

## **Setting Up Student Email**

1. Click on the email button on the left side of the MyCNUSD Landing Page

CUNSD	Ĩ√
Main Student Connect Email	5.0
Apps	5.0

2. Change the time zone to **Pacific Time** and then select **Save**.

Outlook <sup>®</sup> Web App	
Choose your preferred display language and home time zone below.	
Language:	
English (United States)	
Time zone:	
(UTC-08:00) Pacific Time (US & Canada)	
Save 2	

3. To write a new email select **New Email** on the left side of the screen. You can only send emails to other CNUSD email accounts and these domains: broadfoundation.org, scholarshipamerica.org, .edu, and .gov



Delivery has failed to these recipients or groups:

@hotmail.com) Students are not allowed to send e-mail messages outside the district unless the domain is on an approved list.

QUICK TIP: your email address is studentid@students.cnusd.k12.ca.us *Exp. 111111@students.cnusd.k12.ca.us*