foregoing arrangements acceptable, please acknowledge this by signing and returning to us a copy of this Agreement and retaining a copy for your files.

Very truly yours,

[Signature]

Acknowledged:

Yupiit School District

By: ____________________________  Date: ____________________________
   Michele George, Business Manager

By: ____________________________  Date: ____________________________
   School Board Representative
SYSTEM REVIEW REPORT

To the Partners of BDO USA, LLP
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of BDO USA, LLP (the firm) applicable to non-SEC issuers in effect for the year ended March 31, 2012. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm’s compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under Government Auditing Standards, audits of employee benefit plans, audits performed under FDICIA, and audits of carrying broker-dealers.

In our opinion, the system of quality control for the accounting and auditing practice of BDO USA, LLP applicable to non-SEC issuers in effect for the year ended March 31, 2012, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. BDO USA, LLP has received a peer review rating of pass.

Baker Tilly Virchow Krause LLP

Minneapolis, Minnesota
November 27, 2012
Yupiit School District  
P.O. Box 51190  
Akiachak, Alaska 99551  
(907) 825-3600

To: RSB Members  
Date: August 15, 2013

From: Gerald Langton  
Superintendent  
Re: VIII. New Business  
B. Ratification - SERRC

Memo: 13/M-08

Superintendent Gerald Langton reports SERRC Services Contract FY2014 at the amount of $15,930.13, for (1) day training for August 4, 2013 and (2) days onsite training for September 9-10, 2013 is presented for approval.
Southeast Regional Resource Center  
210 Ferry Way  
Juneau, AK 99801  
Phone: 907/586-6806

TO: Yupiit School District  
Attn: Dr. Kim Langton, Superintendent  
PO Box 100  
Akiachak, AK 99551

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<td>Professional Development - Art of Science of Teaching Overview for Administrators. Workshop 1: August 4, 2013. (1 day training at the SERRC office, .5 preparation day) Professional Development - The Art of Science of Teaching Foundations Course. Workshop 2: September 9-10, 2013. (2 days on-site, 1 preparation day, 1 trip / per trainer x 4 trainers)</td>
<td>$15,930.13</td>
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Please Pay This Amount $15,930.13
June 11, 2013

Dr. Kim Langton, Superintendent
Yupiit School District
PO Box 100
Akiachak, AK 99551

Dear Dr. Langton,

Enclosed you will find the original and one copy of Services Contract DCPD 14-55-001 in the amount of $15,930.13 for Professional Development services during FY14.

If acceptable, please sign the original and return it to our office in the provided envelope. The copy is for your records. We require that the original contract be returned before services are provided.

Thank you for choosing SERRC - Alaska’s Educational Resource Center. We will do everything to ensure that you receive the best services available.

Kind regards,

[Signature]
Sheryl Weinberg
Executive Director
SERRC SERVICES CONTRACT FY14

Contract Number: DCPD 14-55-001
District/Client: Yupiit School District
Preparation Date: June 11, 2013

TERMS:

No less than 50% of agreed amount shall be due by August 30, 2013; the balance due by September 30, 2014.

SERVICES: Professional Development

Professional Development - Art of Science of Teaching Overview for Administrators. Workshop 1: August 4, 2013. (1 day training at the SERRC office, .5 preparation day) (1.5 days)

Professional Development - The Art of Science of Teaching Foundations Course. Workshop 2: September 9-10, 2013. (2 days on-site, 1 preparation day, 1 trip / per trainer x 4 trainers, 3 sites) (16 days)

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<td>$828.00</td>
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Total: $15,930.13

SERRC Officer
6/17/13

Client Officer
7/22/13

CONTRACT PROVISIONS

Workshop 1: will be held at the Anchorage SERRC office. Workshop 2: costs includes 4 certified trainers. District provides lodging. If any unforeseen travel costs are incurred due to inclement weather, an amended contract will be sent to district for additional costs.

STANDARD PROVISIONS

1. SERRC shall not be held responsible for delay or failure to perform hereunder when such delay or failure is due to fire, flood, epidemic, strikes, act of God or the public enemy, unusually severe weather, legal act of public authority, or delays or defaults caused by public carrier, which cannot reasonably be forecast or provided against.

2. Each party shall perform any services under this agreement as an independent contractor. Each party shall be responsible exclusively with respect to its respective employees. Each party shall provide for employment-related benefits and deductions that are required by law, including but not limited to federal income tax deductions, workers' compensation coverage, and retirement system contributions, as applicable.

3. Each party shall be responsible, to the extent required by law, only for the acts, omissions, or negligence of its own officers, employees, or agents. SERRC shall indemnify, defend, and save harmless DISTRICT, its officers, employees, and agents from and against any and all claims, damages, and costs resulting from the acts or omissions of SERRC in connection with the performance of SERRC's responsibilities under this agreement, provided SERRC shall be liable only to the extent that its acts and omissions contribute to any injury or damage. In like manner, DISTRICT shall indemnify, defend, and save harmless SERRC, its officers, employees, and agents from and against any and all claims, damages, and costs resulting from the acts or omissions of DISTRICT in connection with the performance of DISTRICT'S responsibilities under this agreement, provided DISTRICT shall be liable only to the extent that its acts and omissions contribute to any injury or damage.

4. This agreement constitutes the entire agreement between the parties. No waiver, consent, modification or change of terms or provisions of this agreement shall bind the parties unless in writing and signed by SERRC and DISTRICT. Such waiver, consent, modification, or change, if made, shall be effective only in the specific instance and for the specific purpose given. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this agreement.

Revised 8/2005
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members          Date: August 15, 2013

From: Gerald Langton      Re: VIII. New Business
     Superintendent       C. CEAAC – Membership Fee

Memo: 13/M-08

Superintendent Gerald Langton reports CEAAC Membership fee for
FY2013-2014 at the amount of $8,000.00 is presented for approval.
CEAAC  
PO Box 90791  
Anchorage, AK 99509

Web Site  
www.CEAAC.net  
E-mail  
director@ceaac.net

<table>
<thead>
<tr>
<th>Bill To</th>
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| Yupiiit School District  
Attn: Howard Diamond  
PO Box 51190  
Akiachak, AK 99551 |

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Terms
Due on receipt

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</table>
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members  Date: August 15, 2013

From: Gerald Langton  Re: VIII. New Business
       Superintendent  D. Staff/Student Representation

Memo: 13/M-08

Superintendent Gerald Langton reports would like to discuss having teacher/student representation during board meetings. This is presented for information.
To: RSB Members
Date: August 15, 2013

From: Gerald Langton, Superintendent
Re: IX. Progress Report on Recommendations made by Melody Douglas

A. Monthly Report

Memo: 13/M-9

Superintendent Gerald Langton reports the progress report by Melody Douglas is presented for review and information only.
Douglas Business Management Services  
PO Box 2345  
Soldotna, AK  99669  
douglas.melody@gmail.com  
907-398-6819

Report to Yupiit School District  
Monthly Board Report  
August 4, 2013

PERTINENT INFORMATION

Year two of the Settlement Agreement began July 1, 2013. Various projects are underway with active support on the part of most YSD staff. Attached is a tentative work plan for this year that will be reviewed with YSD staff and updated as appropriate. My travel plans for this year are included in this work plan with the goal of being at YSD for Board of Education meetings. My plans are to arrive in Akiachak on September 18 and departing on September 24, 2013.

RECOMMENDATIONS STATUS

Budget: Not many of the recommended budget work flows were implemented in FY13 so, in my opinion, YSD is essentially at the same place it was last year at this time regarding budget management. I will be discussing how best to move forward with transitioning the planning and management of the budget with the YSD administration. The goal is for YSD to eventually operate without the aid of contracted services for business matters.

Business Office: It is hoped that YSD accounts payable is current; I will be reviewing these functions during my September site visit. YSD’s credit rating needs to improve so that its purchase orders will be honored by all YSD vendors.

The purchase order process also needs to be revisited to ensure orders are placed timely and that teachers and staff have the materials they need to do their jobs. I will be reviewing this process during my September visit to YSD to ensure principals and other staff are no longer using personal credit cards to order items needed for their programs.

I am hopeful the software was ordered, received, and installed to allow principals and other administrators access to their budget information online.
The annual business office calendar will also be revisited in September to ensure that planning is in place to meet various deadlines.

**Human Resources:** Preparation of the classified personnel action forms (PAFs) have been prepared by the HR department. In addition, the staffing sheets have been updated and will now be maintained by HR. These documents will be transmitted to the business manager later in the fall to be used in updating the FY14 budget after the 20 day enrollment count period in October.

**Travel:** A new internal process that includes electronic tracking of travel requests is being implemented. This process will solve a myriad of issues raised by employees, vendors, and the business office. It is important for everyone to remember that travel budgets were significantly reduced for FY14 with the exception of the Board’s strategic planning scheduled in November.

**Information Technology:** You will probably hear from several individuals through their reports of the successful funding of some computers for each of the schools with residual SIG funds. YSD’s technology needs will continue to be evaluated over the next few months; funding of these needs will be presented to the BOE for consideration. It is good to know that YSD schools will have some new computers to begin the process of replacing outdated school hardware and software!

In addition, the new and improved YSD Website is another cause to celebrate. The functionality of this website will now allow it to become the information source for all things pertinent to YSD. It is hoped that soon it will become automatic for staff to look first on the Website for needed information before picking up the telephone. One goal is to eliminate the need to produce and maintain hard copy manuals by placing them on the Website for easy reference. In addition, internal work flow processes can be documented on the website to ensure system continuity regardless of staff changes.

**Student Nutrition:** It is my understanding that computers have been made ready at each of the schools so that the Power School software module can be implanted to assist with student meal counts and management of YSDs food service program.

Hopefully, the school freezers have been cleared of outdated food and organized so that food can be used effectively and to provide room for frozen food when it arrives. YSD needs to avoid frozen foods sitting outside freezers because there isn’t enough space available in the freezer. Unfortunately, this happened last year.

The various student nutrition projects in process will be reviewed when I visit YSD in September.

**Maintenance Programs:** Implementation of the School Dude software is ongoing although it is going slower than anticipated. The CIP application is on track to be submitted by September 1, 2013. John Weetman plans to be at YSD in August to address next steps with these two programs.
Maintenance checklists and steps to completing maintenance tasks are being evaluated and will likely be updated to be more effective for YSD maintenance staff. The administration will need to approve this concept; the BOE will be kept in the loop if this project moves beyond the concept stage.

**Administration:** The beginning of any school year is hectic; particularly one that is in as much change as YSD. Dr. Langton is involved with ensuring an effective instructional program is in place and providing the various supports needed to ensure education happens for YSD students. He is also faced with the various operational projects underway and has committed to ensuring improvements happen.

**Board of Education:** The Board may want to consider establishing a Financial Committee and perhaps a Policy Committee. Many school boards function with these two committees that are charged with the detail level work involved with financial matters, budgets, etc., and board policy changes respectively. Use of such committees can help a Board handle its affairs effectively and efficiently through periodic meetings. With a seven member Board, committees usually have no more than three board members serving on them. These committees meet when needed to go through the details of the topic at hand and to then make a recommendation to the Board.
Yupiit School District
Settlement Agreement
DBMS Work Plan Year Two
June 2013

Goal: Develop plan per Settlement Agreement and work with staff and Board of Education relative to improved operation changes with the goal of operating without intervention. This work plan will be modified as needed.

Note: The goal is for YSD staff to perform production level work with review by the independent accountant.

July 2013

Site Visit – Maintenance and CIP support
Board Report

August 2013

Site Visit – Maintenance and CIP support
Board Report

September 2013

Site Visit – September 16-23, 2013
Meet with BOE
Board Report
Quarterly Report to EED
Review HR Staffing Sheets
Finalize SOP’s to be submitted to BOE at October Board Meeting
Develop Facility Maintenance Manual for Principals
Review Food Service Transition Plan and Implementation Status
Develop FY15 budget development calendar
Develop utility contract negotiation calendar
Review purchasing plans – cooperative purchasing with neighboring districts
Business Manager Training as Needed

October 2013

Site Visit – October 14 – 21, 2013
Meet with BOE
Board Report
FY14 Budget Revision Work with Business Manager
Review Enrollment Projection Criteria and Document Process
Business Manager Training as Needed
Establish 6-year Maintenance and CIP plan procedures
Review MOSAIC evaluation templates or prepare templates as needed
### November 2013
- Anchorage – November 4–6, 2013: BOE Strategic Planning
- Site Visit – November 18 – 25, 2013
- Meet with BOE
- Board Report
- Wrap up FY14 Budget Revision to present to BOE at December Board Meeting
- Business Manager Training

### December 2013
- Site visit – December 13 – 20, 2013
- Meet with BOE
- Board Report
- Quarterly Report to EED
- Work with staff in developing FY15 budget – use current staffing for initial process
- Business Manager Training as needed

### January 2014
- Site Visit – January 13 – 20, 2014
- Meet with BOE
- Board Report
- Review plan for RFPs for purchases/deliveries over the summer as appropriate
- Work with principals if staffing reductions are needed
- Review School and Department FY15 budget requests
- Business Manager Training as Needed

### February 2014
- Site visit – February 17 – 24, 2014
- Meet with BOE
- Present FY15 Budget to BOE – 1st Reading
- Public Budget Hearing
- Business Manager Training as Needed
- Annual Review of SOPs, BP, and Internal Controls
- Determine if a change is needed in summer maintenance plan; i.e. 10 month positions with summer work advertised

### March 2014
- Site Visit – March 17 - 24, 2014
- Meet with BOE
- Board Report
- Quarterly Report to EED
- Present FY15 Budget to BOE – 2nd Reading
- Business Manager Training as Needed
## April 2014

Site Visit – April 14 – 21, 2014
Meet with BOE
Board Report
Present FY115 Budget to BOE – 3rd Reading and Adoption
Review Orders to be placed to ensure cost effective processes
Business Manager Training as Needed
Review Summer Maintenance Plans

## May 2014

Site Visit – May 12 – 19, 2014
Meet with BOE
Board Report
Business Manager Training as Needed

## June 2014

Site Visit – Maintenance and CIP Support if necessary
Board Report
Quarterly Report to EED

## Tentative Work Plan Year Three

Continuation of on-going processes resulting from work plan adjustments. The work plan will be modified as needed
To: RSB Members

From: Gerald Langton, Superintendent

Date: August 15, 2013
Re: X. Unfinished Business
A. none

Memo: 13/M-10
Superintendent Gerald Langton reports Corinne Jahnsen has been hired as Math/Science Teacher for Akiak School; Breann Willis, 4th Grade Teacher for Akiak School; Kalea Christensen, K-12 Guidance Counselor for Akiak School and Emily Albrecht, 3rd/4th Grade Teacher for Tuluksak School. This is presented for approval.
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members

From: Gerald Langton, Superintendent

Re: XII. Consent Agenda Reports
A. Superintendent’s Report

Memo: 13/M-12

Enclosed is Superintendent, Gerald Langton’s report for the month of August 2013.
Board Report
Kim Langton
Superintendent
August 15, 2013
Akiachak, Alaska

Strategic Plan
The Strategic Plan is a huge and very important undertaking, and I applaud the Board for taking this on. I, and all district leadership will take our cues from that plan as to how we plan our goals and directives for the coming years in serving our students.

I have listed a group of staff, classified and certificated, who will participate in our Turn-Around Team. I recommend that at least one person from the team represent their work and perspective on the Strategic Planning work session in November:

**Akiak**
- Maggie Williams: Elementary Teacher
- Beth Weltner: Special Education Teacher
- Debra Jackson: Instructional Aide

**Tuluksak**
- Beth Meek: K-12 Counselor
- Courtney Wood: Secondary Teacher
- Gene Burke: Principal
- Brenda Alexie: Instructional Aide

**Akiachak**
- Barron Sample: Secondary Teacher
- Cameron McFee: Secondary Teacher
- Amanda Macomber: Elementary Teacher
- Peggie Price: Principal
- Eddie Phillip: KKI Maintenance Director

**Department Heads**
- Maintenance: Aaron Chinglack - Maintenance Director, Jack Annis - Maintenance
- Business Office: Michele George - Business Manager
- ANE Grant Manager: Rayna Hartz

**District Administration**
- Diane George - Assistant Superintendent
- Kim Langton - Superintendent

**Board Representation**
I recommend, and will add a place on the agenda for the Board to discuss and vote on having a student representative, a classified representative, and a teacher representative from each site attend Board meetings. They would not attend each meeting, but instead could rotate, so that one month the representatives from Tuluksak would attend, the next month Akiak, the next month Akiachak, and so on. This will help the staff and students better understand the work of the Board, and the difficult issues and decisions the Board makes that impact YSD employees and students. For example, as the Board makes critical decisions regarding a tight budget, having the staff understand firsthand the issues the Board faces will build understanding and buy-in into decisions and policies made.

Also, it will give the Board more direct interaction with staff and an opportunity to hear first-hand their ideas, efforts and concerns regarding their responsibility to serve YSD students.

**New Teacher Inservice**
On August 3rd and 5th, new teachers met for their New Teacher Inservice in Anchorage. This year the New Teacher and Fall inservices are being planned, organized and implemented by teachers working with our new Co-Curriculum Director, Bob Thompson. According to the participants, as evidenced by the evaluation, the inservice was very well-received. He is the agenda for day one, August 3, 2013:
New Faculty Inservice
AGENDA
August 3, 2013

8:00 – 8:30
Meet and Greet
Beth Meek and Courtney Wood

8:30 – 9:00
Superintendent Message
Kim Langton

9:00 – 9:30
Who To Call?
Michele George

9:30 – 10:15
Finding Your Way Around
Teacher Handbook/First Class/Power Teacher
Beth Meek and Courtney Wood

10:15 – 10:30
What Is New On Yupiit.org
Gus Perkins

10:30 – 10:45
Break

10:45 – 11:30
Introduction to the New Alaska Standards
Bob Thompson, Beth Meek, Courtney Wood

11:30 – 12:30
Core Reading Instruction in YSD
K – 2: Imagine It! and AIMSweb
Peggie Price & Lindi Quaine
3 – 12: Read 180 and System 44
Beth Wellner & Ben Dexter

12:30 – 1:15
Lunch

1:15 – 2:00
Core Instruction in YSD
K – 6: Everyday Math
Mandi Macomber
7 – 12: Math / Science
Joe Schilz & Cameron McFee
7 – 12: Secondary LA / Social Studies
Ben Dexter, Courtney Wood, Barron Sample

2:00 – 3:00
Cultural Program Presentations
New Teachers

3:00 – 3:15
Break

3:15 – 4:00
Cultural Program Presentations
New Teachers

4:00 – 4:30
Time for Questions

Moore Cultural Grant
I met with Cris Goldy and Paul Berg during the new Teacher Inservice on Saturday, August 3rd. These are the notes of that visit:

This is a recap of the next steps we agreed on yesterday to move the cultural/experiential piece forward.

Paul: Develop process for project development for Middle and High School Place-based Learning.
1. Develop template for MS/HS project plans, to include prompts for standards addressed, skills taught or practiced, and how objectives for standards and skills will be measured.
2. Gather and send ideas for projects
3. Provide a Model Project to guide teachers through the process Testing will be done on from Sept 3-17, so we should plan our visit for after testing is done.
4. Determine dates you could come up to Yupiit to present the project ideas/etc to teachers.
5. Immediately send Cris the videos to help guide evaluation/reporting process

Cris: Prepare Elementary integration of stories into the reading program.
1. Talk to business office to get a clear picture of what has been ordered.
2. With Clare and Beth, determine which of the stories we already have will replace which stories in Imagine It.
3. Write lesson guides for 1st story replacements - check on those Clare has already done.
4. Talk to principals about the integration model and processes.
5. Set up guidelines and evaluation procedures for ensuring a quality process of monitoring and measuring the 1st round of integration at both elementary and MS/HS to be able to determine adjustments and have supportive data for establishing the ongoing process.
5. Provide all principals and teachers a list of stories to be replaced during this 1st round, provide training to teachers on how to replace the stories without impacting the integrity of the program.

As progress is made on the above, I will report to you. The overarching goal, as you know, goes beyond this grant; to bring culturally and experiential relevance to our students in all content areas K-12.
To: RSB Members  
Date: August 15 2013

From: Gerald Langton, Superintendent  
Re: XI. Consent Agenda Reports  
B. Asst. Supt. Report

Memo: 13/M-11

Enclosed is Assistant Superintendent, Diane George's report for the month of August 2013.
To: The YSD Board of Education
From: Diane George, Assistant Superintendent
Re: August 2013 Board Report
Date: August 7, 2013

Federal Programs:

This school year the YSD will not be contracting with SERRC for federal program services. I’ll be responsible for writing, revising and administering the following grants: NCLB (now known as consolidated), Special Ed. VIB and 619, Indian Ed., JOM, Carl Perkins, 1003a school improvement and Quality Schools. I feel confident that I can take on the added responsibilities of writing and revising the grants, since I worked very closely with Mike Robbins of SERRC over the last several years as he has worked on our grants.

That being said, all grant applications were submitted prior to June 30. I will be working on revisions to NCLB and Special Education within the next few weeks.

Special Education:

We have two new special education teachers this year. Dena Blake will be teaching in Akiachak. She comes to us from the Anchorage School District where she taught special education. Lisa Lane will be teaching in Tuluksak. She is new to the profession. I look forward to working with both teachers, as well as our returning special education teachers, during the 2013-2014 school year.

We will continue to use the services of Frank Satterwhite, school psychologist, Kevin Bellfowers, speech pathologist, Chris McDonald, occupational therapist and Anne Kosacheff, physical therapist this year. I am grateful that we have a strong and familiar team returning to the district. I believe that with their combined experience and familiarity with the YSD and our students they will continue to provide high quality services to our students with disabilities.
To: RSB Members

From: Gerald Langton, Superintendent

Date: August 15, 2013

Re: XII. Consent Agenda Reports
C. Business Manager’s Report

Memo: 13/M-12

Enclosed is Business Manager, Michele George’s report for the month of August 2013.
Memorandum

TO: YSD Board of Education
THRU: Kim Langton, Superintendent
FROM: Michele George, Business Manager
SUBJECT: FY2014 Expenditures: 7/01/2013 through 8/06/2013
- All Except Special Revenue Programs -
DATE: August 6, 2013

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<td><strong>TOTAL EXPENDITURES</strong></td>
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<td><strong>$13,080,309</strong></td>
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<td>AND ENCUMBRANCES</td>
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Percentage of Budget Expenditure: $1,316,230/13,381,309= 9.84%

Percentage of Year Passed: 1/12 = 8.3%

Days of Expenditures for this Fiscal Year: 37 Days

Remaining in Fiscal Year for expenditures: 328 Days

Average Daily Checking Account Balance - Month of July - $1,596,651
MEMORANDUM

TO: Board of Education
THROUGH: Kim Langton, Superintendent
FROM: Michele George, Business Manager
RE: August 15, 2013 meeting

YTD BUDGET

I have included a current budget report to date for your review. We are 8.3% into the school year, and showing 9.84% expended.

GENERAL FUND REVENUE: Enrollment

We have based our FY14 budget on our FY13 OASIS count of 431 students. We will be revising the budget after our OASIS count this fall.

FOOD SERVICE

Our usual USDA entitlement is around $15,000 every year, during one of my conf. with the state I found out that we can choose extra cases of items above our entitlement if the state has excess amount on stock; last FY13 we received over $43,000 worth of USDA foods, this school year we are expecting to receive over $60,000 of USDA foods. This increase in USDA food for our students will help decrease our spending budget, which decreases our transfer from the general fund. A spreadsheet of what we will receive is attached.

This is the 2nd year YSD received a Nutritional Alaskan Foods grant from the State of AK: DCCED for $36,703. We will continue to look out for AK grown/caught products out there to include them in our menus. Last school year we received $36,757; this also helped reduce our spending budget for FY13.

MOORE/KASYULIE GRANT AWARDS

Here is a list of Moore/Kasyulie grants we received over the years as of June 30, 2013. Information requested by Mr. Langton

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<td>Akiak School Replacement</td>
<td>$15,824,431</td>
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<td>Tulukak School Replacement</td>
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<td>Moore – HSGQE Remediation</td>
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<td>Moore – Teacher Resources</td>
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<td>Moore – Teacher Retention</td>
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<td><strong>$50,542,751.14</strong></td>
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42%  181.1  Akiachak
24%  103.45  Akia
35%  150.55  Tuluksak
435.1  Students
Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To:       RSB Members
Date:     August 15, 2013

From:     Gerald Langton,
Superintendent

Re:       XII. Consent Agenda
          Reports
          D. Site Administrator’s
          Report
            1. Peggie Price

Memo:     13/M-12

Enclosed is Site Administrator’s Peggie Price’s Consent Agenda report for the month of August 2013.
To: Yupiit School Board  
From: Peggie Price  
Akiachak School  
Re: Board Report  
Date: 08-07-13

Cama-i!

Summer has quickly past and we are gearing up for the school year 2013-2014.

Students: We will be having registration on the evening of August 12 from 6-8 p.m. We will be hosting a hamburger cookout dinner for returning and new students and their families. Door prizes are on the agenda as well as a parent-meeting to kick off the school year!

Academics
• We are excited about the academic classes that we have to offer our students this coming year. We want each student to be challenged and be successful with content that is applicable to them.
• The buzzwords this year at Akiachak School will be rigor, relevance, and relationships = results! We have been exploring the meaning of each of the above words and will come together with common language as we determine what each one looks like at Akiachak School.

Activities:
• We are pleased to announce that the Team Alaska, with two participants and the coach from Akiachak school, took first place in the NABI Tournament held in Phoenix, Arizona this summer. Come by and see the awesome trophy on display at our school!
• Cross-country is in full swing. Our first meet is at Bethel Regional High School on August 24th. We have about nine students participating this year. They are being coached by Coach Barron Sample.

Staff:
• Unfortunately, our hired science teacher is unable to come to Alaska this year. The hunt is on for a new teacher.

Professional Learning Communities
• We used our PLC time last year to familiarize ourselves with the Alaska State Standards. We will be continuing to learn and implement the new standards.
• A focus for our PLC for the first semester will be a book study and discussions on the district adopted instructional model by Robert Marzano. We will be utilizing The Art and Science of Teaching.

RTI Committee
We will be going full steam on the RTI process since we spent the past year educating ourselves and the staff on what is RTI and creating referral or recording documents that fit our school.

**Alternative Education Program:**
We are appreciative of the time and resources that have been utilized to get our program up and running. We are looking at making the AEP more cost effective and efficient in the coming year. Students are working hard and we are seeing goals being met.

**Technology:**
Technology plays a big part in the lives of our students. If we don’t embrace it and use it to teach students, shame on us. Our teachers will be searching for and implementing ways to use technology with students as a means of learning.

**GED Program through the Alaska Native Education Program**
We are utilizing the funds from the Alaska Native Education Program (ANEP) to reach drop out students and offer hope for education. The GED is housed in the old Headstart building. Ms. Barr reports that we had seven graduates last year with three more ready to test in the next few weeks.

Thank you for supporting the Akiachak School staff as we work together for the benefit of the students and the community.

Sincerely,

**Peggie R. Price**

Peggie R. Price  
Principal  
Akiachak School
To: RSB Members       Date: August 15, 2013

From: Gerald Langton, Superintendent
Re: XII. Consent Agenda Reports
D. Site Administrator’s Report
   2. Susan Heyers

Memo: 13/M-12

Enclosed is Site Administrator, Susan Heyers Consent Agenda report for the month of August 2013.
Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members                   Date: August 15, 2013

From: Gerald Langton, Superintendent

Re: XII. Consent Agenda Reports
D. Site Administrator’s Report
   3. Gene Burke

Memo: 13/M-12

Enclosed is Site Administrator Gene Burke’s Consent Agenda report for the month of August 2013.
The new teacher recruitment process began in April and we have spent much of the summer finishing our hiring process. The employees of Tuluksak School will be meeting and greeting with community members after the first day of school.

A group of 3 teachers and myself attended the PEAK training in Vail, Colorado this summer. This was a very good conference with strategies and ideas for creating excellence in curriculum content, and teaching were introduced. We were all involved in participating with other teachers and administrators throughout the country on ways to improve our educational programs and teacher effectiveness.

Our new teacher orientation was held in Anchorage this past weekend and was geared to give new teachers fundamentals on how to work and live in a village off the road system. Our new teachers were highly involved and eager to set up their homes and classrooms and meet their students.

The administrative staff from each site and the district office were given an inservice on the new teacher evaluation process based upon the Art and Science of Teaching and the research of Marzano and his team of educators.

All in all everyone had a relaxing and enjoyable summer and it sounds like fishing was good for everyone in all three villages.

There will be an Alaskan Native Drummer from Kodiak Island coming to Tuluksak to do a presentation on drumming and making drums. His name is Michael Daquioag and from what I understand he is excellent.

Its good to be back and start a new school year with all the tools and strategies we have learned.

Thank you for all you do.

Respectfully,

Eugene F. Burke
To: RSB Members

From: Gerald Langton, Superintendent

Date: August 15, 2013

Re: XII. Consent Agenda Reports
E. Technology Coordinator’s Report

Memo: 13/M-12

Enclosed is Technology Director, Gus Perkins report for the month of August 2013.
New Computers:
The business office ordered new computers back in June for the district.

- Akiachak (12) computer lab
- Akiak (8) computer lab
- Tuluksak (7) Laptop computers for Teachers

At this time, the district is still waiting for the computers to be delivered.

Special Education Department ordered new laptop computers for their teachers. These computers were setup for teachers and were available to use for the new teacher inservice in Anchorage.

MAP Test:
At this time, the District Tech Director is preparing for the Fall MAP testing. As soon as he receives the district class schedules, district data will be pulled from PowerSchool to be sent to NWEA. Once NWEA approves the data files, these data files and tests will be downloaded. The district servers, at each site, will be prepped for the Fall MAP testing.

GCI:
New Video Conferences services have been added to the District Video Conferences System to improve district communications within and outside of the district.

- Live Video Bridge Resources/support
- Live Video Desktop Connections
- Live Video Gateway Connections

PowerSchool:
With the new CORE Standards, PowerSchool and district report cards will need to be reconfigured to address these new standards.

Schoolwires – District Website:
The New District Website is up and running at this time. Majority of District Communication will take place using our New Website.

- Calendars
- Survey forms
- Community, Parents, Students, Staff

Schoolwires – District Nimbus Site:
Nimbus offers a safe, collaborative learning community for our teachers, students and parents. Nimbus supports the sharing of rich and engaging resources between teachers, teachers and students, and teachers and parents. And you'll have the control you need to protect students while they learn. So parents can feel confident that their child’s virtual learning experience is safe.

Computer/Network issues -
Yupiit School District
Technology Report
Gus Perkins
August, 2013

- Power outages continue to cause interruptions with Internet and Email services for the district schools.
- At this time, FireFox Web Browser has stop supporting some of our older operating systems.
- Apple and Oracle continue to cause havoc with JAVA updates.

Thank you,
Gus Perkins
To: RSB Members

From: Gerald Langton, Superintendent

Date: August 15, 2013

Re: XII. Consent Agenda Reports
   F. Maintenance Director

Memo: 13/M-12

Enclosed is Maintenance Director Aaron Chingliak’s report for the month of August 2013.
To: RSB Members  
From: Maintenance Director  
Re: Maintenance Director’s Report  
Date: August 06, 2013

Welcome back,

We are moving along with our projects, some not as quickly as expected. Eddie Phillip and his crew are working on installing new water and sewer lines connected to Houses #9, 10, 11, and 12. This has been becoming an issue over time, which started sloping up hill in some areas. Along with the new installment, they have installed a new lift station tank big enough to take on and carry the load out of these houses. This new lift station is buried in the ground, which is also safe guarded by a probe water heater, which will help prevent the lift station from freezing. At the same time a new water line is being installed in a treated plywood, foam insulated makeshift arctic pipe. The Community is planning to finish installing water and sewer to the other half of the village, which is why they didn’t want us taking arctic pipe from their stock pile until they are finished.

It was decided that the new freezer building will be started after the water and sewer project is completed and fully functional. Jack and I have installed the new fuel dispenser by the Akiachak K-12 School, which is now ready to be used. We left the fencing project for the fuel tank to Eddie as we would like him to take part in this project.

Also as for the hazmat clean up, we have placed 37 – 55 gallon drums of used oil and used glycol in a container van at the dock, which is now waiting to be delivered to Emerald Alaska for proper disposal and recycling. The crew have collected clean soil and filled the ditches beneath the power house from where a spill occurred some years ago.

We have ordered, received, and installed 8 fuel tanks for the Akiak Teacher housing. After these have been finished we’ve noticed the maintenance garage and the storage building did not have fuel supply. I’ve ordered the tanks, stands, and plumbing parts for these two buildings. We are currently waiting on this order. These new tanks will help discontinue the use of the old tank farms. Lott and Levi have been cutting up and taking out the old fuel lines.

We will be installing a new fuel dispenser similar to the one that was installed in Akiachak, all parts have been ordered and received. Installation should be completed middle to ending part of September.

Bob Carlson with DEC took part in excavating the contaminated soil near the teacher housing in Tuluksak. Quite a bit of dirt was excavated and new clean soil was dumped in the ditch.

Jack and Bobby have been repainting the gym and hallways. I delivered treated lumber to Tuluksak so Jack can bring the stairs up to code. Although we were close to running out of fuel in Tuluksak, all bulk fuel orders for the district have been received.
I have ordered a waste oil heater for Tuluksak. This will cut the cost of burning or disposing used oil by a lot, and provide heat to the maintenance storage. New 500 gallon fuel transfer tanks have been ordered for Akiak and Tuluksak. We are expecting them to be delivered in the August shipment from Washington.

Although the crew have been busy collecting fish and picking berries, they have been getting the school ready as well, touching up the paint and shampooing the rugs in classrooms. We are near finishing all Hazmat clean up throughout the district. We’ve saved the school thousands of dollars by having Jack Annis train our crew. He has trained us to be Person in Charge (this is the minimum needed for receiving bulk fuel), recertified HAZWOPER, and conducted our first ever on site fuel spill response drill. We are planning to have another drill at Tuluksak.

We are still working on getting the School Dude system up and working for all of us. John Weetman and his friend Henry will be coming to assist with this matter. Sometimes it is hard to contact Maintenance employees throughout the district. It would be better if there was a district phone for each site designated for Maintenance and emergency’s.

I know this can sound like a lot has been done but, we are still behind schedule. House #9 still has a lot that need to be done. Before anything is done inside, the building needs to be elevated at least a foot and a half, which will make crawling around underneath so much easier. This will also help make a much needed steeper slope for the sewer lines. If we stopped every other project to bring this house habitable, there would have been ten other houses that were in danger of being inhabitable from potential sewer leaks to their potable water and improper sewer line slop, which can cause more freeze ups.

Thank you for your time, best of luck to the moose hunters.

Aaron
Elitnaaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To:       RSB Members
Date:     August 15, 2013

From:     Gerald Langton,
           Superintendent
Re:       XIII. Travel
           A. none

Memo: 13/M-13
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members  Date: August 15 2013

From: Gerald Langton, Superintendent
Re: XIV. Executive Session
A. none

Memo: 13/M-14
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members

Date: August 15, 2013

From: Gerald Langton,
Superintendent

Re: XV. Information
A. 2013 New Staff Orientation Evaluation

Memo: 13/M-15
2013 New Staff Orientation Evaluation
Yupiit School District

Overview
Eight new staff members, seven teachers and one principal, attended the Yupiit School District orientation for new staff held from June 1 through 8, 2013. The orientation was offered in conjunction with the University of Alaska Southeast as Multicultural Education 380. (See attached Multicultural Education syllabus) Six of the new staff members attended the orientation for university credit.

The orientation this year was shorter than in past years. Due to the shorter exposure, the University of Alaska SE required that attendees who signed up for credit complete a project to be presented at the August in-service.

The orientation presented a positive message about the importance of working for the community and also focused on the implications of the Moore Settlement. New staff members also completed the Village Practicum in their respective villages, participated in the Mentor Program, and observed the summer school program.

Evaluation of Content, Presentations, Village Practicum, Overall Impression of the Orientation
The reaction of the new staff to this summer’s orientation was overwhelmingly positive. All the participants appreciated the opportunity to learn about their new jobs and appreciated the reception they received in the communities. (See attached Orientation Evaluations)

Additional Comments
The new staff members particularly valued the Mentor Program and the opportunity to meet people. There was little response to the question as to what was least valuable. One person would have liked more movement and less bread in the meals. Most felt that everything was valuable. Several of the new staff members informally expressed the desire for another day in the assigned villages and more time with the mentors. Suggestions for improvement include no training on Sundays and more exposure to Elders.

This has been the most successful orientation I have been involved with in the Yupiit School District. The eight people who attended the orientation are a very impressive group of educators. And that includes the two first year teachers, both of whom arrived with significant life experience. The mentor program was particularly effective, but was limited by the short stay of the new staff in the communities. Nevertheless, this orientation was clearly a successful and positive experience for all involved.

Paul K. Berg
June 17, 2013
To: RSB Members          Date: August 15, 2013

From: Gerald Langton, Superintendent

Re: XVI. Board & Public Comment

Memo: 13/M-16
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members
From: Gerald Langton,
      Superintendent

Date: August 15, 2013
Re: XVII. Date & Place of Next Meeting
Memo: 13/M-17

Superintendent Gerald Langton reports the Board of Education meeting schedule is for your information.
Yupiiit School District
Board of Education Meetings

District Office at 11:00 AM

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BB 9320(a) Regular Meetings: The Board shall adopt a yearly calendar specifying the date, time and place of each regular meeting. The local media shall be provided with an annual calendar of regular Board meetings and shall be notified of any changes to the calendar.

The Board shall hold 1 regular meeting on the 3rd Thursday of each month. Unless changed by the Board, regular meetings shall be held at 11:00 AM at the School Library. Notice of regular meetings shall be posted at least three days prior to the meeting.
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**Emergency Closure Day**
- # of Inservice Days: 3
- # of Student Days: 16
- # of Teacher Days: 18

**School Opens**
- # of Inservice Days: 0
- # of Student Days: 23
- # of Teacher Days: 24

**School Closes**
- # of Inservice Days: 0
- # of Student Days: 20
- # of Teacher Days: 23

**Legal Holiday**
- # of Inservice Days: 0
- # of Student Days: 20
- # of Teacher Days: 23

**Parent-Teacher Conf.**
- # of Inservice Days: 1
- # of Student Days: 16
- # of Teacher Days: 18

**Not meeting reqts**
- # of Inservice Days: 0
- # of Student Days: 20
- # of Teacher Days: 24

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**School Closes**
- # of Inservice Days: 0
- # of Student Days: 23
- # of Teacher Days: 24

**Legal Holiday**
- # of Inservice Days: 0
- # of Student Days: 20
- # of Teacher Days: 23

**Parent-Teacher Conf.**
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**Not meeting reqts**
- # of Inservice Days: 0
- # of Student Days: 20
- # of Teacher Days: 24

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**School Closes**
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**Legal Holiday**
- # of Inservice Days: 0
- # of Student Days: 20
- # of Teacher Days: 23

**Parent-Teacher Conf.**
- # of Inservice Days: 1
- # of Student Days: 16
- # of Teacher Days: 18

**Not meeting reqts**
- # of Inservice Days: 0
- # of Student Days: 20
- # of Teacher Days: 24
Elitnaurvimteni Ciutmurtukut

Yupiit School District
P.O. Box 51190
Akiachak, Alaska 99551
(907) 825-3600

To: RSB Members

From: Gerald Langton,
Superintendent

Date: August 15, 2013
Re: XVIII. Adjournment

Memo: 13/M-18

Need a motion to adjourn the meeting.