



# Workforce in Training at Newman (WIN) Program

## Request for Organization / Industry / Event Approval Form

If you are seeking an approval to volunteer/intern at an organization / industry / or onetime event that is not on your approved volunteer/intern list, fill out this form in its entirety and RETURN to your Enrichment Teacher for District approval. Please print legibly & provide accurate contact information for the supervisor to ensure a timely approval.

Student Name: \_\_\_\_\_ Campus (circle one): NICH      NIAA-HS

Grade: \_\_\_\_\_ Student Email: \_\_\_\_\_

### Organization / Industry / Event Information

Name of Organization/Industry /Event: \_\_\_\_\_

Supervisor Name (individual supervising volunteer/intern): \_\_\_\_\_

Supervisor Phone Number (please provide accurate info): \_\_\_\_\_

Supervisor email: \_\_\_\_\_

Location of Organization / Industry / Event (city & state): \_\_\_\_\_

Please list/ describe the type of activities involved in when serving/interning at this organization (i.e. filing papers, mowing lawn, caring for children, set up of events, soundboard, office assistance, media team, etc):

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Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Enrichment Teacher Name: \_\_\_\_\_

Enrichment Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*All organizations, industries or volunteer events need approval from the District in order to be counted toward WIN volunteer/intern hours. If an organization is not given approval, service hours will not be accepted.\*

Enrichment Teachers please give this form to our WIN Coordinator, Bryanna Petrie, for approval once completed.

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Office use only: WIN Coordinator Approval: Yes \_\_\_\_\_ No \_\_\_\_\_ District Approval: Yes \_\_\_\_\_ No \_\_\_\_\_